



Mayor Gordon Cutler

UINTAH CITY COUNCIL MEETING

Planning – Robert Guiller

Council Members:

TUESDAY, May 19th, 2020

Building Inspector-Jeff Monroe

Jerry Smith

Michelle Roberts

7:00 PM

Treasurer – Mike Ulrich

Kristi Bell

Dave Boothe

MINUTES

Sheriff – Lt. Butler

Fire Chief – Marc A. Sacco

Attendees: Mayor Cutler, Dave Boothe, Kristi Bell, Michelle Roberts, Jeff Holden, Mike Ulrich, Chief Sacco, Lt. Butler, Daniel Combe, Greg Johnson and Darinda Wallis

Excused: Jerry Smith

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order for May 19th, 2020 and excused Jerry Smith

PLEDGE OF ALLEGIANCE: Led by Mayor Cutler

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there were none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:01:07)

- None

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD MAY 5TH, 2020:** (00:01:36)

Presenter: Mayor Cutler

- Kristi Bell motioned to approve the City Council meeting minutes for May 5th, 2020.
- Michelle Roberts seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion passed.

4. **TREASURERS REPORT:** (00:02:10)

Presenter: Mike Ulrich

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code. The invoice register for April 2020 was reviewed.

Michelle Roberts motioned to approve the invoice register for April 1st, 2020 through April 30th, 2020. Seconded by Dave Boothe

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Michelle Roberts – yes.

The motion passed.

- b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, charges reduced or added or late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register for the period of April 1st, 2020 through April 30th, 2020 was reviewed.

Michelle Roberts motioned to approve the transaction register for the period of April 1st, 2020 through April 30, 2020.

Seconded by Kristi Bell

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Michelle Roberts – yes.

The motion passed.

- c. Transaction Reversal Report - Court:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over charges reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed

by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for April 2020 was reviewed. Kristi Bell motioned to approve the transaction reversal report for the period of April 1st, 2020 through April 21st, 2020.

Seconded by Dave Boothe

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Michelle Roberts – yes.

The motion passed.

- Budget: Mike Ulrich reported that we are 10/12th of the year complete and the budget looks good.
- Michelle Roberts motioned to close the regular City Council meeting and open the Public Hearing.
- Seconded by Kristi Bell
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion passed.

*****OPEN PUBLIC HEARING *****

5. 7:15 P.M. OR AS SOON AS POSSIBLE THEREAFTER: PUBLIC HEARING TO AMEND THE FISCAL YEAR 2019-2020 BUDGET: (00:09:20)

Presenter: Mayor Cutler

- Mike Ulrich reviewed the following changes that he suggested be made to align our budget and satisfy the findings from our audit:

1	Increase Revenues as follows:			
	47-29800	Excess fund balance	<u>\$6,000.00</u>	
	53-29800	Excess fund balance	<u>\$3,000.00</u>	\$19,200.00

2	Increase Expenditures as follows:			
	10-43-310	Professional & Technical	\$6,000.00	
	10-57-250	Supplies & Maintenance	<u>\$2,500.00</u>	
		Total General	<u>\$8,500.00</u>	
	46-72-750	U Days/Mountain U Cap Proj	<u>\$1,700.00</u>	
	47-77-750	Cemetery Cap Proj	<u>\$6,000.00</u>	
	53-40-310	Professional & Technical	<u>\$3,000.00</u>	\$19,200.00

3	Transfer:			
		From General Fund to Cemetery Capital Project	<u>\$42,000.00</u>	Mapping
		From General Fund to Fire Capital Project	<u>\$10,000.00</u>	Radios
		From General Fund to U-Day Capital Project	<u>\$16,700.00</u>	saving for 100 yr celebration
		From General Fund to Parks Capital Project	<u>\$20,000.00</u>	Equipment

From General Fund to Water
Capital Project \$139,000.00 Water expansion

- Daniel Combe commented that he appreciates the Council planning for the future and feels like the City is in good hands. He stated that he feels that this Council is fiduciary responsible.
- Michelle Roberts motioned to close the Public Hearing and reopen the City Council meeting.
- Seconded by Dave Boothe
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion passed.
- Mayor Cutler commented that we go through this process this time of year every year and thanked Mike for all his help with this process.
- Mike Ulrich commented that the Council has done a great job with staying within their budget amounts for their departments.

*****CLOSE PUBLIC HEARING *****

6. DISCUSSION/ACTION TO APPROVE ORDINANCE NO. 256-20; AN ORDINANCE OF THE CITY COUNCIL OF UINTAH CITY, UTAH, AMENDING THE BUDGET FOR THE FISCAL YEAR 2019-2020: (00:17:17)

Presenter: Mayor Cutler

- Michelle Roberts motioned to approve Ordinance No. 256-20 an ordinance of Uintah City, Utah, Amending the budget for fiscal year 2019-2020; providing for a savings and severability clause, and providing an effective date.
- Kristi Bell seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Michelle Roberts – yes.
- The motion passed.

7. PUBLIC WORKS REPORT: (00:19:40)

Presenter: Jeff Holden

- Jeff Holden reported that this has been a busy month in the cemetery with both Mother's Day and Memorial Day.
- The potholes have been patched; we used a ton of cold patch.
- We had a water leak on the consumer side; we caught it soon and fixed the leak.
- The cemetery street sign is missing so Jeff ordered a replacement sign as well as the dead end sign for 2275 E.
- Jeff advised that all the fertilizer is done on the parks and cemetery.
- Jeff has ordered and replaced the parts for the snow plow; he is ready for snow.
- Michelle Roberts thanked Jeff for everything he does and for the extra assistance he has helped her out in the Roads Department.

8. FIRE DEPARTMENT REPORT: (00:23:17)

Presenter: Chief Sacco

- Chief Sacco reported that they had three calls this past month:
 - A smell of gas
 - An illegal burn
 - A Weber County Sheriff's vehicle versus a fire hydrant
- Chief Sacco reported that they conducted four trainings online.
- They are at thirteen members and that the fiscal budget is in good shape.
- The Department was involved with the following community outreach:
 - The Department helped support the food drive.
 - They participated in the Uintah Elementary School Teachers Parade.
 - Contributed to our monthly newsletter.

9. SHERIFF'S REPORT: (00:26:40)

Presenter: Lt. Butler

- Lt. Butler explained that because of COVID 19 April numbers are down. This was in effort to keep the officers safe. Now in May they are back and taking care of business. May numbers are already at 58 calls for service with 31 of them dispatched. We have had 27 traffic stops resulting in 19 citations so far.

- Lt. Butler reported that his guys have been working on the large truck problem on Combe Road.
- The school resource officers have been reassigned to boat patrol on Pineview Reservoir.
- Lt. Butler reported that he has a motor patrol assigned to the swing shift to work traffic issue throughout the City.
- The Council thanked Lt. Butler for his professionalism and for all that he and his Deputies do for our community and asked them to stay safe.

10. **COUNCIL COMMENTS TO PUBLIC COMMENTS:** (00:35:30)

- Mayor Cutler thanked Daniel Combe for his comments and also thanked him for the flower donation for our planter out front. He asked if the nursery had a sign that we could put on the planter stating that the flowers were donated by the nursery.

11. **COUNCIL REPORTS:** (00:36:20)

- Kristi Bell reported that we got the geotechnical report back on the Bybee tank and it is feasible to rebuild on the existing location. This will enable us to get started right away on this project so that we can get the moratorium lifted as soon as possible.

12. **MEETING ADJOURNMENT:** (00:37:00)

Michelle Roberts motioned to adjourn the meeting.

Seconded by Kristi Bell

All in favor the motion passed. The meeting was adjourned.

APPROVED by City Council this 2nd day of June, 2020.



Darinda Wallis, City Recorder