

# UINTAH CITY



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Office Hours M-W 9:00-5:00 T-Fri 9:00-1:00

Mayor Gordon Cutler

**UINTAH CITY COUNCIL MEETING**

Planning – Robert Guiller

Council Members:

**TUESDAY, MAY 17, 2022**

Building Inspector-Jeff Monroe

Jerry Smith

Michelle Roberts

**7:00 PM**

Treasurer – Mike Ulrich

Kristi Bell

Dave Boothe

**AGENDA**

Sheriff – Lt. Ryan

Fire Chief – Paul Sullivan

Attendees: Mayor Cutler, Dave Boothe, Kristi Bell, Michelle Mortensen, Mike Ulrich, Jeff Holden, Broc Gresham, Daniel Combe, Jason Howe

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order for May 17, 2022 at 7:01.

**PLEDGE OF ALLEGIANCE:** Led by Kristi Bell.

**CONFLICT OF INTEREST:** Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there were none.

- Mayor Cutler excused Council Member Michelle Roberts.
- Mayor Cutler excused Council Member Jerry Smith.

2. **PUBLIC COMMENT (2 minutes per person):** (00:1:32)

- There was no public comment.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD APRIL 5<sup>TH</sup>, 2022:** (00:2:05)

Presenter: Mayor Cutler

- Present City Council Members reviewed the minutes from May 3rd, 2022.
- Kristi Bell motioned to approve the City Council minutes for May 3rd, 2022.
- Dave Boothe seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there were none.
- All in favor; the motion passed.

4. **TREASURERS REPORT:** (00:3:20)

Presenter: Mike Ulrich

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month, per guidelines from the State and out auditors, in order to stay in compliance with the laws of the State financial code.

The invoice register for April 2022 was reviewed.

Dave Boothe motioned to approve the invoice register for April 1<sup>st</sup>, 2022 through April 30th, 2022.

Motion seconded by Kristi Bell.

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes.

The motioned passed.

- b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS; water, storm water, or garbage. The changes are credits given, charges reduced or added, or late fees removed. These changes to accounts are reviewed and approved by the Council, as directed by the State and our City Auditor, to stay in compliance with the laws of the State Financial Code.

The transaction register for the period of April 1<sup>st</sup>, 2022 through April 30th, 2022 included a transfer which should have gone to the new owner but it didn't get changed in time, so money was transferred from one account to the other.

Kristi Bell motioned to approved the transaction register for the month of April 2022.

Motion seconded by Dave Boothe.

All in favor; the motion passed.

- c. Transaction Reversal Report – Court:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the Court. The changes are credits given, charges reduced or added, or late fees removed.

These changes to accounts are reviewed and approved by the Council as directed by the State and our City Auditor to stay in compliance with the laws of the State Financial Code. The Transaction Reversal Report for April 2022 was reviewed.

- d. Budget:

Mike Ulrich reported that we are a little more than ¾ of the way through the budget. With sales tax coming

in strong we are ahead of what we anticipated. We have collected more than we anticipated. Our revenues have been strong as well. There may be a few expenditures that we may have to change. Some of our projects that we approved in our original budget are still coming through and will catch up to what we have budgeted. The water fund is still looking good. He mentioned that he hoped to have the audit ready for next council meeting.

**5. APPOINTMENT OF NEW CITY RECORDER LESA MICHELLE MORTENSEN: (00:14:18)**

Presenter: Mayor Cutler

- Dorinda Wallis administered Oath of Office to Michelle Mortensen
- Motion made by Council Member Boothe to appoint Michelle Mortensen as the new City Recorder.
- Motion was seconded by Council Member Bell.
- All in favor; Council Member Boothe – yes; Council Member Bell – yes; Mayor Cutler – yes.
- Motion carries unanimously.

**6. DISCUSSION/ACTION ON SECURITY CAMERAS FOR COURT ROOM AND BALLOT BOXES: (00:18:09)**

Presenter: Dave Boothe

- Council Member Boothe explained that Chris Palmer from the Utah State court office let us know that there were four of five details that we needed to fix to be compliant and to continue having justice court. We have done all of those except for installing video cameras.
- Six or seven weeks ago we got a letter letting us know that they require cameras to be on our ballot boxes as well. They will reimburse us for ¼ of that cost.
- We have received three quotes which entails four cameras. One in the lobby with high resolution and sound, one in the court room that has high resolution and sound, one on the ballot box, and one on the back door.
- We received three bids from Pro Edge Technology, Sorensen Installations, and R & L Network Solutions.
- Council Member Boothe recommended the bid from Pro Edge in the amount of \$4331.01.
- Council Member Boothe made the motion to approve the bid from Pro Edge for the four cameras in the amount of \$4331.01.
- Council Member Bell seconded the motion.
- All in favor; Council Member Boothe – yes; Council Member Bell – yes; Mayor Cutler – yes.
- Motion carries unanimously.

**7. DISCUSSION/ACTION ON PURCHASE OF A 2022 1 ONE TON DODGE DIESEL TRUCK WITH BED AND SNOW PLOW (00:24:00)**

Presenter: Mayor Cutler

- Mayor Cutler mentioned that last budget we approved up to \$82,000 to purchase a new truck.
- Motion was made by Council Member Boothe to accept the bid for a 2022 Ram 3500 truck with dump body and snow plow for a total of \$77,257.79 from Young Automotive.
- Motion was seconded by Council Member Bell.
- All in favor; Council Member Boothe – yes; Council Member Bell – yes; Mayor Cutler – yes.
- Motion carries unanimously.
- Kristi Bell suggested that we look at possibly wrapping the truck so that we are able to put our city logo on it.

**8. PUBLIC WORKS REPORT: (00:30:04)**

Presenter: Jeff Holden

- Jeff Holden welcomed Broc to the City.
- He stated that they have been diligently getting the cemetery ready for Memorial Day Weekend. We have everything mowed and fertilized.
- We haven't turned on the water yet or fertilized at park.
- Today we have been working on meters and have gotten the potholes filled.
- Dave Boothe mentioned that he has received several compliments on the cemetery and park.

**9. SHERIFF'S REPORT: (00:34:05)**

Presenter: Lt. Ryan

- Lt. Ryan was present tonight for the Weber County Sheriff's Office and stated that the animal complaints included a dog that attacked a woman at the trailer park and she was given advice on how to handle that.
- Animal control came out and gave a citation for a dog at large.
- We were able to recover a stolen vehicle that was stolen from Layton and apprehend the individual that stole it.
- Property returned to victims totaled over \$42,000 from April 26 through today.
- We have had two traffic accidents here on Highway 89 which were both rear-end accidents.

**10. COUNCIL COMMENTS TO PUBLIC COMMENTS:**

- There was none.

**11. COUNCIL REPORTS:** (00:43:03).

- Council Member Bell – none.
- Council Member Boothe – none.

**12. MEETING ADJOURNMENT:** (00:44:01)

Council Member Boothe motioned to adjourn the meeting at 6:44 p.m.

Motion seconded by Council Member Bell.

All in favor; the motion was passed.

The meeting was adjourned.

APPROVED by City Council this 7<sup>th</sup> day of June 2022.



Michelle Mortensen, Uintah City Recorder