

Mayor Gordon Cutler

UINTAH CITY COUNCIL MEETING

Planning – Robert Guillier

Council Members:

TUESDAY April 20<sup>th</sup>, 2021

Building Inspector-Jeff Monroe

Jerry Smith

Michelle Roberts

7:00 PM

Treasurer – Mike Ulrich

Kristi Bell

Dave Boothe

MINUTES

Sheriff – Lt. Hutchinson

Fire Chief – Paul Sullivan

Attendees: Mayor Cutler, Dave Boothe, Kristi Bell, Michelle Roberts, Jerry Smith, Jolene Sturzenegger, Darinda Wallis, Jeff Holden, Mike Ulrich, Aaron Stuart, Lt. Hutchinson, Fire Marshall Reed

## MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order for April 20<sup>th</sup>, 2021.

**PLEDGE OF ALLEGIANCE:** Led by Kristi Bell.

**CONFLICT OF INTEREST:** Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council Member has a business or investment interest appears on the Council agenda, the Council Member must publicly disclose that interest.

Mayor Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there were none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:00:20)

- There were none.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD APRIL 6<sup>TH</sup>, 2021:** (00:00:40)

Presenter: Mayor Cutler

- Jerry Smith motioned to approve the City Council Meeting minutes for April 6th, 2021.
- Kristi Bell seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there were none.
- All in favor; the motion passed.

4. **DISCUSSION/APPROVAL ON PERFORMANCE BOND FOR RIVERSIDE ACRES AND AARON STUART:** (00:01:20)

Presenter: Mayor Cutler

- Mayor Cutler explained that Aaron Stuart needs to have the plat signed for this development, but that this could not be completed until a performance bond was acquired.
- Mayor Cutler asked if there were any questions, and there were none; the Mayor explained that figures were obtained from Matt Hartvigsen, the City Engineer.
- Aaron Stuart stated he is comfortable with the bond amount.
- Darinda Wallis added that 10% of the bond will be held for a year after the completion of the project, to cover any repair or corrective work that may come up; Aaron asked if he would be billed first prior to using the 10%, if needed, and Darinda advised that that is correct.
- Kristi Bell motioned to approve the performance bond for Riverside Acres and Aaron Stuart.
- Michelle Roberts seconded the motion.
- All in favor; the motion passed.

5. **TREASURERS REPORT:** (00:05:20)

Presenter: Mike Ulrich

- a. **Invoice Register:**

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month, per guidelines from the State and our auditors, in order to stay in compliance with the laws of the State financial code. The invoice register for March 2021 was reviewed. Michelle Roberts questioned the purchase of toner for Jeff Monroe. Darinda Wallis explained that Jeff is a contracted employee, and the toner is for his computer used for work.

Jerry Smith motioned to approve the invoice register for March 1<sup>st</sup>, 2021 through March 31<sup>st</sup>, 2021. Seconded by Dave Boothe.

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Jerry Smith – yes; Michelle Roberts – yes.

The motion passed.

**b. Transaction Register:**

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS; water, storm water, or garbage. The changes are credits given, charges reduced or added, or late fees removed. These changes to accounts are reviewed and approved by the Council, as directed by the State and our City Auditor, to stay in compliance with the laws of the State Financial Code.

The transaction register for the period of March 1<sup>st</sup>, 2021 through March 31<sup>st</sup>, 2021 had no entries; no action was required.

**c. Transaction Reversal Report - Court:**

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the Court. The changes are credits given, charges reduced or added, or late fees removed. These changes to accounts are reviewed and approved by the Council as directed by the State and our City Auditor, to stay in compliance with the laws of the State Financial Code. The Transaction Reversal Report for March 2021 had no entries, and no action was required.

**d. Budget:**

Mike Ulrich reported that we are 75% through the budget year. Mike pointed out that on page 6 of the general fund, that year to date actual for net revenue over expenditures is at 215k; this is a “good” problem, but Mike recommends looking at where to save some of these funds (if not spent in this fiscal year) to transfer to capital project type funding (moving out of Uintah’s general fund to Capital Projects); Uintah already got “dinged” last year for the “carry-over” balance being too high. Darinda Wallis reminded the Council and Mike that a timeline for doing next year’s budget needs to be done; the first meeting in June, this budget will be opened and amended as needed. There are only four City Council meetings left in this current budget year.

**6. PUBLIC WORKS REPORT: (00:17:40)**

Presenter: Jeff Holden

- Jeff Holden reported that there have been three graves dug in the past week that have kept him busy and that weather has been an issue as well; Jeff has needed to plow Combe Road quite a bit with recent weather.
- Jeff advised the Council that on the city dump truck, the motor on the dump bed went out while in the middle of digging a grave yesterday; it is fixable.
- Jeff advised that on 6850 and 1650, there have been open hole complaints; all components were purchased to fix this, and that has been done with a grate also placed over it.
- The railroad crossing on 1500 and the cemetery road is having arms put in place in June; this will involve more than just placing arms – it will also be regraded and the grade raised, with the moving and placing of a water line and retaining wall.
- Jeff followed up on the stop sign at 1600 and 6850 and advised the Council that it was gone, but has been replaced now. Jeff also advised that the barriers on 6850 have been moved again, and traffic is going in and out of that area again. Jeff also advised that the restricted truck sign on Combe Rd was blown over by the wind this week, and he will get that back up tomorrow.
- Dave Boothe asked if the railroad work will interfere with funerals that may come up during that construction time; Jeff said that it will, but that they said they will accommodate the City if funerals do come up.
- Jeff Holden asked about replacing the Ford truck; Darinda Wallis advised about including this in the upcoming budget talks/meetings.

**7. FIRE DEPARTMENT REPORT: (00:26:25)**

Presenter: Fire Marshall Dave Reed

- Dave Reed explained he is filling in for Chief Sullivan tonight.
- Dave Reed reported that 80-90% of WFD’s call outs to Uintah are for medicals, including car accidents.
- Dave touched on information regarding the fire station, and advised that plans are still moving forward to use it for Wildlands; there are some issues being worked on to bring the building up to code for that use, such as sprinkling/alarming the building and a means of egress on the second floor.
- Dave spoke regarding the Uintah Springs Business Park and that once the moratorium is lifted, they will need to increase the hydrant coverage in that development; he has already spoken with the owner of the development and he is aware of this requirement.
- Dave advised that Weber Fire has done a lot of work with Jeff Holden and the county, and the hydrants

are now showing on the county maps as they should, as well as the county maps in general being filled in better overall with roads in Uintah, etc.

- Dave also advised that there are fire hydrants that will need to have the area surrounding them cleared up, mostly by owners of the property where hydrants are placed; this includes fencing that has been placed too close to hydrants.
- Dave spoke about areas that have business licenses that should not; this will be being looked into and is generally in reference to businesses inside of storage units.
- Jeff Holden asked Dave Reed if homeowner's insurance will be better now with Weber Fire covering Uintah, as he has had a citizen ask him this recently; Dave explained rates will not go up.

**8. SHERIFF'S REPORT: (00:51:05)**

Presenter: Lt. Hutchinson

- Lt. Hutchinson went over stats for March for Uintah City.
- There were 21 calls to Uintah in March 2021; 16 required more than one Deputy.
- There were 12 citations issued in Uintah; most of these were on Highway 89, with half of them being for traffic accidents.
- Lt. Hutchinson reported that the complaints that have come into City Hall, have been being dealt with, with more information on these in April's report.

**9. COUNCIL COMMENTS TO PUBLIC COMMENTS: (01:00:59)**

- There were none.

**10. COUNCIL REPORTS: (01:02:08)**

- Mayor Cutler spoke about a meeting earlier today with Fire Chief Sullivan and Chief Lund, regarding negotiations for money needed, for the Fire Station improvements to bring it up to code; this building is still City owned, and needs to be taken care of.
- Darinda Wallis reminded the Council to start bringing forward what is needed for their budgets.
- Jerry Smith spoke regarding the Fire Department, and he would like to see what the building is worth, prior to doing work on it; Mayor Cutler responded that he understands these sentiments, but also feels the improvements will add to the value of the building, as well as getting it up to current code, and that the City is looking at/expecting long term use on it.

**11. MEETING ADJOURNMENT: (01:12:52)**

Michelle Roberts motioned to adjourn the meeting.

Seconded by Dave Boothe.

All in favor the motion passed. The meeting was adjourned.

APPROVED by City Council this 4<sup>th</sup> day of May, 2021.



Jolene Sturzenegger, Uintah City Recorder