

Mayor Gordon Cutler

Council Members:

Jerry Smith

Michelle Roberts

Kristi Bell

Dave Boothe

UINTAH CITY COUNCIL MEETING

TUESDAY, April 6th, 2021

7:00 PM

MINUTES

Planning – Robert Guillier

Building Inspector - Jeff Monroe

Treasurer – Mike Ulrich

Sheriff – Lt. Hutchinson

Fire Chief – Paul Sullivan, WFD

Attendees: Mayor Cutler, Dave Boothe, Kristi Bell, Jerry Smith, Darinda Wallis, Jolene Sturzenegger, Lt. Hutchinson, Robert Guillier
Excused: Michelle Roberts

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order for Tuesday April 6th, 2021.

PLEDGE OF ALLEGIANCE: Led by Mayor Cutler.

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there were none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:02:53)

- There were none.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD MARCH 16TH, 2021:** (00:03:16)

Presenter: Mayor Cutler

- Mayor Cutler asked for one correction; under agenda item five, Mayor Cutler asked that the wording of "he is excused" be changed to reflect that the person being excused is Mike Ulrich.
- Jerry Smith motioned to approve the City Council meeting minutes held March 16th, 2021.
- Dave Boothe seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there were none.
- All in favor; the motion passed.

4. **PLANNING COMMISSION REPORT TO COUNCIL:** (00:04:41)

Presenter: Robert Guillier

- Robert Guillier reported that the last Planning Commission Meeting went very well.
- The Transportation Plan was reviewed and will be posted on the public website for sixty days. There will be a second public hearing on the Transportation Plan so that any comments or suggestions may be voiced after citizens have had a chance to review it. After that public hearing, it should be ready to move on to the City Council.
- The Planning Commission finalized the site plan review for Valley Nursery.
- There were some CUPs that were reviewed and one was tabled until the next Planning Commission meeting; this was for Kent's Repair to allow the Fire Marshall to review.
- Robert advised the Council that in the future, the Planning Commission may review renewing CUPs by phone or letter, to avoid having people come in, as long as there have been no prior issues with their CUPs.
- Councilman Dave Boothe asked if anyone has reached out regarding the Transportation Plan; Robert responded that he has had a couple of phone calls from citizens wanting some clarification on different things, and that he has explained that this is a conceptual plan that goes along with the General Plan for the City.
- Darinda Wallis explained/verified that the Transportation Plan is on the website and a 60-day public comment time has been solicited.

5. **DISCUSSION/APPROVAL OF NEW HANDHELD SOFTWARE AND EQUIPMENT FOR WATER**

DEPARTMENT: (00:10:01)

Presenter: Kristi Bell

- Kristi Bell explained that this agenda item is in reference to how the City does readings of meters and billings every month, and is not in relation to the water projects that are currently being discussed.
- Uintah City has been using outdated software and equipment for some time now, and as pieces and parts have needed to be replaced through the years, Meterworks has been able to provide the city with enough

fixes to get the City by. It has now come to the time that those fixes have been exhausted.

- Meterworks provided a quote to upgrade to a current system to read meters and do billing for water. With this quote, Meterworks will waive the one-time set up fee and the on-site training fees, to help the City out a little bit. The first year, Meterworks would also offer the City a 30% discount on the annual subscription for the Neptune 360 Essentials, as well as a 15% discount the second year, resuming regular pricing the third year; this pricing would need to be built into the water budget each year. Also included in the quote is pricing for the Neptune Reading Equipment, which is the bulk of this quote. Kristi noted that the only cost that is not listed here, is that the City will need to supply Public Works with a tablet to do meter reads on.
- Kristi explained the positives of updating this equipment is that it gives the City other capabilities that the City has not had in the past including accessing data from a wider range and being able to be pro-active in identifying problems/issues with backflow and water leaks.
- Mayor Cutler asked if there was money in the budget to pay for this, and Kristi advised that there is.
- Councilman Jerry Smith asked why it was needed again, and Kristi touched on the fact that the City's current system is outdated; using the handheld device that the City has now is not as effective.
- Darinda Wallis spoke and explained that as readings were attempted last month, the handheld would not connect with the computer program, so routes to do readings could not be uploaded, making it impossible for Public Works to go out and do meter readings. At that time, Meterworks had to be called and a representative came out to work on the system. The representative advised that there is not much more available to be able to keep this current system running efficiently. Darinda expressed that water is a large part of the City's revenue, and revenue is being lost with ineffective equipment; this update is part of the cost of doing business, and this will save the City time and money.
- Kristi Bell motioned to approve the purchase of the new handheld equipment and software for the water department, in the amount of \$6,000.00.
- Dave Boothe seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; Jerry Smith – yes, Mayor Cutler – yes, Kristi Bell – yes, Dave Boothe – yes.
- The motion passed.

6. **COUNCIL COMMENT TO PUBLIC COMMENTS:** (00:17:53)

- There were none.

7. **CITY COUNCIL DEPARTMENT REPORTS:** (00:17:59)

PARKS; BUILDINGS; NUISANCES; EMERGENCY PREPAREDNESS; PLANNING COMMISSION – DAVE BOOTHE

- Nothing to report.

WATER; GARBAGE; CTC; U-DAY; NEWSLETTER – KRISTI BELL

- Kristi reminded the Council that Newsletter items are due.

ANIMAL CONTROL; WEBER COUNTY TRAILS; EQUIPMENT; ROADS – MICHELLE ROBERTS

- Michelle Roberts was excused tonight.

CEMETERY; SERVICE PROJECTS; RAILROAD RELATIONS – JERRY SMITH

- Jerry reported that some of the City signs need to be stained, and he will put this in the Newsletter, to seek out any volunteers that may want to do this for the City. Mayor Cutler stated that if there are volunteers that offer their time for this project, that the City will provide the materials.
- Jerry requested that he would like signs for the Salmon Dinner in June; Kristi Bell offered to look in to this.

STORM WATER & FLOODPLAIN; GRANTS; FIRE DEPARTMENT; WACOG– MAYOR CUTLER

- Mayor Cutler spoke about the purchasing of the new equipment for the water department. He stressed the importance of updating electronics when we can, as there have been recent issues with the City email as well. The newly purchased mapping software for the Cemetery was mentioned also, and the idea that these purchases/upgrades are part of good business practices.
- Mayor Cutler is meeting with Weber Fire next week to discuss and negotiate the costs and selling of the Uintah Fire equipment.
- Mayor Cutler addressed Lt. Hutchinson regarding the speeding complaints that have come in to City Hall recently; this has been noted by the Sheriff's office.
- Lt. Hutchinson informed the Council of some personnel changes within the Sheriff's office; Mayor Cutler thanked the Sheriff's office for their work.

8. MEETING ADJOURNMENT: (00:30:28)

Jerry Smith motioned to adjourn the meeting.

Seconded by Kristi Bell.

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 20th, day of April 2021.



Jolene Sturzenegger, City Recorder