

Mayor Gordon Cutler

UINTAH CITY COUNCIL MEETING

Planning – Robert Guillier

Council Members:

TUESDAY, March 17th, 2020

Building Inspector-Jeff Monroe

Jerry Smith

Michelle Roberts

7:00 PM

Treasurer – Mike Ulrich

Kristi Bell

Dave Boothe

MINUTES

Sheriff – Lt. Butler

Fire Chief – Marc A. Sacco

Attendees: Mayor Cutler, Michelle Roberts, Dave Boothe, Kristi Bell, Jeff Holden, Mike Ulrich, Chief Sacco, Lt. Butler, Aaron Stuart, Daniel Combe, Brent Stuart and Darinda Wallis

Excused: Jerry Smith

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order for March 17th, 2020 and announced that the Easter Egg Hunt and pancake breakfast have been cancelled due to the Covid-19 regulations. Mayor Cutler also announced that the next City Council meeting as well as the Planning Commission meeting has been cancelled as well. We will reevaluate after April 7th, 2020.

PLEDGE OF ALLEGIANCE: Led by Michelle Roberts

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there were none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:02:07)

- Aaron Stuart stated that he was here tonight because of rumors that we were going to make a decision that affects his plans and wanted us to know that he supports the Council and the necessity of this decision.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD MARCH 3rd, 2020:** (00:03:51)

Presenter: Mayor Cutler

- Dave Boothe motioned to approve the City Council meeting minutes for March 3rd, 2020.
- Kristi Bell seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion passed.

4. **TREASURERS REPORT:** (00:04:30)

Presenter: Mike Ulrich

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code. The invoice register for February 2020 was reviewed.

Mayor Cutler remarked on page one that the payment we make to the State for the Uintah 2017 fire has been suspended for the time being and hopefully we have paid all that we have to pay.

Kristi Bell motioned to approve the invoice register for February 1st, 2020 through February 29th, 2020.

Seconded by Michelle Roberts

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Michelle Roberts – yes.

The motion passed.

- b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, charges reduced or added or late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register for the period of February 1st, 2020 through February 29th, 2020 was reviewed.

Michelle Roberts motioned to approve the transaction register for February 1st, 2020 through February 29th, 2020.

Seconded by Dave Boothe

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Michelle Roberts – yes; Kristi Bell - yes; Dave Boothe – yes; Mayor Cutler – yes.
The motion passed.

c. Transaction Reversal Report - Court:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for February 2020 was blank no action required.

- Budget: Mike Ulrich reported that he had looked into the account that the Council had asked him to check and he couldn't see anything out of the ordinary. The PayPal charges are off because they charge us a percentage and our online payment option only allows us to assess a onetime fixed rate which shows as a shipping charge of three dollars. So if a large payment is made we are charged the percentage rate even if the customer is only charged the three dollars.
- Kristi Bell reported that she added to the utility online payment page the following: Notice: Payments over \$75.00 may result in additional processing fees and will be added to next month's billing cycle and appear on your bill.
- Michelle Roberts asked about the Easter egg hunt budgeted allocations. The donations that we have received so far were moved to U-Day as per the donors. Nothing else has to be done with the budget.
- Mayor Cutler mentioned that we will have to wait to see if U-Day will be cancelled.

5. CTC REPORT TO COUNCIL: (00:17:02)

Presenter: LeAnn PoVey

- Kristi Bell reported because of the special social distancing LeAnn asked us to table her report until a safer time.
- Kristi Bell motioned to table this agenda item to a later date.
- Michelle Roberts seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- The motion passed.

6. DISCUSSION/ACTION ON PROPOSED MOUNTAIN U LIGHTING IMPROVEMENTS: (00:17:26)

Presenter: Matt Bell

- Kristi Bell reported because of work travel and sickness Matt asked us to table his presentation.
- Kristi Bell motioned to table this agenda item to a later date.
- Dave Boothe seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- The motion passed.

7. PUBLIC WORKS REPORT: (00:29:09)

Presenter: Jeff Holden

- Jeff Holden reported that he has the mowers all ready to go for spring.
- He has been working on changing out water meter registers; they are going out about an average of three to five a month.
- Jeff reviewed his snow removal reports for the past four years and reported that he didn't use as much salt this year. And, he is now working on pot-holes.

8. FIRE DEPARTMENT REPORT: (00:18:48)

Presenter: Chief Sacco

- Chief Sacco reported that they had no calls in February and the County only had two calls in our area.
- They had a reduction in staff due to his firefighter of the year moving to Idaho and another firefighter moving on. So they went to thirteen members.
- The Council thanked the Chief for their service to our community and asked them to stay safe.

9. SHERIFF'S REPORT: (00:21:18)

Presenter: Lt. Butler

- Lt. Butler reviewed the calls for service and citations so far in March.
- He reported what they are doing to stay safe being first responders during this pandemic. The SRO's (school resource officers) have been moved to the swing shift; there are eight of them. The detectives are working from home and will assist us if we have a crew that gets sick.
- They will try to handle as many calls as possible over the phone and when they respond on the medical calls they will wait outside until they are needed.
- The Council thanked Lt. Butler and the Sheriff's Office for their service to our community and asked them to do whatever they need to do to be safe.

10. DISCUSSION/APPROVAL ON BIDS FOR SECURITY NETWORK DOOR CONTROLLER: (00:32:17)

Presenter: Dave Boothe

- Dave Boothe stated that this awareness of the defect in our back door security came as a result of a security audit the court performed after the event we had this past year.
- Chris Palmer from the AOC (Administrative Office of the Court) came and inspected our security and made several recommendations; the back door security was the biggest issue.
- We have received the following three bids:
 - Pro Edge Technology \$1,776.46
 - R & L Network Solutions \$2,704.22
 - Sorenson Installations \$2,716.36
- Dave Boothe motioned to approve the bid of \$1,776.46 from Pro Edge for the security network door controller.
- Kristi Bell seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion.
- Kristi Bell asked if these bids were comparing apples to apples. Dave replied yes they were. Kristi stated that she would agree that we should go with Pro Edge.
- Michelle Roberts asked if we had the funds; Dave replied yes. Michelle stated great job with prioritizing the issues.
- All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Michelle Roberts – yes.
- The motion passed.

11. DISCUSSION/ACTION ON A BUILDING MORATORIUM ORDINANCE NO. 255-20: (00:37:00)

Presenter: Kristi Bell

- Kristi Bell asked the Council if they had any questions regarding the report from our City Engineer. She reviewed their summary with the Council:
 - The City is currently at or near the annual contracted source supply and peak day delivery limitations established by the wholesale contract with Weber Basin Water Conservancy District. Additional water storage should be added to the system to meet state guidelines. Some of the distribution main lines should also be replaced with larger pipe to improve water delivery and fire flow to some areas. These concerns support the moratorium on growth being considered by the City.
 - Imposing a moratorium on growth could help give the city time to put a plan in place that reduces risk as more development comes onto the water system. The risks include running out of water, especially during the irrigation season, and not having enough water flow to respond to building or brush fires. There is also a risk of reoccurring monetary penalties from Weber Basin Water Conservancy District for exceeding the annual water supply contract and peak day supply limitation.
- Mayor Cutler stated that we need to rebuild our tank and put in an additional tank at the west end of town. We need to secure funds and complete our studies. This moratorium will allow us time to work towards these upgrades. This moratorium will be reevaluated after the six months.
- Kristi Bell motioned to approve Ordinance No. 255-20 a Building Moratorium.
- Michelle Roberts seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion passed.

12. COUNCIL COMMENTS TO PUBLIC COMMENTS: (00:41:11)

- Mayor Cutler appreciated Aaron Stuart's comments on this necessity and remarked that he could work on his developing and prepare for when the moratorium is lifted.

13. COUNCIL REPORTS: (00:42:40)

- None

14. MEETING ADJOURNMENT: (00:43:12)

Michelle Roberts motioned to adjourn the meeting.

Seconded by Dave Boothe

All in favor the motion passed. The meeting was adjourned.

APPROVED by City Council this 21st day of April, 2020.



Darinda Wallis, City Recorder