

# UINTAH CITY



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Office Hours M-W 9:00-5:00 Th-F 9:00-1:00

Mayor Lawrence Flitton

UINTAH CITY COUNCIL MEETING

Planning – Tim Petty

Council Members:

TUESDAY, February 21<sup>st</sup>, 2017

Building Inspector-Jeff Monroe

Michelle Roberts

Gordon Cutler

7:00 PM

Treasurer – Mike Ulrich

Jerry Smith

Greg Johnson

MINUTES

Sheriff – Lt. Talbot

Fire Chief – William Pope

Attendees: Gordon Cutler, Michelle Roberts, Jerry Smith, Jeff Holden, Sgt. Dave Macinnes, Chief Pope and Darinda Wardell.

Excused: Mayor Flitton and Greg Johnson

## MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Gordon Cutler called the meeting to order; explained the Mayor and Greg Johnson were out of town for work. Gordon Cutler also excused Mike Ulrich.

**PLEDGE OF ALLEGIANCE:** Led by Jeff Holden

**CONFLICT OF INTEREST:** Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Gordon Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there was none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:00:59)

- There was none.

3. **APPROVAL OF THE CITY COUNCIL MEETING MINUTES HELD FEBRUARY 7<sup>TH</sup>, 2017:** (00:01:11)

Presenter: Gordon Cutler

- Gordon Cutler asked if there were any questions on the minutes.
- Michelle Roberts motioned to approve the City Council meeting minutes from February 7<sup>th</sup>, 2017 as written.
- Seconded by Jerry Smith
- All in favor; the motion passed.

4. **TREASURERS REPORT:** (00:01:39)

Presenter: Darinda Wardell

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code.

The invoice register for January was reviewed.

Michelle Roberts motioned to approve the invoice register for January 1<sup>st</sup>, 2017 through January 31<sup>st</sup>, 2017.

Seconded by Jerry Smith

All in favor; Michelle Roberts – yes; Jerry Smith – yes; Gordon Cutler – yes.

The motion passed.

- b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register for the period of January 1<sup>st</sup> – February 15<sup>th</sup>, 2017 was reviewed.

Darinda explained that the adjustments were checks that came in on billing day after we had ran the utility bills. Michelle Roberts motioned to approve the transaction register for the period of January 1<sup>st</sup>, 2017 – February 15<sup>th</sup>, 2017.

Jerry Smith seconded the motion.

All in favor; Michelle Roberts – yes; Jerry Smith – yes; Gordon Cutler – yes.

The motion passed.

- c. Transaction Reversal Report - Court:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for January was reviewed. Darinda explained that this adjustment was made to move the payment into the trust account to hold until they appeared in court.

Jerry Smith motioned to approve the Transaction Reversal Report for January.

Seconded by Michelle Roberts

All in favor; Michelle Roberts – yes; Jerry Smith – yes; Gordon Cutler – yes.

The motion passed.

- d. Budget: Gordon Cutler read the email that Mike had sent the Council "In looking over the budget financial report our revenues are in line with what I would expect. The court revenues seem a little behind, but that always slows during the winter and will pick up in the spring. Again I think the same for our expenditures; we are mostly in line with where we should be. The justice & safety dept. only shows total expenditures at 34%, but we haven't gotten the second payment for the Sheriff in yet, and that is why it is low. In the public works it is a little ahead with expenditures at 64%, but with all the snowplowing I think we are pretty good. The fire dept. shows at 90% but that will correct itself by the end of the year. The water fund revenue is strong. The expenditures are at 75%, but that is because we made the payment for the water last month. Other items look good. Garbage revenues and expenses are on track; and storm water is a little ahead of budget on the expenditures, but again should correct itself by the end of year."

**5. DISCUSSION/ACTION ON THE UDOT/DWR PROPERTY LOCATED AT THE WEST END OF 6850 SOUTH: (00:09:49)**

Presenter: Gordon Cutler

- Gordon Cutler stated that he thought we should have a full quorum to discuss this agenda item and remarked that he would entertain a motion to table this topic until that time.
- Jerry Smith motioned to table the discussion on the UDOT/DWR property located at the west end of 6850 south.
- Michelle Roberts seconded the motion.
- All in favor the motion passed.
- Gordon Cutler stated as per our open and public meeting rules; this should be on the very next Council agenda.

**6. PUBLIC WORKS REPORT: (00:11:21)**

Presenter: Jeff Holden

- Jeff Holden reported that we received a letter from UDOT about the markings required for our railroad crossings. We have sixty days to comply with the required markings for the cemetery road crossing and the crossing going south by Don Pearson's place.
- Jeff reported that he and Scott have been busy with city vehicle maintenance. Jeff remarked that he didn't think that Nate kept records of this maintenance and he likes to keep a ledger. They are going to put up a white board with the maintenance information so that they can see it at a glance.
- Jeff reported that he went to O' Riley's and set up a fleet account so that we could save on the maintenance costs.
- They have the snow plow serviced and are currently working on the fire trucks.
- Jeff reported to the Council on the FEMA meeting he attended at the request of the Mayor. In the event that we have an emergency involving City infrastructure it is now the responsibility of the City to determine the claim amount for assistance from FEMA. They stated that it would be a good idea to involve our City Engineers with this task.
- Jeff stated that he visited with Lance from Weber County and he thinks that there was a miscommunication about getting the sand and sandbags prior to a flooding event. They will deliver on an event, not before. We can purchase the sandbags for twenty six cents per bag; they come in bundles of one thousand.
- Jeff stated that we could use our small lawnmower trailer and have it stocked and equipped to be proactive for emergency flooding or water line breaks.
- Jeff stated that in case of an emergency, the first call should be to 911 not to Jeff.
- The Council thanked Jeff and Scott for the great job they did and are doing with snow removal this year.

**7. FIRE DEPARTMENT REPORT: (00:32:52)**

Presenter: Chief Pope

- The Council welcomed back the Chief.
- Chief Pope stated that he had an app on his phone that showed the levels of the local rivers. The Ogden River is currently at 6.8 and is flooding at 7.5. The Weber River is currently at 14.03 and is flooding at 17.00.
- Chief Pope reiterated what Jeff had said, FEMA is out of the disaster assessment business; the standard is for infrastructure the City's responsibility with Jones and Associates for any County, State or Federal funding.
- Chief Pope reported that they attended a great Fire School in St. George. They all came back with renewed vigor; the department's motivation is strong and they are learning and training.
- With this new energy it makes recruiting easier as well.
- Chief Pope reported that our budget looks good and is on track. We had zero fire calls in January and are doing lots of training and certifications. We volunteered 720 hours in January.
- The Council thanked the Chief and his department for their service to the City.

**8. SHERIFF'S REPORT: (00:37:46)**

Presenter: Sgt. Macinnes

- Sgt. Macinnes reviewed the December report with the Council.
- He thanked the Council for supporting the CTC press conference that was held in South Ogden. The Bonneville CTC is the most active charter in the State.
- Sgt. Macinnes reminded the Council of the QPR (question, persuade and refer) training that will be held Thursday February 23 in Huntsville at the Ogden Library Branch at 7 pm. This is a valuable tool to have in your toolbox.
- Gordon Cutler wanted to make sure that the Sheriff's Office was aware that UDOT was planning to put barricades along Hwy 89 in front of Combe Road; making it a right turn in and right turn out.
- Then Council thanked Sgt. Macinnes for all they do to help us stay safe.

9. **COUNCIL COMMENTS TO PUBLIC COMMENTS:** (00:46:00)

- There were none.

10. **COUNCIL REPORTS:** (00:46:28)

- Jerry Smith asked Jeff Holden to check on the street light west of Cooks by Espinosa's. The light has been damaged and is shining in on the Cooks bedroom window.
- Gordon Cutler wanted to express his condolences for one of our former City Council members Chuck Thorsted who passed away this past week. Condolences were expressed to his family.

11. **MEETING ADJOURNMENT:** (00:49:00)

Michelle Roberts motioned to adjourn the meeting.

Seconded by Jerry Smith

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 7<sup>th</sup> day of March, 2017.



DARINDA K. WARDELL, City Recorder