UINTAH CITY

2191 East 6550 South – Uintah, Utah 84405 (801) 479-4130 Fax: (801) 476-7269 Office Hours M-W 9:00-5:00 Th-F 9:00-1:00

Mayor Lawrence Flitton
Council Members:
Michelle Roberts *Gordon Cutler*
Jerry Smith *Kristi Bell*

UINTAH CITY COUNCIL MEETING
TUESDAY, February 20th, 2018
7:00 PM
MINUTES

Planning – Tim Petty
Building Inspector-Jeff Monroe
Treasurer – Mike Ulrich
Sheriff – Lt. Pledger
Fire Chief – Marc Sacco

Attendees: Mayor Flitton, Gordon Cutler, Jerry Smith, Kristi Bell, Michelle Roberts, Jeff Holden, Mike Ulrich, Anthony Bott, Marc & Donna Sacco, Kirsten Stuart, Nathan Jorgensen, Candice Bodily, Lt. Pledger, Mike Marz, Mike Lowder and Darinda Wallis.

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Flitton called the meeting to order.
   PLEDGE OF ALLEGIANCE: Led by Mike Ulrich
   CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.
   Mayor Flitton asked the Council if they had any conflicts of interest with tonight's agenda; there was none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:00:51)
   - There was none.

3. **APPROVAL OF CITY COUNCIL WORK SESSION AND MEETING MINUTES HELD FEBRUARY 6TH, 2018:** (00:01:00)
   Presenter: Mayor Flitton
   - Jerry Smith motioned to approve the City Council work session minutes for February 6th, 2018 and the City Council meeting minutes from February 6th, 2018.
   - Michelle Roberts seconded the motion.
   - All in favor; the motion passed.

4. **TREASURERS REPORT:** (00:02:03)
   Presenter: Mike Ulrich
   a. Invoice Register:
      The invoice register is a listing of bills that were paid during the month.
      The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code.
      The invoice register for January was reviewed.
      Gordon Cutler motioned to approve the invoice register for January 1st, 2018 through January 31st, 2018.
      Seconded by Jerry Smith
      All in favor; Gordon Cutler – yes; Kristi Bell – yes; Mayor Flitton – yes; Michelle Roberts – yes; Jerry Smith - yes.
      The motion passed.
   b. Transaction Register:
      The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.
      The transaction register for the period of January 1st, 2018 – January 31st, 2018 was reviewed.
      Gordon Cutler motioned to approve the transaction register for January 1st, 2018 through January 31st, 2018.
      Seconded by Kristi Bell
      All in favor; Gordon Cutler – yes; Kristi Bell – yes; Mayor Flitton – yes; Michelle Roberts – yes; Jerry Smith - yes.
      The motion passed.
   c. Transaction Reversal Report - Court:
      The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for January was reviewed; the report had no adjustments; no action required.
   d. Budget: Mike Ulrich explained that our tax revenue looks good; we receive the majority of the payments in December and January. Mayor Flitton asked if this report reflects the changes we made at the last meeting. Mike explained that it does not because he was waiting for the minutes to be approved.
      Michelle Roberts asked about 10-36-100. Mike explained that this is the carryover to the fund balance.
      Darinda reminded Mike to add the budget amount to 70-50-900.

5. **DISCUSSION/ACTION ON APPOINTMENT OF UINTAH CITY FIRE CHIEF:** (00:10:37)
   Presenter: Mayor Flitton
   - Mayor Flitton explained to the Council that both candidates were present tonight and if we need to go to a closed

meeting to discuss the competence of the individuals that option is available otherwise we will conduct our discussions and questions in the open meeting.

- Michelle Roberts stated that both candidates are well spoken. They have impressive resumes and thanked them for their time tonight.
- Gordon Cutler thanked the candidates for their interest in serving Uintah City and reminded the Council that one of the requirements of the position requires that the candidate live within ten miles of the City.
- Mayor Flitton stated that he was highly impressed with the applicants and that we even got response from California and Missouri. Mayor Flitton explained that on paper our finalists are equal. They have the experience, are qualified, have interest and both come highly recommended. Mayor Flitton explained that it has been difficult for him; one of the stipulations was that you live within ten miles of the City and Anthony is on the bubble. Marc has volunteered more than 5,000 hours for the department this past year; remember that 2,080 hours is a full time position. Mayor Flitton stated that he wanted to be sure that he could work with the candidate so during his interviews he asked them the question; what does this City need? The Fire Chief needs to be present; a friend and a helping hand in the community.
- Gordon Cutler stated that he thought that was one area where Chief Pope failed; he wasn't present; it is important to be present.
- Jerry Smith commented that we are a small community and our showing of local participation is border line. What do we need to do to stimulate the interest of the Fire Department locally? We need to find those kinds of people.
- Michelle Roberts stated that she was leaning towards Marc because she thinks we should hire from within if we have a qualified candidate. She remarked that she was more impressed after taking with Anthony; but still feels we should hire from within.
- Kristi Bell remarked that she was impressed with both; she also feels like we should hire from within when appropriate and Marc has proven himself.
- Mayor Flitton stated that he will give his recommendation. He said to Anthony that he really liked their conversation and that he is a professional fireman; that's what he does for a living. He said to Marc; this is not his professional career but both he and his wife spend a lot of time doing what they do for the Fire Department. He commented that we need to have somebody who spends time in the City.
- Gordon Cutler stated as we gather our thoughts both exhibited a great deal of leadership and we need to remember that one of the requirements is that they live within ten miles of the City. So with that Gordon Cutler motioned to appoint Deputy Chief Marc Sacco as our Fire Chief.
- Jerry Smith seconded the motion.
- Mayor Flitton asked if there was any discussion on the motion; there was none.
- All in favor; the motion passed.
- The Council thanked Anothny Bott for his time and interest in serving Uintah City.

6. **PUBLIC WORKS REPORT:** (00:24:00)
Presenter: Jeff Holden

- Jeff Holden reported that he has 20 tons of salt and sand on hand and commented that it has been a very different year from last year. Weber County has not ordered any salt and sand under our name this year and will go and get five loads under our name to have on hand.
- Jeff reported that he and Scott have cut out the cement where the tree fell last year in the park and have it all ready to be replaced when the weather clears up this spring.
- Jeff and Kristi Bell will both be attending the water school in St. George this next week. Scott is prepared to plow for us if needed.
- Jeff reported that he got a bid from Diamond Rental for a canopy for U-day and reviewed the cost with the Council. Jeff and Scott will pull out the old canopy and check the actual size and condition and report back to Jerry. Jerry Smith stated that they were going to check a few other things before putting it on the agenda for the Council to take action.

7. **FIRE DEPARTMENT REPORT:** (00:30:45)
Presenter: Chief Sacco

- Chief Sacco thanked the Council for their vote of confidence and stated that he looked forward to serving as Chief.
- He asked the Council if they had any questions with the report. He commented that he had to rebuild the entire report. He reported the only oddity was that when dispatch started the numbering system over for the New Year they had to waste the first number to roll over the year thus putting our numbers off one for this month.
- Mayor Flitton stated that his first assignment is to work out the Interlocal agreement with Weber County and that he would be available to assist him and have a sit down meeting with them to make this happen. Our attorney has reviewed the agreement and offered his suggestions as well.
- Michelle Roberts asked about the budget numbers on page 14 of the report. Chief Sacco replied that these were December's numbers because he needs some assistance with the budget and getting these figures updated.
- Chief Sacco stated that he ordered some training books only to have to return them because there was some confusion on the need for the training materials. He remarked that he did get them to take off the 15% restocking fee and it only cost him $44 to return the books. The Council stated that he needed to be sure to submit for reimbursement of that cost.
- Jerry Smith asked the Chief to review with him on page 9 what BLS and ACLS stood for. Chief Sacco explained the different classifications.
- The Council thanked Chief Sacco for his report and congratulated him on his appointment and wished him success.

8. **SHERIFF'S REPORT:** (00:42:00)
Presenter: Lt. Pledger

- Lt. Pledger apologized that we did not receive the reports; his clerk has been our sick and hasn't been able to compile the reports. He reported as soon as he gets them he will forward them to the Council.
- He reported that just prior to the meeting he forwarded to the Mayor the new Animal Control contract figures and that he should have the Sheriff's Office contract figures by the end of this next week.
- Mayor Flitton requested that prior to the next meeting could we get the 18 month history of billable calls for the algorithm and asked Lt. Pledger to double check that those figures do not include any of the Uintah Highlands calls.
- Michelle Roberts asked that she be included in the email for the contract so she could review the contract figures to present to the Council for approval.
- The Council thanked Lt. Pledger for their service to the community.
- Lt. Pledger stated that he was also working on getting the radar trailers up and running and working on getting them put back in service for the community.

9. **COUNCIL COMMENTS TO PUBLIC COMMENTS:** (00:46:26)

- There were none.

10. **COUNCIL REPORTS:** (00:46:30)

- There were none.

11. **MEETING ADJOURNMENT:** (00:46:41)
Michelle Roberts motioned to adjourn the meeting.
Seconded by Kristi Bell
All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 20th day of February, 2018.

Darinda K. Wallis

DARINDA K. WALLIS, City Recorder