



Mayor Gordon Cutler

Council Members:

Jerry Smith

Michelle Roberts

Kristi Bell

Greg Johnson

## UINTAH CITY COUNCIL MEETING

TUESDAY, February 19<sup>th</sup>, 2019

7:00 PM

MINUTES

Planning --

Building Inspector-Jeff Monroe

Treasurer -- Mike Ulrich

Sheriff -- Lt. Pledger

Fire Chief -- Marc A. Sacco

Attendees: Mayor Cutler, Jerry Smith, Michelle Roberts, Kristi Bell, Greg Johnson, Chief Sacco, Abby Stuart, Scott Knudson, Scott Kendell, Mike Ulrich, Lt. Pledger, Daniel Combe, Curtis & Jeanette Bird, Matt Trenery, Dallas Tallant, Danielle Bird, Jonathan Tuffy, Marshall Michie, Bret Bowdich, Chris, Willden, Donna Sacco and Darinda Wallis

### MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order.

**PLEDGE OF ALLEGIANCE:** Led by Greg Johnson

**CONFLICT OF INTEREST:** Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there was none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:00:50)

- There was none.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD FEBRUARY 5<sup>TH</sup>, 2019:** (00:01:25)

Presenter: Mayor Cutler

- Michelle Roberts reported that she had found a typo on the top of page 3, approve should be approval.
- Kristi Bell motioned to approve the City Council meeting minutes for February 5<sup>th</sup>, 2019 with the noted changes.
- Jerry Smith seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion passed.

- Michelle Roberts motioned to close the regular City Council meeting and open the Public Hearing to discuss amendments to the Uintah City Cemetery Ordinance.
- Kristi Bell seconded the motion.
- All in favor the motion passed.

\*\*\*\*\* OPEN PUBLIC HEARING \*\*\*\*\*

4. **7:15 P.M. OR AS SOON AS POSSIBLE THEREAFTER: OPEN PUBLIC HEARING TO DISCUSS AMENDMENTS TO THE UINTAH CITY CEMETERY ORDINANCE:** (00:02:16)

Presenter: Mayor Cutler

- Mayor Cutler opened the Public Hearing and explained that this is the time for public comments on the discussion of the amendments for the cemetery ordinance. He asked Jerry Smith to review for the public the amendments.
- Jerry Smith recapped the following changes:
  - We added that a monument permit is required.
  - We added the dates of May through October to regulate grave beautification within the headstone space, this will be regulated by the Cemetery Staff
  - We added that we can have up to eight urns per plot.
- Mayor Cutler asked for any public comments.
- Scott Kendell commented that he had ran the cemetery for eight to ten years back when he was on the Board and would like to see the yard sale items go away like the chairs and plastic lights that with one hit from the weed whacker would be destroyed into pieces. Scott stated that he thinks that we don't charge enough to the non-residents. He stated that Aaron's Mortuary does a lot of cremations due to the cost savings and then refes them to the Uintah City Cemetery because we have the lowest prices. Scott commented that South Weber was going to put in a cemetery and decided not to because of it being a money pit. Scott stated that he would recommend that we raise our prices for the non-residents.
- There were no other public comments.
- Kristi Bell motioned to close the public hearing and reopen the regular City Council meeting.
- Greg Johnson seconded the motion.
- All in favor the motion passed.

\*\*\*\*\* CLOSE PUBLIC HEARING \*\*\*\*\*

**5. DISCUSSION/ACTION ON ORDINANCE NO. 250-19; AN ORDINANCE OF UINTAH CITY, UTAH, AMENDING, ADOPTING CEMETERY RULES, REGULATIONS, AND PROCEDURES: (00:11:12)**

Presenter: Jerry Smith

- Michelle Roberts asked for clarification on the eight urns in one plot. Jerry explained with the change in the times many are going to cremations and we can allow up to eight urns being buried on top of a family vault.
- Jerry stated that in order to help with concerns and situations like what Scott Kendell expressed we amended the ordinance in 7-4-21 (5) to:
  - Flower containers May through October. Flower containers and other grave beatifications must be kept within the headstone space. Shephard hooks, baskets, wreaths and other adornments outside the headstone mow strip found to be causing problems with maintenance or the safety of cemetery personnel will be removed and discarded promptly without notice.
- There were no other questions or concerns.
- Greg Johnson motioned to approve Ordinance NO. 250-19; an Ordinance of Uintah City, Utah, Amending, Adopting Cemetery Rules, Regulations and Procedures.
- Kristi Bell seconded the motion.
- All in favor the motion passed.

**6. DISCUSSION/ACTION ON RESOLUTION NO. 19-0219-CEM; A RESOLUTION OF UINTAH CITY, UTAH, AMENDING, ADOPTING AND SETTING FEES FOR THE UINTAH CITY CEMETERY: (00:14:46)**

Presenter: Jerry Smith

- Jerry Smith reviewed with the Council the changes to the resolution:
  - We allowed for up to 8 urns per plot
  - We raised the fee for disinterment's and exhumations to \$1,500.00
  - We added the monument permit fee of \$50.00
- Jerry Smith motioned to approve Resolution NO. 19-0219-CEM; a Resolution of Uintah City, Utah, Amending, Adopting and Setting Fees for the Uintah City Cemetery.
- Greg Johnson seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion. There was none.
- All in favor the motion passed.
- Roll call vote: Greg Johnson – yes; Kristi Bell – yes; Mayor Cutler – yes; Michelle Roberts – yes; Jerry Smith – yes.
- Greg Johnson motioned to close the regular City Council meeting and open the public hearing to amend the Fiscal Year 2018-2019 budget.
- Kristi Bell seconded the motion.
- All in favor the motion passed.

\*\*\*\*\*OPEN PUBLIC HEARING\*\*\*\*\*

**7. 7:30 P.M. OR AS SOON AS POSSIBLE THEREAFTER: OPEN PUBLIC HEARING TO OPEN AND AMEND THE FY2018-2019 BUDGET: (00:19:07)**

Presenter: Mayor Cutler

- Mayor Cutler asked Mike Ulrich to explain what we are proposing prior to public comment.
- Mike Ulrich explained that we had not budgeted for any wildland services; not knowing if we would be called on a fire or not. We were called to assist with the California fires and now have the revenue and expenses to budget. With all the building going on we have increased sales and use tax we can budget and on the expense side we can allocate more funds for engineering fees.

• 1 Increase Revenues as follows:

10-33-601	Wildland Services	\$68,450.00
10-31-300	Sales and Use Tax	\$5,000.00
		\$73,450.00

• 2 Increase Expenditures as follows:

10-45-320	Engineer	\$5,000.00
10-57-601	Wildland Services	\$68,450.00
	General Fund	\$73,450.00

- Greg Johnson stated to keep the budget balanced we budget equal amounts to the revenue and expense accounts

and that there is no tax increase.

- Mayor Cutler asked for any public comments.
- There was none.
- Greg Johnson motioned to close the public hearing and reopen the City Council meeting.
- Kristi Bell seconded the motion.
- All in favor the motion passed.

\*\*\*\*\*CLOSE PUBLIC HEARING\*\*\*\*\*

**8. DISCUSSION/ACTION TO APPROVE ORDINANCE NO. 251-19; AN ORDINANCE OF THE CITY COUNCIL OF UINTAH CITY, UTAH, AMENDING THE BUDGET FOR THE FISCAL YEAR 2018-2019: (00:23:48)**

Presenter: Mayor Cutler

- Mayor Cutler stressed that we are not raising taxes we are just adjusting the budget.
- Mayor Cutler reported that our City Engineers have been busy with the railroad crossing on cemetery road; the transportation plan and construction plans for US Hwy 89.
- Michelle Roberts motioned to approve Ordinance NO. 251-19; an ordinance of the City Council of Uintah City, Utah, Amending the budget for the fiscal year 2018-2019.
- Jerry Smith seconded the motion.
- Mayor Cutler asked if there was any other discussion on the motion.
- There was none. All in favor the motion passed.
- Roll call vote: Jerry Smith – yes; Michelle Roberts – yes; Mayor Cutler – yes; Kristi Bell – yes; Greg Johnson – yes.

**9. TREASURERS REPORT: (00:26:10)**

Presenter: Mike Ulrich

**a. Invoice Register:**

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code.

The invoice register for January was reviewed.

Michelle Roberts motioned to approve the invoice register for January 1<sup>st</sup>, 2019 through January 31<sup>st</sup>, 2019.

Seconded by Greg Johnson

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Greg Johnson – yes; Kristi Bell – yes; Michelle Roberts – yes; Jerry Smith – yes; Mayor Cutler – yes.

The motion passed.

**b. Transaction Register:**

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register for the period of January 1<sup>st</sup>, 2019 – January 31<sup>st</sup>, 2019 was reviewed.

Greg Johnson motioned to approve the Transaction Register for the dates of January 1<sup>st</sup>, 2019 through January 31<sup>st</sup>, 2019.

Jerry Smith seconded the motion.

Mayor Cutler asked if there was any other discussion on the motion.

There was none. All in favor the motion passed.

Roll call vote: Jerry Smith – yes; Michelle Roberts – yes; Mayor Cutler – yes; Kristi Bell – yes; Greg Johnson – yes.

Transaction Reversal Report - Court:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for January was reviewed.

Michelle Roberts motioned to approve the Transaction Reversal Report for January 2<sup>nd</sup>, 2019 through January 31<sup>st</sup>, 2019.

Seconded by Kristi Bell

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Greg Johnson – yes; Kristi Bell – yes; Michelle Roberts – yes; Jerry Smith – yes; Mayor Cutler – yes.

The motion passed.

**c. Budget:** Mike Ulrich reported that the report he gave the Council states it is through February, which we know that February isn't over yet. The purpose was to review current amounts to determine which accounts needed to be adjusted. Mike explained that revenues are up and that we are right on track or a little below expenses.

Michelle Roberts asked Mike if the adjustment we made tonight will be reflected on the report the next time we visit the budget. Mike explained that he would make the adjustments and they will be reflected on the next report.

Mayor Cutler reminded the Council that adjustments could be made within a department as long as they don't exceed the overall department expenses.

**10. PUBLIC WORKS REPORT: (00:33:26)**

Presenter: Jeff Holden

- Jeff was excused from the meeting due to the storm and plowing the roads.
- Michelle Roberts reported that some citizens had contacted her to praise Jeff and Scott for their

prenominal work they do in regards to snow removal.

- Michelle reported that they are still working on installing the new speed limit signs along 6600 S for the March 1<sup>st</sup> effective date.
- Michelle reminded everyone to be safe going in and out of the Burger King parking lot. You enter from the west and it is a right turn only on the north exit.

**11. FIRE DEPARTMENT REPORT:** (00:34:50)

Presenter: Chief Sacco

- Chief Sacco swore in the following new firefighters and welcomed them to the Department:
  - Johnathan Tuffy
  - Riley Michie
- Chief Sacco reviewed with the Council his reduced report. He stated that he was using the annual report template and has revised his monthly report from the 21 pages to 5 pages. He asked the Council to let him know if they are missing something from the report and he will add it back in.
- Chief Sacco reported that they received two calls and both were cancelled before they even left the station.
- The department participated in numerous trainings during the month.
- The department budget expenses were reviewed.
- Chief Sacco reported that he will be on vacation the first Council meeting of next month and that Danielle Bird would be standing in for him.
- Mayor Cutler asked for clarification on the calls for service. Are they both fire and medical? Chief Sacco stated that because we don't staff the station 24-7 they are not paged for medicals. He is tracking just the fire calls.
- Mayor Cutler asked if we could track all the calls in Uintah. Chief Sacco stated that he would add that to his report. Chief Sacco stated that we are contracted with Weber Fire District for the first 100 calls and that we pay per call after that. Chief Sacco recalled that we had 65 calls covered by Weber Fire District last year. Mayor Cutler stated that it would be beneficial to track both.
- Michelle Roberts asked if the department was planning on participating in this year's annual Easter egg hunt and if so would they be sponsoring the pancake breakfast. Chief Sacco replied yes; he is in favor of participating in all the City events.
- Mayor Cutler stated that he sent a plea out in his newsletter article for volunteer for the Fire Department that live in the City.

**12. SHERIFF'S REPORT:** (00:53:42)

Presenter: Lt. Pledger

- Lt. Pledger stated that he wanted to review with the Council not so much the numbers of calls but more importantly what the calls were and how they impact the community.
- Lt. Pledger stated that Deputy Malan submitted an article for the newsletter regarding the winter parking ordinance. Kristi Bell confirmed that the article was in this month's newsletter.
- Lt. Pledger reported that Sgt. Michael Streker should be back to full duty by the end of the week.
- Lt. Pledger reported that his department is aware of the speed limit changing on 6600 S the first of March. He reported that his Deputies will give warnings for the first week depending on the severity of the speed infraction.
- The Council thanked Lt. Pledger for his service to the community.

**13. COUNCIL COMMENTS TO PUBLIC COMMENTS:** (01:03:39)

- None

**14. COUNCIL REPORTS:** (01:04:00)

- Mayor Cutler thanked both Jeff and Scott for all they do to take care of the City. He remarked that the great wonderful job that they do is mostly visible and noticeable and even though what the ladies in the office do is not visible it is greatly appreciated as well.

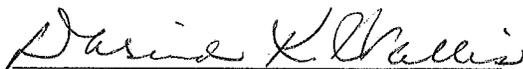
**15. MEETING ADJOURNMENT:** (01:07:03)

Kristi Bell motioned to adjourn the meeting.

Seconded by Michelle Roberts

All in favor the motion passed. The meeting was adjourned.

APPROVED by City Council this 5<sup>th</sup> day of April, 2019.



DARINDA K. WALLIS, City Recorder