

# UINTAH CITY

2191 East 6550 South -- Uintah, Utah 84405

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Office Hours M-W 9:00-5:00 Th-F 9:00-1:00



Mayor Gordon Cutler

UINTAH CITY COUNCIL MEETING

Planning – Robert Guillier

Council Members:

TUESDAY, February 16<sup>th</sup>, 2021

Building Inspector-Jeff Monroe

Jerry Smith

Michelle Roberts

7:00 PM

Treasurer – Mike Ulrich

Kristi Bell

Dave Boothe

MINUTES

Sheriff – Lt. Butler

Fire Chief –

Attendees: Mayor Cutler, Dave Boothe, Kristi Bell, Jerry Smith, Mike Ulrich, LT. Butler, Darinda Wallis, Dep. Fire Chief Britt Clark (Weber Fire District), Jolene Sturzenegger; Abby Stuart, Brent Stuart, Dan Combe, LT. Hutchinson  
Excused: Michelle Roberts

## MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order for February 16<sup>th</sup>, 2021.

**PLEDGE OF ALLEGIANCE:** Led by Darinda Wallis.

**CONFLICT OF INTEREST:** Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council Member has a business or investment interest appears on the Council agenda, the Council Member must publicly disclose that interest.

Mayor Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there were none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:05:15)

- There were none.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD FEBRUARY 2<sup>nd</sup>, 2021:** (00:05:34)

Presenter: Mayor Cutler

- Kristi Bell motioned to approve the City Council Meeting minutes for February 2<sup>nd</sup>, 2021, (with the approved changes requested by Kristi Bell).
- Jerry Smith seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there were none.
- All in favor; the motion passed.

4. **TREASURERS REPORT:** (00:06:20)

Presenter: Mike Ulrich

**a. Invoice Register:**

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month, per guidelines from the State and our auditors, in order to stay in compliance with the laws of the State financial code. The invoice register for January 2021 was reviewed.

Jerry Smith motioned to approve the invoice register for January 1<sup>st</sup>, 2021 through January 31<sup>st</sup>, 2021. Seconded by Dave Boothe.

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Jerry Smith – yes.

The motion passed.

**b. Transaction Register:**

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS; water, storm water, or garbage. The changes are credits given, charges reduced or added, or late fees removed. These changes to accounts are reviewed and approved by the Council, as directed by the State and our City Auditor, to stay in compliance with the laws of the State Financial Code.

The transaction register for the period of January 1<sup>st</sup>, 2021 through January 31<sup>st</sup>, 2021 was reviewed. There was one entry on this month's report regarding an account that had made a stop payment on a check they had sent the city, without notifying the City that this was done; this was due to an error that their bank had made.

Kristi Bell motioned to approve the transaction register for January 1<sup>st</sup>, 2021 through January 31<sup>st</sup>, 2021.

Seconded by Dave Boothe.

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Jerry Smith – yes; Kristi Bell - yes; Dave Boothe – yes; Mayor Cutler – yes.  
The motion passed.

**c. Transaction Reversal Report - Court:**

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the Court. The changes are credits given, charges reduced or added, or late fees removed. These changes to accounts are reviewed and approved by the Council as directed by the State and our City Auditor, to stay in compliance with the laws of the State Financial Code. The Transaction Reversal Report for January 2021 had no entries, and no action was required.

**d. Budget:**

Mike Ulrich reported that we are about 59% through the budget year, and sales taxes are still running ahead. We may have to watch the Telecomm Tax, but this will not be a huge hit to the budget; this is 10-31-500. Mike stated expenditures are still tracking well.

Darinda Wallis spoke about a check that was received for the wildland fire in California; this will be revenue, that was not expected on this current budget.

Mike touched on the water fund (51-40-310) and explained that expenditures for professional and technical services are running high; this is due to water projects coming up that have required the services of Jones and Associates, but overall the City is still good in this department.

Kristi Bell asked Mike about a charge showing on 51-40-750; Mike stated he will go back and look at that, and Darinda added that it may be an item that was mis-coded.

The Council thanked Mike for all his work for Uintah City.

**5. PUBLIC WORKS REPORT: (00:19:13)**

Presenter: Jeff Holden

- The Mayor excused Jeff as he has been out many hours plowing the roads, and taking care of the opening and closing of a grave, the last two days.

**6. FIRE DEPARTMENT REPORT: (00:20:05)**

Presenter: Deputy Chief Britt Clark

- Chief Clark reported that there were a few medical calls for Uintah in the last month.
- The Lt. Governor's Office informed Weber Fire District that the annexation certificate was issued; it now just needs to be recorded with Weber County.
- The Board met last week and there were three resolutions involving cities that surround Uintah, regarding automatic aid; these cities are South Weber, Riverdale, and South Ogden. These are the cities that will help if Engine 64 is out/in service when calls for Uintah come in; this is handled by Dispatch so no time is lost in an emergency.
- Dave Boothe asked if there will be an open burn allowed this year; there will be, but times have not been decided on as of yet.

**7. DISCUSSION/ACTION ON RESOLUTION NO. 21-0216-FIRE; A RESOLUTION OF THE UTAH CITY COUNCIL APPROVING AN INTERLOCAL AGREEMENT BETWEEN UTAH CITY AND WEBER FIRE DISTRICT TO PROVIDE FIRE SERVICES UNTIL THE ANNEXATION IS COMPLETE: (00:25:11)**

Presenter: Mayor Cutler

- Mayor Cutler explained that this agenda item no longer needs to be discussed nor tabled, as the annexation certificate has now been issued by the Lt. Governor's Office.

**8. DISCUSSION/ACTION ON AN INTERLOCAL AGREEMENT FOR FIRE SERVICES BETWEEN UTAH CITY AND WEBER FIRE DISTRICT: (00:25:15)**

Presenter: Mayor Cutler

- Mayor Cutler explained that this agenda item no longer needs to be discussed nor tabled, as the annexation certificate has now been issued by the Lt. Governor's Office.

**9. DISCUSSION/ACTION ON AUDIT AND DISTRIBUTION OF FUNDS FOR THE FIREFIGHTERS ASSOCIATION FUNDS TO THE UTAH FALLEN FIREFIGHTERS MEMORIAL; ON BEHALF OF THE UTAH CITY VOLUNTEER FIRE DEPARTMENT: (00:25:55)**

Presenter: Darinda Wallis

- Darinda explained that the Uintah City Volunteer Firefighters had taken money from their pay that they got for response times and training, and contributed it to the Firefighters Association Fund. This contribution began in February 2018 with a contribution of \$1201.70, by William Pope. For the remainder of 2018, the Firefighters donated out of their checks, into their association. The association was to pay for their soda, coffee, supplies for the station, badges, uniforms, etc. In auditing now, as the department has been dissolved, the revenue and the expense accounts for the fire department were ran and compared. In 2019 and 2020, there were no paycheck contributions put in to the association, but there

was revenue added for their Easter and U Day breakfasts; however, buying the supplies for those special days, came out of the general funds supply account. As these accounts were audited recently, a spread sheet was compiled, and it is attached. Darinda met with the Uintah Fire Department and explained what the audit process had shown thus far, that they had comingled different accounts on various occasions. At this point it was decided by all to use the money in the Fire Association account to be donated to the America's Fallen Firefighters Memorial on behalf of the Uintah City Fire Department, rather than continue on with the audit when it was becoming clear that the money wasn't accounted for properly.

- Kristi Bell asked for clarification on the Utah Fallen Firefighters Memorial, as listed on this agenda, and the spoken of America's Fallen Firefighters Memorial. Darinda stated it is the America's Fallen Firefighter Memorial, and that this was confirmed with Kris Stuart earlier today. If approved tonight, that is who the check will be written to, and Kris will pick it up so that the Uintah Firefighters can present it for the memorial.
- Mayor Cutler clarified that both Casey Christiansen and Kris Stuart agreed to the numbers that Darinda presented, in starting this audit of the fire department accounts.
- Kristi Bell motioned to approve the distribution of funds from the Firefighters Association to the America's Fallen Firefighters Memorial on behalf of the Uintah City Volunteer Fire Department in the amount of \$1724.32.
- Dave Boothe seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; Jerry Smith – yes; Kristi Bell - yes; Dave Boothe – yes; Mayor Cutler – yes.
- The motion passed.

**10. SHERIFF'S REPORT: (00:37:46)**

Presenter: Lt. Butler

- Lt. Butler reported that for the month of January 2021, there were 75 incidents in Uintah; this included 3 domestic violence calls, 7 suspicious activity calls, and 2 traffic accidents.
- There were 16 citations issued; half of these citations occurred on 6600 South.
- The Weber County Sheriff's Office is still actively recruiting and hiring.
- The Council thanked Lt. Butler for his service as this is his last night with us, and welcomed Lt. Hutchinson; Lt. Hutchinson stated he is looking forward to this new assignment.

**11. COUNCIL COMMENTS TO PUBLIC COMMENTS: (00:46:06)**

- There was none.

**12. COUNCIL REPORTS: (00:46:14)**

- Mayor Cutler touched on the fire department annexation again and that the certificate has been issued by the Lt. Governor's Office.


**13. MEETING ADJOURNMENT: (00:47:34)**

Kristi Bell motioned to adjourn the meeting.

Seconded by Dave Boothe.

All in favor the motion passed. The meeting was adjourned.

APPROVED by City Council this 2<sup>nd</sup> day of March, 2021.



Jolene Sturzenegger, Uintah City Deputy Recorder

Firefighters Association Dues

2018 Revenue Expenses 2019 Revenue Expenses 2020 Revenue Expenses

2/27/2018 \$1,201.70 Pope

18-Jan	\$130.00		19-Jan	\$0.00	20-Jan	\$0.00	- \$5.00
18-Feb	\$460.00		19-Feb	\$0.00	20-Feb	\$0.00	- \$9.67
18-Mar	\$125.00	\$0.00	19-Mar	\$0.00	20-Mar	\$0.00	
18-Apr	\$140.00	- \$588.39	19-Apr	\$458.00	20-Apr	\$376.00	
18-May	\$738.50	- \$24.60	19-May	\$0.00	20-May	\$0.00	
18-Jun	\$140.00	- \$1,259.65	19-Jun	\$0.00	20-Jun	\$0.00	- \$32.80
18-Jul	\$145.00	- \$373.00	19-Jul	\$0.00	20-Jul	\$0.00	
18-Aug	\$140.00		19-Aug	\$0.00	20-Aug	\$272.00	
18-Sep	\$841.47	- \$83.78	19-Sep	\$0.00	20-Sep	\$0.00	
18-Oct	\$110.00	- \$92.03	19-Oct	\$0.00	20-Oct	\$0.00	
18-Nov	\$110.00	- \$632.74	19-Nov	\$0.00	20-Nov	\$0.00	
18-Dec	\$105.00	- \$196.86	19-Dec	\$0.00	20-Dec	\$0.00	
	\$4,386.67	- \$3,251.05		\$458.00	21-Jan	\$0.00	
						\$648.00	- \$47.47
					Sub-total	\$5,492.67	- \$3,782.35
					Total	\$1,710.32	

\$14.00 Unclaimed payroll check Oberg, Corbin

\$1,724.32