

Mayor Gordon Cutler

Council Members:

Jerry Smith

Michelle Roberts

Kristi Bell

Dave Boothe

UINTAH CITY COUNCIL MEETING

TUESDAY FEBRUARY 15TH, 2022

7:00 PM

MINUTES

Planning – Robert Guillier

Building Inspector-Jeff Monroe

Treasurer – Mike Ulrich

Sheriff – Lt. Ryan

Fire Chief – Paul Sullivan

Attendees: Mayor Cutler, Dave Boothe, Kristi Bell, Michelle Roberts, Jerry Smith, Jolene Sturzenegger, Mike Ulrich, LT. Ryan, Tisha Dogen

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order for February 15th, 2022.

PLEDGE OF ALLEGIANCE: Led by Dave Boothe.

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council Member has a business or investment interest appears on the Council agenda, the Council Member must publicly disclose that interest.

Mayor Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there were none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:01:09)

- There was no public comment.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD FEBRUARY 1ST, 2022:** (00:01:27)

Presenter: Mayor Cutler

- Present City Council Members reviewed the minutes from February 1st, 2022.
- Michelle Roberts motioned to approve the City Council Meeting minutes, as written, for February 1st, 2022.
- Dave Boothe seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there were none.
- All in favor; the motion passed.

4. **TREASURERS REPORT:** (00:02:01)

Presenter: Mike Ulrich

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month, per guidelines from the State and our auditors, in order to stay in compliance with the laws of the State financial code.

The invoice register for January 2022 was reviewed. Kristi Bell inquired about the invoice payment for Weber Fire EMS First Responder services, and Mike advised that this is the City's last payment for this. Kristi also inquired about the invoice from Weber County with Golden Spike listed in the description for the amount of \$2600.00; Mike stated that he will look this up for more detail.

Michelle Roberts motioned to approve the invoice register for January 1st, 2022 through January 31st, 2022.

Motion seconded by Kristi Bell.

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Jerry Smith – yes; Michelle Roberts – yes.

The motion passed.

- b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS; water, storm water, or garbage. The changes are credits given, charges reduced or added, or late fees removed. These changes to accounts are reviewed and approved by the Council, as directed by the State and our City Auditor, to stay in compliance with the laws of the State Financial Code.

The transaction register for the period of January 1st, 2022 through January 31st, 2022 was reviewed. There were two entries to this report in which one utility account owner had two returned ACH payments for non-sufficient funds; the account owner has since paid by other means on his account.

Michelle Roberts motioned to approve the transaction register for the month of January 2022.

Motion seconded by Kristi Bell.

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Jerry Smith – yes; Michelle Roberts – yes.

The motion passed.

c. **Transaction Reversal Report - Court:**

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the Court. The changes are credits given, charges reduced or added, or late fees removed. These changes to accounts are reviewed and approved by the Council as directed by the State and our City Auditor, to stay in compliance with the laws of the State Financial Code. The Transaction Reversal Report for January 2022 was reviewed. There were no entries for January 2022.

d. **Budget:**

Mike Ulrich advised that the City is 59% through this budget year. Mike asked the Council to look at page 2 under miscellaneous revenue – Zions; Mike advised the Council that \$3000 of this balance is actually rent paid on the fire station that will be being moved, once he creates an account specifically for that rent. Mayor Cutler asked Mike if some of the rent money could be put aside for maintenance purposes on the station building; Mike responded that it could be put in a capital projects account or something to that effect, and could be done at budget time or in a special hearing. Michelle Roberts asked Mike about Class C funds and uses, and this was discussed. Kristi Bell asked Mike about the water department/revenue, and if there should be concern over the numbers showing at this time; Mike advised it is something to watch, but is not worrisome. Kristi pointed out that ARPA funds still need to be moved, and Mike stated that he does still need to do this. Mayor Cutler asked Mike about online sales tax, and making sure that Uintah is getting the appropriate amount of what belongs to Uintah; Mike stated that he will look into the reports that are given to Uintah, and see if he can figure out what the break-down is, in regards to this.

5. **PUBLIC WORKS REPORT:** (00:34:21)

Presenter: Jeff Holden

- No Public Works report given tonight; Jeff was absent from tonight's meeting.

6. **SHERIFF'S REPORT:** (00:34:33)

Presenter: Lt. Ryan

- Lt. Ryan asked the Council if they had any questions on the Uintah Stats reports for January 2022; there were none.
- Lt. Ryan advised there were three car accidents in January.
- Lt. Ryan gave an update on the FLOCK camera system that he spoke about prior; yesterday the Sheriff's had their last training on the system. They hope to have all of the cameras working by the end of this week, and then by the end of the month, they hope to have an Interlocal agreement done with Ogden to connect with Ogden too.
- Lt. Ryan explained a new dispatch program they will be using called "Live911;" this will allow the actual 911 call to be heard in real-time by the responding Deputy (this is not something that can be heard on scanners – it is secure).
- The Council was given reminders about the Sheriff's open house and the Contract Cities Meeting; the Spillman notifications for Uintah City were discussed as well, and this call report for the City can be given to the Council if they would like.
- Mayor Cutler asked Lt. Ryan if he was aware of the construction that would be happening with the bridge on Adam's Ave., and if the Sheriff's Office had been contacted by UDOT regarding this; Lt. Ryan was not aware of anything with this and stated that he will be following up on it.

7. **COUNCIL COMMENTS TO PUBLIC COMMENTS:** (00:57:40)

- There were none.
- Mike Ulrich came back to the meeting and provided some updated information for the Council. Mike advised Michelle that the Class C fund balance is at 269K. Mike provided an answer to Jerry's question regarding Blue Stakes notification costs, and they are .90 per notification. Mike verified that the EMS invoice paid on this invoice register is the last one being paid, and the Golden Spike invoice in question was payment for the storm water coalition. Mike addressed the question asked about sales tax and reported that so far, this year we are at 188K and last year at this time we were at 158K, so we are 30k ahead of where we were at, at this time last year.

8. **COUNCIL REPORTS:** (00:57:47)

- Kristi Bell reported that she met with Representative Kelly Miles and presented in front of the Natural Resources, Agriculture, and Economic Subdivisions Subcommittee and asked for two million dollars in funding to help with the Bybee tank project. Uintah's needs, and why we need this project, were presented to them, and Kristi reported that she felt it went well. Kristi stated that there was a good show of support there from the City; this included Council Members, public works, and the president of Rural Water. Kristi stated that it was well received; she has been contacted since and been advised that it made the priority list, and that is where it is sitting right now.
- Kristi also updated that the application for the CDBG grant for the Cottonwood meter vault has been submitted; no word has come back yet, on the decision of this grant.
- Kristi spoke about her recent conference that she attended in Washington D.C. for Bonneville Communities That Care. While there, Kristi stated she was able to meet with some of our State Representatives. Kristi spoke about one of our own Uintah youth, Kelty Littrell, who is an ambassador that spoke about the need to keep funding prevention, and did an excellent job.
- Kristi also touched on a grant that Bonneville Communities That Care has awarded Uintah. This grant is in the amount of 10K, and needs to be used towards anything that will bring the youth/family together. Kristi advised that she has the MOU, and will look through it more thoroughly so that ideas may be discussed and decided upon soon.
- Michelle Roberts reported that she is planning to move forward with doing an Easter celebration this year.

- Dave Boothe expressed thanks to Kristi Bell for all of her efforts with the water department, grants, and Communities That Care.

9. **MEETING ADJOURNMENT:** (01:10:47)

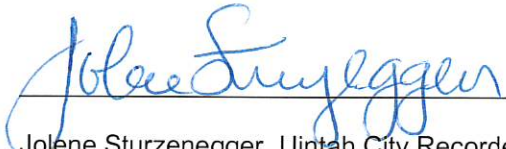
Dave Boothe motioned to adjourn the meeting.

Motion seconded by Kristi Bell.

All in favor; the motion passed.

The meeting was adjourned.

APPROVED by City Council this 1st day of March 2022.



Jolene Sturzenegger, Uintah City Recorder