

# UINTAH CITY



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Office Hours M-W 9:00-5:00 Th-F 9:00-1:00

Mayor Gordon Cutler

UINTAH CITY COUNCIL MEETING

Planning – Robert Guiller

Council Members:

TUESDAY JANUARY 18<sup>TH</sup>, 2022

Building Inspector-Jeff Monroe

Jerry Smith

Michelle Roberts

7:00 PM

Treasurer – Mike Ulrich

Kristi Bell

Dave Boothe

MINUTES

Sheriff – Lt. Ryan

Fire Chief – Paul Sullivan

Attendees: Mayor Cutler, Dave Boothe, Michelle Roberts, Jerry Smith, Jolene Sturzenegger, Mike Ulrich, Dan Combe, LT. Ryan

Excused: Kristi Bell, Jeff Holden

## MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order for January 18<sup>th</sup>, 2022.

**PLEDGE OF ALLEGIANCE:** Led by Dave Boothe.

**CONFLICT OF INTEREST:** Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council Member has a business or investment interest appears on the Council agenda, the Council Member must publicly disclose that interest.

Mayor Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there were none.

Mayor Cutler advised that Council Member Kristi Bell was present prior, but was excused due to a sick child at home; also, Council Member Michelle Roberts was sworn in prior to this meeting.

2. **PUBLIC COMMENT (2 minutes per person):** (00:01:10)

- There was no public comment.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD JANUARY 4<sup>TH</sup>, 2022:** (00:01:23)

Presenter: Mayor Cutler

- Present City Council Members reviewed the minutes from January 4<sup>th</sup>, 2022.
- Dave Boothe motioned to approve the City Council Meeting minutes for January 4<sup>th</sup>, 2022.
- Jerry Smith seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there were none.
- All in favor; the motion passed.

4. **APPOINTMENT OF CITY RECORDER – JOLENE STURZENEGGER; CITY TREASURER – MIKE ULRICH - ULRICH AND ASSOCIATES; BUILDING OFFICIAL – JEFF MONROE; JUSTICE COURT JUDGE – HONORABLE PAUL OLDS (INTERIM); APPEALS AUTHORITY – BRANDON MILES; CEMETERY SEXTON – STEPHANIE HOWELL; AND THE PLANNING COMMISSION- BRENT STUART, BRETT PARK, GLEN WOOLSEY, SCOTT DIXON, AND ROBERT GUILLER:** (00:02:04)

Presenter: Mayor Cutler

- Mayor Cutler read the names of the appointed officials for the City, adding the alternates for the Planning Commission as well; the alternates named are Dan Combe and Debra Wickizer.
- Mayor Cutler discussed the appointment of Tisha Dodgen as Deputy City Recorder for the City, and that appointment was named as well.
- Michelle Roberts motioned to appoint the officials as Mayor Cutler named, including Tisha Dodgen as Deputy City Recorder.
- Dave Boothe seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; Dave Boothe – yes; Mayor Cutler – yes; Jerry Smith – yes; Michelle Roberts – yes.
- The motion passed.

5. **TREASURERS REPORT:** (00:05:42)

Presenter: Mike Ulrich

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month, per guidelines from the State and our auditors, in order to stay in compliance with the laws of the State financial code.

The invoice register for December 2021 was reviewed. Jerry Smith asked about the two checks for the Weber County Animal Shelter; Mike advised one is for services and one is for the bond on the animal shelter, which is almost paid off.

Michelle Roberts motioned to approve the invoice register for December 1<sup>st</sup>, 2021 through December 31<sup>st</sup>, 2021. Motion seconded by Jerry Smith.

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Dave Boothe – yes; Mayor Cutler – yes; Jerry Smith – yes; Michelle Roberts – yes.

The motion passed.

b. **Transaction Register:**

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS; water, storm water, or garbage. The changes are credits given, charges reduced or added, or late fees removed. These changes to accounts are reviewed and approved by the Council, as directed by the State and our City Auditor, to stay in compliance with the laws of the State Financial Code.

The transaction register for the period of December 1<sup>st</sup>, 2021 through December 31<sup>st</sup>, 2021 had no entries

c. **Transaction Reversal Report - Court:**

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the Court. The changes are credits given, charges reduced or added, or late fees removed. These changes to accounts are reviewed and approved by the Council as directed by the State and our City Auditor, to stay in compliance with the laws of the State Financial Code. The Transaction Reversal Report for December 2021 was reviewed. There were no entries for December 2021.

d. **Budget:**

Mike Ulrich advised we are 50% of the way through the budget, and the City received its property tax revenue. Business license renewals are starting to come in and will start to catch up, as they do this time of year. Mike explained that as far as expenditures, nothing is really standing out; wages may be a little over in administrative, as there were some small changes that were not originally budgeted.

Jerry Smith asked about 10-43-230, in regards to mileage and travel reimbursement; differences may be seen here still due to COVID and in-person trainings being down still.

6. **PUBLIC WORKS REPORT:** (00:19:22)

Presenter: Jeff Holden

- Mayor Cutler excused Jeff Holden; he is sick. Mayor Cutler did report that Jeff was in staff meeting this morning and had reported that the pot holes on the west end of town on 6600 South, had been repaired.

7. **SHERIFF'S REPORT:** (00:21:03)

Presenter: Lt. Ryan

- Lt. Ryan reviewed the December 2021 stats for Uintah, that were sent previously from the Sheriff's office; nothing major to report.
- Lt. Ryan reported that the Flock camera is set up in Uintah now, and will go live/active once Huntsville is set up as well; these cameras will mostly assist with crimes on a larger scale, such as stolen vehicles, for example.
- Lt. Ryan advised that the VIPS Program will have a vehicle in this area soon, and it may be parked here at City Hall or at the Fire Station; this vehicle will be used to patrol Uintah City and Uintah Highlands.
- Mayor Cutler asked Lt. Ryan about rumors he had heard about a possible Jail expansion; Lt. Ryan said there may be two more pods being added, and a mental health wing, but this is all very preliminary.

8. **COUNCIL COMMENTS TO PUBLIC COMMENTS:** (00:34:41)

- There were none.

9. **COUNCIL REPORTS:** (00:34:50)

- Mayor Cutler advised the Council that (Uintah City Court Clerk) Christie Blackner's mother passed away yesterday; we extend our condolences to her.

10. **MEETING ADJOURNMENT:** (00:36:05)

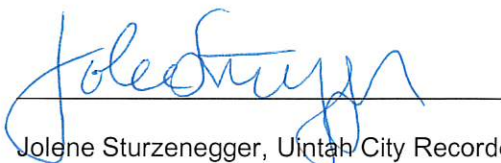
Jerry Smith motioned to adjourn the meeting.

Motion seconded by Dave Boothe.

All in favor; the motion passed.

The meeting was adjourned.

APPROVED by City Council this 1<sup>st</sup> day of February 2022.



Jolene Sturzenegger, Uintah City Recorder