

Mayor Gordon Cutler

Council Members:

Jerry Smith

Michelle Roberts

Kristi Bell

Dave Boothe

UINTAH CITY COUNCIL MEETING

TUESDAY, January 5th, 2021

7:00 PM

MINUTES

Planning – Robert Guiller

Building Inspector - Jeff Monroe

Treasurer – Mike Ulrich

Sheriff – Lt. Butler

Fire Chief –

Attendees: Mayor Cutler, Dave Boothe, Kristi Bell, Jerry Smith, Darinda Wallis, Jolene Sturzenegger, Mike Ulrich, Lt. Brent Butler, Erin Winterton, Daniel Combe
Excused: Michelle Roberts

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order for Tuesday January 5th, 2021.

PLEDGE OF ALLEGIANCE: Led by Mayor Cutler.

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there were none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:01:10)

- There were none.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD DECEMBER 15th, 2020:** (00:01:27)

Presenter: Mayor Cutler

- Dave Boothe motioned to approve the City Council meeting minutes held December 15th, 2020.
- Jerry Smith and Kristi Bell seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there were none.
- All in favor; the motion passed.

4. **PRESENTATION OF ANNUAL AUDIT REPORT FY 2019-2020 and DISCUSSION/APPROVAL ON AUDIT**

RECOMMENDATIONS: (00:02:05)

Presenter: Erin Winterton

- Erin Winterton introduced herself and stated that she is from Child Richards Accounting Firm.
- Erin reviewed the following pages from the Audited Financials Report for Uintah City, with the Council:
 - Page 2 – Independent Auditor's Report
 - A clean opinion was issued, and this is found in the last paragraph of page 2.
 - Page 9 – Government Wide Financials
 - Uintah City has very little to no long-term debt.
 - The net position of the City as a whole was reviewed and is 4.8 million dollars; this is about 214k greater than it was in the previous year.
 - Page 11 – Governmental Funds (general fund and capital projects)
 - The total amount of cash in the general fund and the capital projects fund was reviewed.
 - Restricted funds, from the general fund and capital projects, were reviewed.
 - Page 13 – Revenue and Expenditures of the Governmental Funds
 - The total revenue was less this year than last due to no reimbursement for firefighting in California as there was last year (because Uintah Fire Department did not go this year); decreases in building revenue due to the water moratorium that was/is in place (no new, or fewer building permits); and court fees were down due to COVID-19 and not as many citations being issued by local law enforcement.
 - The total expenditures were less this year as well due to such things as the Easter Egg Hunt and U-Days being cancelled, and less spending overall, in large part, due to COVID-19.
 - Page 40 has more of the revenues and expenditures listed in detail.
 - Page 15 – Water, Waste Management, and Storm Water
 - Water sales were almost exactly the same as last year.
 - Garbage and recycling were up a slight amount.
 - Storm water was about the same, except there were less permits.
 - Mayor Cutler mentioned the water projects that are coming up, and asked if the City was still in good shape to move forward with those. Mike Ulrich advised that the City is still

okay to move forward with those projects, but it is still wise to try to find grants and/or funding to help fund those large projects.

- Page 46 – Report on Internal Controls
 - During the audit, there were no instances of non-compliance found.
- Page 48 – Report on State Compliance

There were three findings reported to the State, but the City is still found to be in compliance.
- Page 50 – Schedule of Findings
 - The findings were as follows:
 - ❖ As of June 30, 2020, the City's unrestricted fund balance was above the 25% limitation.
 - ❖ As of June 30, 2020, the water budget was over budget.
 - ❖ As of June 30, 2020, the Fraud Risk Assessment had not been completed and presented in a council meeting. (The City completed this in the meeting that was held December 15, 2020. This is a new requirement.)
- Erin thanked the City for being easy to work with as the audit is being conducted.
- Mayor Cutler thanked Erin for her professionalism in conducting the audit, and asked for her professional opinion regarding the state of the city financials. Erin stated that there were no red flags or concerns regarding the ability of Uintah City to continue.
- Mayor Cutler stated that there is a copy of this audit at City Hall, that can be made available to those who would like to see it.
- Mike Ulrich agreed with Erin regarding the finances of the City; that the City is in a good position, barring any unforeseen disasters.
- Dan Combe asked to make a comment and the Mayor allowed. Dan stated that for about two and a half years, he has often been the only person at council meetings and that if anyone wants to argue the financials of the City, that they should attend these meetings.
- Kristi Bell motioned to approve the Annual Audit Report for the Fiscal Year of 2019-2020.
- Jerry Smith seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion passed.

5. COUNCIL COMMENT TO PUBLIC COMMENTS: (00:32:10)

- There were none.

6. CITY COUNCIL DEPARTMENT REPORTS: (00:32:22)

PARKS; BUILDINGS; NUISANCES; EMERGENCY PREPAREDNESS; PLANNING COMMISSION – DAVE BOOTHE

- Dave advised that we will be moving forward looking for the new security system for the building, as per the guidelines suggested by the Administrative Offices of the Courts.
- The furnace at the Scout House may need to be serviced.

WATER; GARBAGE; CTC; U-DAY; NEWSLETTER – KRISTI BELL

- Kristi advised that the Cottonwood Drive project is up again after a holiday break, and about 60% done.
- On Monday, January 11th, there is a meeting at 11:00 a.m. with the city engineer to discuss what kind of funding we want to pursue, and a timeline for the water tank project. This will be at City Hall.
- Newsletters need to be done.
- Kristi asked that ideas for U-Days need to be discussed soon so that the event may still happen this year, with thought put towards safety in regards to the COVID pandemic.

ANIMAL CONTROL; WEBER COUNTY TRAILS; EQUIPMENT; ROADS – MICHELLE ROBERTS

- Michelle Roberts was excused.

CEMETERY; SERVICE PROJECTS; RAILROAD RELATIONS – JERRY SMITH

- Jerry Smith advised that he drove through the cemetery earlier today and it looks very nice and clean, but that he will still remind residents about cleaning up the cemetery, in regards to Christmas decorations, in the newsletter; he thanked Jeff Holden and the Scout Master that helped with that clean-up. Jerry also mentioned that the Scout Master advised that they are still doing projects if there is any help needed.
- The Railroad still has not given any information to Jerry regarding the leaning telephone poles.

STORM WATER & FLOODPLAIN; GRANTS; FIRE DEPARTMENT; WACOG – MAYOR CUTLER

- Mayor Cutler advised that the City is still waiting for the rating in regards to receiving grants, and is hoping to use this to help fund the upcoming water projects.
- In regards to the Uintah Fire Department, there are still a few days left in the protest period for anyone to provide comments on the annexation; they have until close of business Thursday, January 7, 2021 to submit comments to Weber Fire District.

- The Mayor attended the WACOG meeting yesterday, and there were no big changes.

7. MEETING ADJOURNMENT: (00:39:30)

Jerry Smith motioned to adjourn the meeting.

Seconded by Dave Boothe.

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 19th, day of January 2021.

A handwritten signature in black ink, appearing to read "Jolene Sturzenegger", is written over a horizontal line.

Jolene Sturzenegger, Deputy City Recorder