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**ELK RIDGE
CITY COUNCIL MEETING
May 10th, 2016**

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TIME AND PLACE OF MEETING

This regularly scheduled Meeting of the Elk Ridge City Council, was scheduled for **Tuesday, May 10th, 2016, at 7:00 PM**; this meeting was preceded by a **City Council Work Session Meeting at 6:00 PM**. The meetings were held at the Elk Ridge City Hall, 80 East Park Drive, Elk Ridge, Utah.

Notice of the time, place and Agenda of these Meetings, were provided to the Payson Chronicle, 145 E. Utah Ave, Payson, Utah, and to the members of the Governing Body, on May 6th, 2016.

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ROLL CALL

Mayor: Hal Shelley

Council Members: Brittany Thompson, Ty Ellis, Tricia Thomas, Dale Bigler, Nelson Abbott

Deputy Recorder: Melanie Hoover, *Recorder:* Royce Swensen

Public Works Director: McKay Lloyd

Deputy Sheriff: Cheri Rhoades

Public: Travis Tucker, Jessica Tucker, Paige Foster, Troy Foster, Ally Roylance, Jim Chase, Becky Shelley, Justin Meyer, Aaron Clawson, Jared Barton, Dallan Olson, Angelia Olson

CITY COUNCIL WORK SESSION

6:00 pm

1. TY ELLIS PRESENTATION OF SURVEY RESULTS.

Ty Ellis has not had the necessary time to prepare a summary of the results.

Mayor Shelley suggested holding off on some important decisions until data is presented.

No discussion held at this time.

2. NAMING OF ELK RIDGE MEADOWS PARKS.

Nelson Abbott feels it's hard to know where to draw the line on naming parks after certain individuals. He would like one of the parks to be a memorial park, named after a landmark, and having specific trees, playground equipment, benches etc. privately donated and named after certain individuals.

Tricia Thomas agreed.

Discussion ensued.

3. TENTATIVE BUDGET.

Mayor Shelley stated the tentative budget needs to be approved by the first city council meeting in June as per state statute.

Nelson Abbott referred to page 3 line 41380, discretionary fund and asked if it should be kept in or not.

Royce Swensen clarified it's defined as the Mayor's discretionary fund.

Nelson Abbott referred to page 4 line 49330, attorney's fees.

Mayor Shelley responded every year is different since the city cannot foresee legal fees and/or issues.

Ty Ellis referred to page 5 line 55460, miscellaneous services and wondered why it was dropped to approximately half.

Nelson Abbott clarified this cost was the 911 fee the fire department absorbed.

Royce Swensen stated this was two payments that won't need to be paid again.

Nelson Abbott referred to page 6 line 61800, loan/lease payments that was increased.

Royce Swensen clarified this is the lease on the backhoe that went up.

Tricia Thomas referred to page 1 line 31100, property tax income.

Royce Swensen responded this number based on preliminary data from the county and he will not get the final number until June.

1 Tricia Thomas referred to page 4, digitizing city records and asked if the city were going to set aside
2 for this as it will need to be done in the future.

3 Royce Swensen stated it was taken out of the budget at a previous meeting as not a top priority item.
4 Tricia Thomas referred to page 6 line 62380 road maintenance and asked if the amount not spent will
5 be carried over to the next year,

6 Royce Swensen responded that some items such as collaring still need to be completed and put in this
7 years' budget and the remaining funds will go into the general fund and be re-allocated in the next
8 years' budget.

9 Dale Bigler asked if the city could take funds from the road maintenance not used in the budget to
10 landscape the islands on the new Elk Ridge Drive section.

11 Royce Swensen stated the budget would need to be amended and a public hearing would need to be
12 held to do so as this would be a new project. There are also road projects that will still need to be
13 completed before the end of June that will take away from the balance reflected.

14 Brittany Thompson would not feel comfortable amending the budget taking away from road
15 maintenance to landscape the islands. The roads need the attention before landscaping needs to be
16 done.

17 Ty Ellis stated the funds not used in road maintenance could roll over into next year's budget and be
18 reallocated.

19 Tricia Thomas referred to page 7 line 64270 utilities.

20 Ty Ellis responded this is the funds included to water the parks. This amount will be drawn out of the
21 park budget (general fund). Water department will invoice the parks department for this amount and
22 this will help get accurate reflection of where funds are going.

23 Tricia Thomas referred to page 7 line 90943 fire safety equipment.

24 Ty Ellis clarified this is the apparatus for the fire department.

25 Tricia Thomas referred to page 9 line 34150 and asked if a decision was made to build a pavilion.

26 Mayor Shelley stated this would need to be amended into the capital facilities plan to pay with park
27 impact fees.

28 Dale Bigler would like to get a larger mower for the parks and possibly draw from the parks savings
29 fund to cover the cost. This item would service the entire community and would qualify to be paid
30 with these funds. He feels parks are the life of the city and are necessary.

31 Tricia Thomas asked if the rock was going to be put in the public works parking lot.

32 Brittany Thompson stated it was removed as not a top priority item.

33 Ty Ellis referred that the end of this budget ends in -\$13,650.00 and doesn't want this number to go
34 more negative. Anything that is negative will need to be transferred out of the general fund savings.
35 Items need to be eliminated or property taxes need to be increased.

36 Royce Swensen clarified that there is a balance of \$268,000.00 in the city's saving account that is
37 unrestricted. The state requires 5% minimum to be saved. If there is an emergency, savings could be
38 spent quickly.

39 Brittany Thompson has concerns of drawing from savings instead of adding to savings.

40 Dale Bigler responded that this is why a property tax increase needs to be considered. As long as a list
41 is itemized, he feels the residents may be in support.

42 Mayor Shelley stated council needs to decide on if a truth in taxation hearing needs to be held. The
43 next city council meeting, the budget needs to be completed.

44 Royce Swensen stated the salt shed cannot be paid for through impact fees and that's why the dollar
45 amount is still included in the budget.

46 Ty Ellis wants to know what needs to be done with the roads and equipment replacement costs.

47 Brittany Thompson stated she will prepare the equipment replacements cost list. She wants to know
48 how many miles need crack/seals, overlay, seal coat to determine road costs.

49 Mayor Shelley responded the big picture needs to be looked at. There have been certain projects that
50 have been put off. McKay Lloyd will have advice on what needs to be done on which roads. He stated
51 that they need to decide which funds will need to be applied to which road per budget year and have a
52 plan year to year. Is the income received each year enough?

53 Brittany Thompson verified that the class c road report to the state is updated. She asked if there has
54 been a tracking of road projects and McKay Lloyd responded just the big projects have been
55 documented.

1 Nelson Abbott responded there haven't been a lot of road projects completed within the last few
2 years.

3 Mayor Shelley referred to the email that Nelson Abbott sent for discussion. 1. He stated the
4 \$13,000.00 was included in the budget and was not applied toward one particular project. There has
5 to be buffers because it's impossible to know of emergency projects/overtime hours. 2. He presented
6 a proposal of employee wages in regards to the budget. The amount proposed is \$6,000.00 less than
7 what was in last year's budget and it includes raises for current employees. He wants to make sure
8 employees are compensated as some employees have left to get paid more at other jobs. Brittany
9 Thompson doesn't want staff to expect raises every year if it gets approved this year. Tricia Thomas
10 feels it's only fair to give the raises as turn over costs the city more money. She stated that just
11 because you can save money doesn't mean that it's right and she feels that people should get paid
12 what they're worth. Ty Ellis would be disappointed to not be able to give a cost of living and merit
13 raise. Mayor Shelley stated his recommendations are based on his observations. Tricia Thomas stated
14 she trusts the mayor's judgment and if he recommends a raise, she supports that. Nelson Abbott
15 wanted to clarify that every other aspect of this budget and wants employee wages/raises discussed
16 since it's a big part of the budget. 3. The city property sales tax bond will be paid of November 20,
17 2022. Results from the survey can help determine what to do with the city property.

18 Royce Swensen stated that in regards to the budget, council keeps ending the discussion with the
19 general fund and the discussion on water needs to be made.

20 Mayor Shelley stated he will schedule a meeting with our city engineer to discuss water.
21

22 4. TRUTH IN TAXATION HEARING DISCUSSION.

23 Mayor Shelley stated the deadline is June 12, 2016 to report to the County whether or not council will
24 hold a truth in taxation hearing. There is more that needs to be discussed before a decision is made
25 and council agreed to discuss this at a later date.
26

27 Mayor Shelley closed the City Council Work Session at 8:00 pm.

28
29 **ELK RIDGE**
30 **CITY COUNCIL MEETING**
31 **May 10th, 2016**
32

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35 **Tuesday, May 10th, 2016, at 7:00 PM**; this meeting was preceded by a **City Council Work**
36 **Session Meeting at 6:00 PM**. The meetings were held at the Elk Ridge City Hall, 80 East Park
37 Drive, Elk Ridge, Utah.

38 Notice of the time, place and Agenda of these Meetings, were provided to the Payson
39 Chronicle, 145 E. Utah Ave, Payson, Utah, and to the members of the Governing Body, on May
40 6th, 2016.
41

42 **ROLL CALL**

43 *Mayor:* Hal Shelley

44 *Council Members:* Brittany Thompson, Ty Ellis, Tricia Thomas, Dale Bigler, Nelson Abbott

45 *Deputy Recorder:* Melanie Hoover, *Recorder:* Royce Swensen

46 *Public Works Director:* McKay Lloyd

47 *Deputy Sheriff:* Cheri Rhoades

48 *Public:* Travis Tucker, Jessica Tucker, Paige Foster, Troy Foster, Ally Roylance, Jim Chase, Becky Shelley,
49 Justin Meyer, Aaron Clawson, Jared Barton, Dallan Olson, Angelia Olson
50

51 **OPENING REMARKS** An invocation was offered by Mayor Shelley and he led those present in the Pledge of
52 Allegiance, for those who wished to participate.
53

54 **PLEDGE OF ALLEGIANCE**
55

1
2 5. APPOINT COLIN LOGUE, PLANNING COMMISSION ALTERNATE.
3

4 **DALE BIGLER MOVED, NELSON ABBOTT SECOND, TO REMOVE COLIN LOGUE AS A**
5 **REGULAR PLANNING COMMISSION MEMBER AND TO APPOINT HIM AS THE**
6 **ALTERNATE PLANNING COMMISSION MEMBER.**

7 **VOTE: AYE (5) NAY (0)**
8

9 6. WATER ALLOCATION FOR KELLY ACRES.
10

11 **TY ELLIS MOVED, NELSON ABBOTT SECOND, TO ALLOCATE 4.78 ACRE FEET OF**
12 **WATER FROM WATER RIGHT NUMBER 51-1912 TO KELLY ACRES SUBDIVISION.**

13 **VOTE: AYE (5) NAY (0)**
14

15 7. MT. NEBO WATER ASSOCIATION DECISION.

16 Nelson Abbott asked council to consider mitigation issues.

17 Brittany Thompson would hate to miss out on the city having a voting member/technical committee
18 member and miss out on votes in the future. The \$5,000 would be the cost of the phase 2 study to be
19 paid \$2,500 per year for the next two years.

20 Mayor Shelley requested this decision to be made at the next city council meeting to allow more time
21 for research and thought.
22

23 **NO ACTION TAKEN AT THIS TIME.**
24

25 8. CITY PROPERTY DECISION.

26 Mayor Shelley and Nelson Abbott recommended waiting for the survey results before a decision is
27 made.
28

29 **NO ACTION TAKEN AT THIS TIME.**
30

31 9. COUNTY PROPERTY ANNEXATION DECISION.

32 Mayor Shelley recommended waiting for the survey results before a decision is made.

33 Tricia Thomas stated she would like commercial codes in place before a decision is made. She asked if
34 the property owners could choose to annex into Salem instead? If commercial development is going to
35 be there anyways, she would like Elk Ridge to benefit from this property instead of Salem or Payson.

36 Discussion ensued.

37 Mayor Shelley stated that there will be a time when the city cannot run on property tax only and this
38 area might be the city's only option for economic development.
39

40 **NO ACTION TAKEN AT THIS TIME.**
41

42 10. TENTATIVE BUDGET.

43 Mayor Shelley requested decision to be made at the next city council meeting for further discussion.
44

45 **NO ACTION TAKEN AT THIS TIME.**
46

47 11. TRUTH IN TAXATION HEARING DECISION.

48 Mayor Shelley requested decision to be made at an extra city council meeting for further discussion to
49 be held on May 17.
50

51 **NO ACTION TAKEN AT THIS TIME.**
52

53 12. DEPARTMENT REPORTS:

A. Administrative & Planning Commission, Water- Mayor Shelley

No report at this time.

- 1 B. Roads & Storm Drain – McKay Lloyd
2 McKay Lloyd presented an overhead view of the approved landscaping plans for the
3 trail/walking path along the new Elk Ridge Drive. The plans require more maintenance than
4 other options he has researched. Since these plans were already approved, he asked Council
5 what their opinion is on approaching the developer to change the plans. Council agreed to
6 approach the developer for alternate plans.
7 C. Parks, Trails & Recreation – McKay Lloyd
8 McKay Lloyd reported his department is currently installing meters in all parks. The
9 exploratory well is currently being drilled.
10 D. Sewer, Sanitation & SESD – McKay Lloyd
11 McKay Lloyd reported the RV Dump is currently being installed by the Public Works Building
12 and he is getting advice from other cities.
13 E. Economic Development & Code Enforcement – Mayor Shelley
14 No report at this time.
15

16 13. APPROVAL OF MINUTES FROM MARCH 31, 2016 AND APRIL 12, 2016.
17

18 **NO ACTION TAKEN ON APPROVAL OF MARCH 31, 2016 MINUTES.**
19 **(not finalized yet)**

20 **NELSON ABBOTT MOVED, TY ELLIS SECOND, TO APPROVE THE MINUTES FROM THE**
21 **APRIL 12, 2016 CITY COUNCIL MEETING.**

22 **VOTE: AYE (4) NAY (0) ABSTAINED (1)**

23 **BRITTANY THOMPSON ABSTAINED FROM VOTING.**

24 14. CLOSED SESSION IF NECESSARY.
25 Closed session was not necessary.

26
27 ADJOURNMENT

28
29 Mayor Shelley adjourned this meeting at 10:20 pm.

30
31 
32 _____
33 Melanie Hoover, Deputy Recorder