



# IMPROVEMENT PERMIT APPLICATION

Application Date \_\_\_\_\_

PERMIT # \_\_\_\_\_

## LICENSE TYPE

Retaining Wall  Out Building  Solar  Pool  Addition  Other: \_\_\_\_\_

## OWNER/BUILDER DETAILS

Owner \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone # \_\_\_\_\_ Email \_\_\_\_\_  
 Contractor \_\_\_\_\_ Contractor Phone # \_\_\_\_\_  
 Contractor Address \_\_\_\_\_ Contractor Email \_\_\_\_\_

## PROJECT DETAILS

Square Feet (at Completion) \_\_\_\_\_ Number of Bathrooms \_\_\_\_\_ Number of Bedrooms \_\_\_\_\_  
 Brief Description of project \_\_\_\_\_

## APPLICANT SIGNATURE-PLEASE READ CAREFULLY

1. I agree to comply with all City, County, and State building Laws, Codes, and Ordinances, and that the representations in this application are true and accurate. Any misrepresentations or errors herein are the sole responsibility of the applicant and shall in no way accrue liability or obligation to enforcing officers or agents.  
 (initial) \_\_\_\_\_

2. This permit becomes null and void if work or construction authorized is not commenced within 180 days or if construction work is suspended or abandoned for a period of 180 days at any time after work is commenced.  
 (initial) \_\_\_\_\_

3. Does this property have any Covenants, Conditions and Restrictions (C,C,&Rs)?  
 (Circle One) Yes No

4. If yes to 4, I agree to be familiar with and follow those outlined for this property.  
 (Initial) \_\_\_\_\_

5. I am aware of the inspections necessary to finish a basement and will be responsible for passing all inspections before receiving a Certificate of Occupancy.  
 (Initial) \_\_\_\_\_

**OCCUPANCY OF STRUCTURE IS PROHIBITED UNTIL AFTER FINAL INSPECTION AND CERTIFICATE OF OCCUPANCY IS ISSUED.**

\_\_\_\_\_  
 Owner Signature Date

\_\_\_\_\_  
 Contractor Signature Date

## FEES

TYPE	FEE	RECEIPT #
Plan Check Fee		
Plan Check Deposit		
Building Permit Fee		
1% Building Permit Fee		
Performance Bond		
Other		
Total Fee		