



City of Elk Ridge Fee Schedule

Effective of March 12, 2019

BUILDING FEES

1-ACCESSORY APARTMENT PERMIT RENEWAL

= \$30 annually

2-BUILDING PERMIT FEES

- Standard Culinary water connection (1") = \$500
Oversized: \$75 + Cost of meter
- Sewer connection = \$200
- Non-residential Connection Fees are calculated, based on "Equivalent Residential Connections"
- Plan check deposit = \$1,000
- Plan check deposit for plans other than homes = \$100
- Plans lamination fee = \$.80 per foot
- Basement completion permit = \$200
- Contractor water (during construction) = \$100
- Contractor registration fee = \$12 annually
- Performance Bond = (refunded after completion and inspection)
\$0 - \$10,000 (value of project) = \$200
\$10,000 - \$100,000 (value of project) = \$1,000
\$100,000 + (value of project) = \$2,000
- Landscaping Deposit = \$2,500 (\$2,400 refunded after completion and inspection)
- Fire Hazard Evaluation Fee = \$200
- Building permit fee = based upon square footage plus additional fees based on project if needed
- Plan check fee = 65% of building permit fee footage plus additional fees based on project if needed
- Any Additional Inspection = \$75

3-BUILDING INSPECTION FEES

Each structure is allowed a certain number of inspections included in the permit fees.

- Houses- 18 inspections
- Accessory buildings- 6 inspections
- Additions – 6 inspections
- Basements – 4 inspections
- Retaining Walls – 2 inspections
- Other – Inspection determined through permit process

Anything above the allotted inspections will incur additional fees.

Any inspection that the Inspector deems "NOT READY" will be charged \$75.00 no matter the inspection

4-EXCAVATION PERMIT = \$100 + \$1,000 Bond

5-IMPACT FEES (paid at the time of building permit)

- Electric impact fee = determined by SESD
- Essential roadway impact fee = \$3,304
- Park Impact Fee = \$2,393
- Water Impact Fee = \$5,653
- Sewer Impact Fee = \$3,097
Payson/Salem = \$2,200.00
Elk Ridge = \$897.00
Totaling = \$3,097.00
- Non-residential Impact Fees are calculated, based on "Equivalent Residential Connections"

6-TEMPORARY OCCUPANCY PERMIT = \$100

OFFICE FEES

1-COPY MACHINE USE

- Copy (B& W) = \$.10
- Colored Copies = \$.25

2-FAX MACHINE USE

- Each Sheet (Domestic only) = \$.50 each

3-FILE RESEARCH = \$25 per hour plus copy costs

4-RETURNED CHECKS = \$30 per check

RECORDS REQUEST FEES

- Copies per page = \$.25
- Copies per page for certified copies = \$5.00
- Compilation time per hour (divided into \$5.00 per 15 minutes) plus copy costs = \$20.00
- Accident Report = \$6.50

MISCELLANEOUS FEES

1-BUSINESS LICENSE

- Business license = No annual fee: license renewal due 1 year after date of issuance.
- Solicitors, canvassers, peddlers, & itinerant merchants = \$25

2-HEARING ADJUSTOR

- Fixed Fee = \$200 (Non-refundable)
- Initial Hearing Adjustor Deposit = \$300

3-SHULER PARK PAVILION RENTAL

- Rental fee = \$25
- Refundable deposit = \$50

4-PUBLIC WORKS SERVICE CHARGES

- Camera Sewer Line = \$100.00 surcharge + see Public Works Fees, 1 hour minimum
- Vac Truck Services = \$100.00 surcharge + see Public Works Fees, 1 hour minimum

CITY UTILITY FEES

- Deposit = \$100 (Refundable after 12 months of consistent good payment record)
- Administrative Fee = \$10 (paid with deposit)
- Late Fee = \$10.00 (After the last day of the month)
- Shut-off Fees:
 - Red Tag Fee = \$15 (To deliver warning of shut-off)
 - Disconnect (Shut-off) Fee: \$25
 - Re-deposit: \$100
(2nd Shut-off: If no deposit is on record with the City, with the 2nd shut-off within an 18 month period of time, \$100 must be re-submitted to the City - *Non-refundable*)
This Deposit increases \$25 with each subsequent Shut-off
- Rental Properties - \$110 nonrefundable deposit
Signed Owner/Manager Agreement

WATER CHARGES

1-Base fee = \$47 per month

Charges for water used above base fee:

- a. 0 to 10,000 gallons - \$0.75 per 1,000 gallons
- b. 11,000 to 25,000 gallons - \$1.50 per 1,000 gallons
- c. 26,000 to 40,000 gallons - \$2.25 per 1,000 gallons
- d. 41,000 to 70,000 gallons - \$2.75 per 1,000 gallons
- e. 71,000 to 100,000 gallons - \$3.00 per 1,000 gallons
- f. 101,000 to 130,000 gallons - \$3.25 per 1,000 gallons
- g. 131,000 gallons and up - \$3.50 per 1,000 gallons

OUTDOOR WATERING IN VIOLATION FEES:

- o Watering during mandatory restrictions
 - 1st Offense: \$100.00
 - 2nd Offense: \$500.00
 - Any Offense Thereafter: \$1000.00 per offense

2-*SEWER CHARGES: \$62.00 per month

3-*STORM DRAINAGE FEE: \$6.50

4-SANITATION SERVICES:

- A. Collection + 1st Container: \$14.25*
- B. 2nd Container (Optional): \$8.25
- C. Recycle Container (Optional): \$10.00*

*Fuel Surcharge and tipping fees on 1st garbage can and recycling can will be charged when needed.

Fees for non-residents are double.

*MINIMUM MONTHLY UTILITY CONNECTION CHARGES: \$75

DEVELOPMENT FEES

Required fees shall be paid at time of application. All fees required for Development or General Plan / Code are non-refundable. Should additional fees be required, they will be the responsibility of the applicant and paid prior to the meeting for which the fees correspond.

* A project will not be vested until Preliminary Plat Submittal.

INITIAL PLANNER CONSULTATION

Review and consultation

- o \$500 minimum retainer – \$150 hour, 1 hour minimum

- Additional Planning Commission and City Council Meeting:
 - \$480 per meeting
- Each additional TRC Meeting/Review: \$700

1-ANNEXATION

o Petition / Resolution to Annex

- o Fixed Fee = \$1,200 (Non-refundable)
 - o Application Processing
 - o Staff Review
 - o Engineering/Planner Review
 - o City Council Consideration
 - o Resolution

o Annexation Fee

- o Fixed Fee = \$4,800 (Non-refundable)
 - o Staff Review
 - o Engineering/Planner/Attorney Review
 - o Engineering/Planner Review
 - o 2 TRC Meetings
 - o Planning Commission/City Council Field Trip
 - o Public Hearing/Notification
 - o Planning Commission/City Council Meetings
 - o Legal Documents/Recordation (County Fees separate)
- o Annexation/Development Agreement:
 - City Planner: \$100 /hour
 - City Attorney: \$150 /hour

2-PERFORMANCE GUARANTEES

- o Durability retainer = 10% of bonded improvements
 - o Cash bond required for roadway overlay/equal to cost estimate + 10%
- o Engineering inspection deposit (min. \$1,000)
 - o 6% of bonded improvements under \$1m
 - o 3% of bonded improvements over \$1m
- o Administration fee = 5.0% of engineering Inspection bond
- o Bond Release Fee for Multiple or Partial Releases = \$50 per release

3-SITE PLAN APPROVAL

- o Fixed Fee = \$900 (Non-refundable)
 - o Staff Review
 - o Engineering/Planner Review
 - o 2 TRC Meetings
 - o Public Hearing/Notification
 - o Planning Commission/City Council Meetings
 - o Recordation (County Fees separate)

4-SUBDIVISION

* If additional review/meetings are required due to site specific issues, or incomplete submissions by the applicant, additional fees will apply as defined in the fee schedule.

- 1-6 Lot Subdivision (Lot fronting existing street): \$4800
 - o Preliminary and Final Combined ONLY if there are no dedications, no additional water, sewer lines and storm drains necessary.
 - o Staff Review/Water Right Appropriation, Bonding
 - o Engineering/Planner Review
 - o 2 TRC Meetings
 - o Public Hearing/Notification
 - o Planning Commission/City Council Meetings
 - o Pre-Construction Meeting
- Subdivision Environmental Considerations (HR-1 & CE-2 Zones): \$1400
 - o Staff review
 - o Engineering/Planner Review
 - o 1 TRC Meeting
 - o Planning Commission consideration

o Preliminary Plat (No Contingencies)

- Fixed Fee = \$3600 + \$50 per lot or unit
 - o Application Processing
 - o Staff Review
 - o Engineering/Planner Review
 - o 2 TRC Meetings (additional meetings \$700)
 - o Public Hearing Notification

- Planning Commission/City Council Meetings

▫ **Final Plat**

- Fixed Fee = \$4200 + \$50 per lot or unit
 - Application Processing
 - Staff Review/Water Right Appropriation, Bonding
 - Engineering/Planner Review
 - 2 TRC Meetings included
 - Planning Commission/City Council Meetings
 - Recordation (County Fees Separate)
 - Pre-Construction Meeting

- Annexation/Development Agreement:
 - City Planner: \$100 /hour
 - City Attorney: \$150 /hour

- › Water Rights Transfer, Draft Change Application = \$1,200
 - City drafted water rights change application for applicant.
 (Applicant is responsible to provide necessary information, submit the application and defend the application.)

- › Construction Water Usage Fee: \$100 per lot
- › Construction, Water Meter - \$2,500 deposit
- › Development Promotional Sign Permit = \$200 per year
 - Signs are not allowed to be posted indefinitely. Signs can only remain if building lots are still available for purchase.

Planner Hourly Fee: \$100
 Engineer Hourly Fee: \$150
 Public Works Hourly Fee: \$90 for one employee + \$30 for additional employees if needed

○ Plat amendment after an approval

- Fixed Fee = \$2400
 - Staff Review
 - Engineering/Planner Review
 - 1 TRC Meeting
 - Public Hearing/Notification
 - Planning Commission/City Council Meetings
 - Recordation (County Fees Separate)

○ Lot line adjustment

- Outside of Subdivision no plat required = \$480
 - Review for code compliance
 - 1 TRC Meeting
 - Compliance Letter
- Within Subdivision Fixed Fee = \$1800
 - Staff Review
 - Engineering/Planner Review
 - 1 TRC Meeting
 - Public Hearing/Notification
 - Planning Commission/City Council Meetings
 - Recordation (County Fees Separate)

○ Street vacation

- Fixed Fee = \$2400
 - Staff Review
 - Engineering/Planner Review
 - 1 TRC Meeting
 - Public Hearing Notification
 - Planning Commission/City Council Meetings
 - Recordation (County Fees Separate)

5 – INSPECTIONS

**If the work is not ready for an inspection, charges will still occur.*

Public Work Inspections: \$300 per lot

BacT Water Sample Fee: \$65 per unit

Planner Hourly Fee: \$100
 Engineer Hourly Fee: \$150
 Public Works Hourly Fee: \$90 for one employee + \$30 for additional employees if needed
 Fire Chief Hourly Fee: \$90 for one employee + \$30 for additional employees if needed

6 - CONDITIONAL USE PERMIT

○ Land use permit

Fixed Fee = \$1,200

- Application Processing
- Staff Review
- Engineering/Planner
- 1 TRC Meeting
- Public Notification
- Planning Commission/City Council Meetings/ Administration

○ Accessory Apartment permit

Fixed Fee = \$400

- Staff Review
- Engineering/Planner
- 1 TRC Meeting
- Public Notification
- Administrative Review/Approval

○ Request to Amend or Revoke

a Conditional Use Permit = \$300

**GENERAL PLAN /
CODE AMENDMENT FEES**

1-CODE AMENDMENT

○ Code amendment request

○ Fixed Fee = \$1400

- Staff Review
- Engineering/Planner Review
- 1 TRC Meeting
- Public Hearing/ Notification
- Planning Commission/City Council Meetings

2-GENERAL PLAN AMENDMENT

○ General Plan Amendment (Includes Zoning Map Changes)

○ Fixed Fee = \$1400

- Staff Review
- Engineering/Planner Review
- 1 TRC Meeting
- Public Hearing/Notification
- Planning Commission/City Council Meetings