



City of Elk Ridge
Fee Schedule
As of February, 2018

BUILDING FEES

1-ACCESSORY APARTMENT PERMIT RENEWAL

= \$30 annually

2-BUILDING PERMIT FEES

- o Standard Culinary water connection (1") = \$500
Oversized: \$75 + Cost of meter
- o Sewer connection = \$200
- o Non-residential Connection Fees are calculated, based on "Equivalent Residential Connections"
- o Plan check deposit = \$1,000
- o Plan check deposit for plans other than homes = \$100
- o Plans lamination fee = \$.80 per foot
- o Basement completion permit = \$200
- o Contractor water (during construction) = \$100
- o Contractor registration fee = \$12 annually
- o Performance Bond = (refunded after completion and inspection)
 - \$0 - \$10,000 (value of project) = \$200
 - \$10,000 - \$100,000 (value of project) = \$1,000
 - \$100,000 + (value of project) = \$2,000
- o Landscaping Deposit = \$2,500 (\$2,400 refunded after completion and inspection)
- o Fire Hazard Evaluation Fee = \$200
- o Building permit fee = based upon square footage
- o Plan check fee = 65% of building permit fee

- o Any Additional Inspection = \$50

3-EXCAVATION PERMIT = \$100

4-IMPACT FEES (paid at the time of building permit)

- o Electric impact fee = determined by SESD
- o Essential roadway impact fee = \$3,304
- o Park Impact Fee = \$2,393
- o Water Impact Fee = \$5,653
- o Sewer Impact Fee = \$3,097
 - Payson/Salem = \$2,200.00
 - Elk Ridge = \$897.00
 - Totaling = \$3,097.00
- o Non-residential Impact Fees are calculated, based on "Equivalent Residential Connections"

5-TEMPORARY OCCUPANCY PERMIT = \$100

OFFICE FEES

1-COPY MACHINE USE

- o Copy (B&W) = \$.10
- o Colored Copies = \$.25

2-FAX MACHINE USE

- o Each Sheet (Domestic only) = \$.50 each

3-FILE RESEARCH = \$25 per hour plus copy costs

4-RETURNED CHECKS = \$30 per check

RECORDS REQUEST FEES

- o Copies per page = \$.25
- o Copies per page for certified copies = \$5.00
- o Compilation time per hour (divided into \$5.00 per 15 minutes) plus copy costs = \$20.00
- o Accident Report = \$6.50

MISCELLANEOUS FEES

1-BUSINESS LICENSE

- o Business license = No annual fee: license renewal due 1 year after date of issuance.
- o Solicitors, canvassers, peddlers, & itinerant merchants = \$25

2-HEARING ADJUSTOR

- o Fixed Fee = \$200 (Non-refundable)
- o Initial Hearing Adjustor Deposit = \$300

3-SHULER PARK PAVILION RENTAL

- o Rental fee = \$25
- o Refundable deposit = \$50

4-PUBLIC WORKS SERVICE CHARGES

- o Camera Sewer Line = \$100.00 surcharge + \$58 per hour, 1 hour minimum
- o Vac Truck Services = \$100.00 surcharge + \$58 per hour, 1 hour minimum

CITY UTILITY FEES

- Deposit = \$100 (Refundable after 12 months of consistent good payment record)
- Administrative Fee = \$10 (paid with deposit)
- Late Fee = \$10.00 (After the last day of the month)
- Shut-off Fees: (After the 15th of the Month)
 - o Red Tag Fee = \$15 (To deliver warning of shut-off)
 - o Disconnect (Shut-off) Fee: \$25
 - o Re-deposit: \$100
(2nd Shut-off: If no deposit is on record with the City, with the 2nd shut-off within an 18 month period of time, \$100 must be re-submitted to the City - *Non-refundable*)
This Deposit increases \$25 with each subsequent Shut-off

WATER CHARGES

1-Base fee = \$47 per month

Charges for water used above base fee:

- a. 0 to 10,000 gallons - \$0.75 per 1,000 gallons
- b. 11,000 to 25,000 gallons - \$1.50 per 1,000 gallons
- c. 26,000 to 40,000 gallons - \$2.25 per 1,000 gallons
- d. 41,000 to 70,000 gallons - \$2.75 per 1,000 gallons
- e. 71,000 to 100,000 gallons - \$3.00 per 1,000 gallons
- f. 101,000 to 130,000 gallons - \$3.25 per 1,000 gallons
- g. 131,000 gallons and up - \$3.50 per 1,000 gallons

OUTDOOR WATERING IN VIOLATION FEES:

- Watering during mandatory restrictions
 - 1st Offense: \$100.00
 - 2nd Offense: \$500.00
 - Any Offense Thereafter: \$1000.00 per offense

2-SEWER CHARGES: \$55.00 per month

3-STORM DRAINAGE FEE: \$6.50

4-SANITATION SERVICES:

- A. Collection + 1st Container: \$12
- B. 2nd Container (Optional): \$7
- C. Recycle Container (Optional): \$7

* Fees for non-residents are double.

***MINIMUM MONTHLY UTILITY CONNECTION CHARGES: \$73**

DEVELOPMENT FEES

Required fees shall be paid at time of application. All fees required for Development or General Plan / Code are non-refundable. Should additional fees be required, they will be the responsibility of the applicant and paid prior to the meeting for which the fees correspond.

** A project will not be vested until Preliminary Plat Submittal.*

INITIAL PLANNER CONSULTATION

Review and consultation prior to submission of an application.

- Concept Plan Review = \$80 / hour
- Concept Plan Meeting = \$150 / hour

▪ Additional Planning Commission and City Council Meeting:
\$400 per meeting

▪ Each additional TRC Meeting/Review: \$600

1-ANNEXATION

○ Petition / Resolution to Annex

- Fixed Fee = \$1,000 (Non-refundable)
 - Application Processing
 - Staff Review
 - Engineering/Planner Review
 - City Council Consideration
 - Resolution

○ Annexation Fee

- Fixed Fee = \$4,000 (Non-refundable)
 - Staff Review
 - Engineering/Planner/Attorney Review
 - Engineering/Planner Review
 - 2 TRC Meetings
 - Planning Commission/City Council Field Trip
 - Public Hearing/Notification
 - Planning Commission/City Council Meetings
 - Legal Documents/Recordation (County Fees separate)
- Annexation/Development Agreement:
 - City Planner: \$80 /hour
 - City Attorney: \$110 /hour

2-PERFORMANCE GUARANTEES

- Durability retainer = 10% of bonded improvements
 - Cash bond required for roadway overlay/equal to cost estimate + 10%
- Engineering inspection deposit (min. \$1,000)
 - 6% of bonded improvements under \$1m
 - 3% of bonded improvements over \$1m
- Administration fee = 5.0% of engineering Inspection bond
- Bond Release Fee for Multiple or Partial Releases = \$50 per release

3-SITE PLAN APPROVAL

- Fixed Fee = \$750 (Non-refundable)
 - Staff Review
 - Engineering/Planner Review
 - 2 TRC Meetings
 - Public Hearing/Notification
 - Planning Commission/City Council Meetings
 - Recordation (County Fees separate)

4-SUBDIVISION

* If additional review/meetings are required due to site specific issues, or incomplete submissions by the applicant, additional fees will apply as defined in the fee schedule.

- 1-6 Lot Subdivision (Lot fronting existing street): \$4000
 - Preliminary and Final Combined ONLY if there are no dedications, no additional water, sewer lines and storm drains necessary.
 - Staff Review/Water Right Appropriation, Bonding
 - Engineering/Planner Review
 - 2 TRC Meetings
 - Public Hearing/Notification
 - Planning Commission/City Council Meetings
 - Pre-Construction Meeting

- Subdivision Environmental Considerations (HR-1 & CE-2 Zones): \$1200
 - Staff review
 - Engineering/Planner Review
 - 1 TRC Meeting
 - Planning Commission consideration

▪ Preliminary Plat (No Contingencies)

Fixed Fee = \$3000 + \$50 per lot or unit

- Application Processing
- Staff Review
- Engineering/Planner Review
- 2 TRC Meetings (additional meetings \$600)
- Public Hearing Notification
- Planning Commission/City Council Meetings

▪ Final Plat

- Fixed Fee = \$3500 + \$50 per lot or unit
 - Application Processing
 - Staff Review/Water Right Appropriation, Bonding
 - Engineering/Planner Review
 - 2 TRC Meetings included
 - Planning Commission/City Council Meetings
 - Recordation (County Fees Separate)
 - Pre-Construction Meeting

- Annexation/Development Agreement:
 - City Planner: \$80 /hour
 - City Attorney: \$110 /hour

- › Water Rights Transfer, Draft Change Application = \$1,000
 - City drafted water rights change application for applicant.
(Applicant is responsible to provide necessary information, submit the application and defend the application.)

› Construction Water Usage Fee: \$80 per lot

- › Development Promotional Sign Permit = \$200 per year
 - Signs are not allowed to be posted indefinitely. Signs can only remain if building lots are still available for purchase.

Planner Hourly Fee:	\$80
Engineer Hourly Fee:	\$110
Public Works Hourly Fee:	\$58

- Plat amendment after an approval
 - Fixed Fee = \$2000
 - Staff Review
 - Engineering/Planner Review
 - 1 TRC Meeting
 - Public Hearing/Notification
 - Planning Commission/City Council Meetings
 - Recordation (County Fees Separate)

- Lot line adjustment
 - Outside of Subdivision no plat required = \$400
 - Review for code compliance
 - 1 TRC Meeting
 - Compliance Letter
 - Within Subdivision Fixed Fee = \$1500
 - Staff Review
 - Engineering/Planner Review
 - 1 TRC Meeting
 - Public Hearing/Notification
 - Planning Commission/City Council Meetings
 - Recordation (County Fees Separate)

- Street vacation
 - Fixed Fee = \$2000
 - Staff Review
 - Engineering/Planner Review
 - 1 TRC Meeting
 - Public Hearing Notification
 - Planning Commission/City Council Meetings
 - Recordation (County Fees Separate)

5 – INSPECTIONS

**If the work is not ready for an inspection, charges will still occur.*

Public Work Inspections: \$300 per lot

BacT Water Sample Fee: \$50 per unit

Planner Hourly Fee:	\$80
Engineer Hourly Fee:	\$110
Public Works Hourly Fee:	\$58
Fire Chief Hourly Fee:	\$50

6 - CONDITIONAL USE PERMIT

- Land use permit
 - Fixed Fee = \$1,000
 - Application Processing
 - Staff Review
 - Engineering/Planner
 - 1 TRC Meeting
 - Public Notification
 - Planning Commission/City Council Meetings
- Accessory Apartment permit
 - Fixed Fee = \$400
 - Staff Review
 - Engineering/Planner
 - 1 TRC Meeting
 - Public Notification
 - Planning Commission/City Council Meetings
- Request to Amend or Revoke a Conditional Use Permit = \$300

GENERAL PLAN / CODE AMENDMENT FEES

1-CODE AMENDMENT

- Code amendment request
 - Fixed Fee = \$1200
 - Staff Review
 - Engineering/Planner Review
 - 1 TRC Meeting
 - Public Hearing/ Notification
 - Planning Commission/City Council Meetings

2-GENERAL PLAN AMENDMENT

- General Plan Amendment (Includes Zoning Map Changes)
 - Fixed Fee = \$1200
 - Staff Review
 - Engineering/Planner Review
 - 1 TRC Meeting
 - Public Hearing/Notification
 - Planning Commission/City Council Meetings