



# City of Elk Ridge Fee Schedule

Effective of January 8, 2019

## BUILDING FEES

### 1-ACCESSORY APARTMENT PERMIT RENEWAL

= \$30 annually

### 2-BUILDING PERMIT FEES

- Standard Culinary water connection (1") = \$500  
Oversized: \$75 + Cost of meter
- Sewer connection = \$200
- Non-residential Connection Fees are calculated, based on "Equivalent Residential Connections"
- Plan check deposit = \$1,000
- Plan check deposit for plans other than homes = \$100
- Plans lamination fee = \$.80 per foot
- Basement completion permit = \$200
- Contractor water (during construction) = \$100
- Contractor registration fee = \$12 annually
- Performance Bond = (refunded after completion and inspection)
  - \$0 - \$10,000 (value of project) = \$200
  - \$10,000 - \$100,000 (value of project) = \$1,000
  - \$100,000 + (value of project) = \$2,000
- Landscaping Deposit = \$2,500 (\$2,400 refunded after completion and inspection)
- Fire Hazard Evaluation Fee = \$200
- Building permit fee = based upon square footage plus additional fees based on project if needed
- Plan check fee = 65% of building permit fee footage plus additional fees based on project if needed
- Any Additional Inspection = \$75

### 3-BUILDING INSPECTION FEES

Each structure is allowed a certain number of inspections included in the permit fees.

- Houses- 18 inspections
- Accessory buildings- 6 inspections
- Additions – 6 inspections
- Basements – 4 inspections
- Retaining Walls – 2 inspections
- Other – Inspection determined through permit process

**Anything above the allotted inspections will incur additional fees.**

**Any inspection that the Inspector deems "NOT READY" will be charged \$75.00 no matter the inspection**

### 4-EXCAVATION PERMIT = \$100 + \$1,000 Bond

### 5-IMPACT FEES (paid at the time of building permit)

- Electric impact fee = determined by SESD
- Essential roadway impact fee = \$3,304
- Park Impact Fee = \$2,393
- Water Impact Fee = \$5,653
- Sewer Impact Fee = \$3,097
  - Payson/Salem = \$2,200.00
  - Elk Ridge = \$897.00
  - Totaling = \$3,097.00
- Non-residential Impact Fees are calculated, based on "Equivalent Residential Connections"

### 6-TEMPORARY OCCUPANCY PERMIT = \$100

## OFFICE FEES

### 1-COPY MACHINE USE

- Copy (B&W) = \$.10
- Colored Copies = \$.25

### 2-FAX MACHINE USE

- Each Sheet (Domestic only) = \$.50 each

### 3-FILE RESEARCH = \$25 per hour plus copy costs

### 4-RETURNED CHECKS = \$30 per check

## RECORDS REQUEST FEES

- Copies per page = \$.25
- Copies per page for certified copies = \$5.00
- Compilation time per hour (divided into \$5.00 per 15 minutes) plus copy costs = \$20.00
- Accident Report = \$6.50

## MISCELLANEOUS FEES

### 1-BUSINESS LICENSE

- Business license = No annual fee: license renewal due 1 year after date of issuance.
- Solicitors, canvassers, peddlers, & itinerant merchants = \$25

### 2-HEARING ADJUSTOR

- Fixed Fee = \$200 (Non-refundable)
- Initial Hearing Adjustor Deposit = \$300

### 3-SHULER PARK PAVILION RENTAL

- Rental fee = \$25
- Refundable deposit = \$50

### 4-PUBLIC WORKS SERVICE CHARGES

- Camera Sewer Line = \$100.00 surcharge + see Public Works Fees, 1 hour minimum
- Vac Truck Services = \$100.00 surcharge + see Public Works Fees, 1 hour minimum

## CITY UTILITY FEES

- Deposit = \$100 (Refundable after 12 months of consistent good payment record)
- Administrative Fee = \$10 (paid with deposit)
- Late Fee = \$10.00 (After the last day of the month)
- Shut-off Fees:
  - Red Tag Fee = \$15 (To deliver warning of shut-off)
  - Disconnect (Shut-off) Fee: \$25
  - Re-deposit: \$100(2<sup>nd</sup> Shut-off: If no deposit is on record with the City, with the 2<sup>nd</sup> shut-off within an 18 month period of time, \$100 must be re-submitted to the City - *Non-refundable*)  
This Deposit increases \$25 with each subsequent Shut-off

## WATER CHARGES

1-Base fee = \$47 per month

Charges for water used above base fee:

- a. 0 to 10,000 gallons - \$0.75 per 1,000 gallons
- b. 11,000 to 25,000 gallons - \$1.50 per 1,000 gallons
- c. 26,000 to 40,000 gallons - \$2.25 per 1,000 gallons
- d. 41,000 to 70,000 gallons - \$2.75 per 1,000 gallons
- e. 71,000 to 100,000 gallons - \$3.00 per 1,000 gallons
- f. 101,000 to 130,000 gallons - \$3.25 per 1,000 gallons
- g. 131,000 gallons and up - \$3.50 per 1,000 gallons

## OUTDOOR WATERING IN VIOLATION FEES:

- o Watering during mandatory restrictions
  - 1<sup>st</sup> Offense: \$100.00
  - 2<sup>nd</sup> Offense: \$500.00
  - Any Offense Thereafter: \$1000.00 per offense

2-\*SEWER CHARGES: \$62.00 per month

3-\*STORM DRAINAGE FEE: \$6.50

## 4-SANITATION SERVICES:

- A. Collection + 1<sup>st</sup> Container: \$14.25\*
- B. 2<sup>nd</sup> Container (Optional): \$8.25
- C. Recycle Container (Optional): \$10.00\*

\*Fuel Surcharge and tipping fees on 1<sup>st</sup> garbage can and recycling can will be charged when needed.

Fees for non-residents are double.

\*MINIMUM MONTHLY UTILITY CONNECTION CHARGES: \$75

## DEVELOPMENT FEES

Required fees shall be paid at time of application. All fees required for Development or General Plan / Code are non-refundable. Should additional fees be required, they will be the responsibility of the applicant and paid prior to the meeting for which the fees correspond.

\* A project will not be vested until Preliminary Plat Submittal.

## INITIAL PLANNER CONSULTATION

Review and consultation

- o \$500 minimum retainer – \$150 hour, 1 hour minimum

- Additional Planning Commission and City Council Meeting: \$480 per meeting
- Each additional TRC Meeting/Review: \$700

## 1-ANNEXATION

### o Petition / Resolution to Annex

- o Fixed Fee = \$1,200 (Non-refundable)
  - o Application Processing
  - o Staff Review
  - o Engineering/Planner Review
  - o City Council Consideration
  - o Resolution

### o Annexation Fee

- o Fixed Fee = \$4,800 (Non-refundable)
  - o Staff Review
  - o Engineering/Planner/Attorney Review
  - o Engineering/Planner Review
  - o 2 TRC Meetings
  - o Planning Commission/City Council Field Trip
  - o Public Hearing/Notification
  - o Planning Commission/City Council Meetings
  - o Legal Documents/Recordation (County Fees separate)
- o Annexation/Development Agreement:
  - City Planner: \$100 /hour
  - City Attorney: \$150 /hour

## 2-PERFORMANCE GUARANTEES

- o Durability retainer = 10% of bonded improvements
  - o Cash bond required for roadway overlay/equal to cost estimate + 10%
- o Engineering inspection deposit (min. \$1,000)
  - o 6% of bonded improvements under \$1m
  - o 3% of bonded improvements over \$1m
- o Administration fee = 5.0% of engineering Inspection bond
- o Bond Release Fee for Multiple or Partial Releases = \$50 per release

## 3-SITE PLAN APPROVAL

- o Fixed Fee = \$900 (Non-refundable)
  - o Staff Review
  - o Engineering/Planner Review
  - o 2 TRC Meetings
  - o Public Hearing/Notification
  - o Planning Commission/City Council Meetings
  - o Recordation (County Fees separate)

## 4-SUBDIVISION

\* If additional review/meetings are required due to site specific issues, or incomplete submissions by the applicant, additional fees will apply as defined in the fee schedule.

- 1-6 Lot Subdivision (Lot fronting existing street): \$4800
  - o Preliminary and Final Combined ONLY if there are no dedications, no additional water, sewer lines and storm drains necessary.
  - o Staff Review/Water Right Appropriation, Bonding
  - o Engineering/Planner Review
  - o 2 TRC Meetings
  - o Public Hearing/Notification
  - o Planning Commission/City Council Meetings
  - o Pre-Construction Meeting
- Subdivision Environmental Considerations (HR-1 & CE-2 Zones): \$1400
  - o Staff review
  - o Engineering/Planner Review
  - o 1 TRC Meeting
  - o Planning Commission consideration
- Preliminary Plat (No Contingencies)
  - Fixed Fee = \$3600 + \$50 per lot or unit
    - o Application Processing
    - o Staff Review
    - o Engineering/Planner Review
    - o 2 TRC Meetings (additional meetings \$700)
    - o Public Hearing Notification
    - o Planning Commission/City Council Meetings

▫ **Final Plat**

- Fixed Fee = \$4200 + \$50 per lot or unit
  - Application Processing
  - Staff Review/Water Right Appropriation, Bonding
  - Engineering/Planner Review
  - 2 TRC Meetings included
  - Planning Commission/City Council Meetings
  - Recordation (County Fees Separate)
  - Pre-Construction Meeting
- Annexation/Development Agreement:
  - City Planner: \$100 /hour
  - City Attorney: \$150 /hour

- Water Rights Transfer, Draft Change Application = \$1,200
  - City drafted water rights change application for applicant.
 (Applicant is responsible to provide necessary information, submit the application and defend the application.)

- Construction Water Usage Fee: \$80 per lot
- Development Promotional Sign Permit = \$200 per year
  - Signs are not allowed to be posted indefinitely. Signs can only remain if building lots are still available for purchase.

Planner Hourly Fee: \$100  
 Engineer Hourly Fee: \$150  
 Public Works Hourly Fee: \$90 for one employee + \$30 for additional employees if needed

- Plat amendment after an approval
  - Fixed Fee = \$2400
    - Staff Review
    - Engineering/Planner Review
    - 1 TRC Meeting
    - Public Hearing/Notification
    - Planning Commission/City Council Meetings
    - Recordation (County Fees Separate)

- Lot line adjustment
  - Outside of Subdivision no plat required = \$480
    - Review for code compliance
    - 1 TRC Meeting
    - Compliance Letter
  - Within Subdivision Fixed Fee = \$1800
    - Staff Review
    - Engineering/Planner Review
    - 1 TRC Meeting
    - Public Hearing/Notification
    - Planning Commission/City Council Meetings
    - Recordation (County Fees Separate)

- Street vacation
  - Fixed Fee = \$2400
    - Staff Review
    - Engineering/Planner Review
    - 1 TRC Meeting
    - Public Hearing Notification
    - Planning Commission/City Council Meetings
    - Recordation (County Fees Separate)

**5 – INSPECTIONS**

*\*If the work is not ready for an inspection, charges will still occur.*

Public Work Inspections: \$300 per lot

BacT Water Sample Fee: \$65 per unit

Planner Hourly Fee: \$100  
 Engineer Hourly Fee: \$150  
 Public Works Hourly Fee: \$90 for one employee + \$30 for additional employees if needed  
 Fire Chief Hourly Fee: \$90 for one employee + \$30 for additional employees if needed

**6 - CONDITIONAL USE PERMIT**

- Land use permit
  - Fixed Fee = \$1,200
    - Application Processing
    - Staff Review
    - Engineering/Planner
    - 1 TRC Meeting
    - Public Notification
    - Planning Commission/City Council Meetings
- Accessory Apartment permit
  - Fixed Fee = \$400
    - Staff Review
    - Engineering/Planner
    - 1 TRC Meeting
    - Public Notification
    - Planning Commission/City Council Meetings
- Request to Amend or Revoke a Conditional Use Permit = \$300

**GENERAL PLAN / CODE AMENDMENT FEES**

**1-CODE AMENDMENT**

- Code amendment request
  - Fixed Fee = \$1400
    - Staff Review
    - Engineering/Planner Review
    - 1 TRC Meeting
    - Public Hearing/ Notification
    - Planning Commission/City Council Meetings

**2-GENERAL PLAN AMENDMENT**

- General Plan Amendment (Includes Zoning Map Changes)
  - Fixed Fee = \$1400
    - Staff Review
    - Engineering/Planner Review
    - 1 TRC Meeting
    - Public Hearing/Notification
    - Planning Commission/City Council Meetings