



TOWN OF RANDOLPH

Project Review Application

This application must be accompanied with the necessary and appropriate materials, as stated on the project schedule checklist, before it will be accepted for processing. The date upon which the project will appear on an agenda is determined by the notification schedule required by the State of Utah. The project will be scheduled for the next meeting for which a legal notice has not been prepared, after an application is accepted as complete by the Town Staff.

Type of Application:

(Note: Check all that apply.)

- | | | |
|---|--|--|
| <input type="checkbox"/> Annexation
<input type="checkbox"/> Appeal
<input type="checkbox"/> Conditional Use Permit
<input type="checkbox"/> Condominium/Townhouse
<input type="checkbox"/> Encumbrance
<input type="checkbox"/> Extension of Time | <input type="checkbox"/> Lot Split/Lot Line Adjustment
<input type="checkbox"/> PUD Conceptual
<input type="checkbox"/> PUD Phase Approval/Preliminary or Final
<input type="checkbox"/> PRUD Conceptual
<input type="checkbox"/> PRUD Phase Approval/Preliminary or Final | <input type="checkbox"/> Subdivision
<input type="checkbox"/> Vacation of Subdivision
<input type="checkbox"/> Variance
<input type="checkbox"/> Water Transfer
<input type="checkbox"/> Zone Change
<input type="checkbox"/> Other Land Use Permit |
|---|--|--|

Project Name:

Current Zone: _____

Proposed Zone: _____

Property Address:

Parcel #:

Contact Person:

Phone #:

E-Mail Address:

Mailing Address:

Applicant (If Different):

Phone #:



TOWN OF RANDOLPH

Project Review Checklist

A complete application packet must be filed with the Randolph Town Clerk at least **fourteen (14)** days prior to the meeting when your project will be considered. Subdivisions, PUD/PRUD, and Condominium projects are required to following the Subdivisions/PUD/PRUD Process, which also requires an AEG pre-meeting before turning in this packet.

INCOMPLETE APPLICATION PACKETS WILL NOT BE ACCEPTED.

PLEASE REFER TO ORDINANCES FOR A LIST OF REQUIRED DOCUMENTS TO BE INCLUDED WITH THE FOLLOWING PROJECT APPLICATIONS:

☐ **Subdivision Plat: \$3,000 Deposit***

Preliminary Plat: \$500 Per Plat + \$10 Per Lot

Final Plat: \$500 Per Plat + \$10 Per Lot

Subdivision packets must include A, 15 of B, 4 of C, D, E, & F for each plat.

☐ **Condominium Plat: \$3,000 Deposit***

Condominium Plat: \$500 Per Plat + \$10 Per Lot

Townhouse Plat: \$500 Per Plat + \$10 Per Lot

Condominium packets must include A, 15 of B, 4 of C, D, E & F for each plat.

☐ **Planned Unit Development or Planned Residential Unit Development (PUD or PRUD): \$3,000 Deposit***

Preliminary Development Plan: \$1,000

Final Development Plan: \$1,000

PUD/PRUD packets must include A, 15 of B, 4 of C, D, E & F for each plat.

☐ **Readjustment of Lot Lines or Lot Splits: \$250**

Packets must include A, B, C, D, E & F. Also, a deed for each lot.

☐ **Vacation of Subdivision: \$300**

Packets must include A, 15 of B, 4 of C, D, E & F

☐ **Conditional Use Permit: \$300**

Packets must include A, 9 of B, D, E & F

☐ **Variance: \$250**

Packets must include A, B, D, E & F

☐ **Annexation: \$300 for the First Acre or Less + \$20 per Acre for each Additional Acre (Maximum of \$1,000)**

Packets must include A, 15 of B, 4 of C, D, E & F