

**North Summit Recreation Special Service District**  
Meeting  
HELD ON  
**February 5, 2018**  
IN THE  
SUMMIT COUNTY COURTHOUSE CONFERENCE ROOM 1B

**BOARD MEMBERS PRESENT:** Becky Grant, Tyler Rowser, Laurie Hirzel, Jacki Vernon, Brandon Rees and Virginia Richins

**Not Present:** Brian Zhahlen

**OTHERS PRESENT:** Nathan Brooks, Anita Lewis, Trever Johnson and Mike Grant

**ITEM #1: APPROVAL OF MINUTES:**

**BOARD MEMBER VERNON MADE THE MOTION TO APPROVE THE MINUTES FROM January 16, 2018. BOAD MEMBER RICHINS SECONDED THE MOTION. ALL AYES. MOTION CARRIED.**

**ITEM #2: APPROVAL OF ACCOUNTS PAYABLE:**

**BOARD MEMBER VERNON MADE THE MOTION TO APPROVE THE ACCOUNTS PAYABLE FROM January 2018. BOAD MEMBER ROWSER SECONDED THE MOTION. ALL AYES. MOTION CARRIED.**

**ITEM #3: District Updates**

A. Administration Updates

1. Discussion and election of various recreation district board position-Discussed the three-necessary position of chair, clerk and treasurer. Brandon is the current chair, Nathan is the clerk and Jacki functions as the treasurer. Nathan will compose a voting ballot for the March meeting. Anita mentioned the governing ordinance that was adopted by the County Council and shared the history of the document and recommended that the district adopt by laws. Anita update the board on her new role at the County and how she will be possible asset to the recreation district.
2. Update on the meeting with the County Council work session- Nate, Virginia, Tyler and Laurie attended the work session. The council did not agree with section 1.6 and asked for a revision to occur with Coalville City. Nate also mentioned the funding issues that will occur in the near future for the district and Roger Armstrong suggested that the recreation district perform a North Summit district community survey to gauge the citizens desires and wants. The county will assist with the formation of the survey, but they do not want to be the face of the district. Nate will work with Anita to initiate the survey process and Nate will present update at March meeting.
3. Park project design discussion and updates- With the rough ideas of layout and amenities, at what point do we involve an engineer. Dirk with CDS Plans can walk the district to the point of meeting with the engineers and working through the concept plan approval form Coalville City. Mayor Johnson offered that once the district has created a concept plan and presented to the city for concept approval that Coalville City would assist in the engineering portion by working with JUB

Engineering. The mayor mentioned that this is a good offer since JUB is familiar with Coalville City codes and regulations. The mayor mentioned that for concept city approval that the design must meet setbacks, storm water retention and infrastructure. Mayor Johnson also suggested that we work with Shane about storm water retention. Nate posed the question of what else is wanted on the design that is not shown currently and do we want to phase the project. Once the project starts to move forward it will demonstrate to the community that the recreation district is an asset and more than just a service and program provider. Nate mentioned that he had reached out to Park City Extreme Cup Soccer Tournament, this is in an effort to gain a partnership and be able to apply for grants from the County. This partnership would pull in visitors from outside the County, which is what the most grants are looking for. Mayor Johnson mentioned that a master plan would be encouraged by the city and phases would be the best way possible. Discussed orientation of the multi-use field and thoughts on constructing two fields. Mayor Johnson discussed that the City if ok with the land/O and M agreement and it can be signed and picked up tomorrow. Virginia discussed a few items that her nephew who is an engineer noticed about the recreation's property and proposed design.

- Playground is located on the steepest portion of lot and will require most excavation work
  - Playground area may need retaining wall which will be a hazard
  - Ensure that everything is ADA compliant
  - Location of restrooms in area that will allow enough fall for gravity sewer system
  - Will we provide heated restrooms?
  - What is the easement surface?
  - Situate playground and restroom in close proximity
  - Ensure the grading is done correct initially, repairing grades is very expensive
  - Engineer and contractor must work together
4. Other Items- Brandon mentioned that the board evaluate the possibility of compensating Nate additionally for project management. Board will discuss later.
  5. Echo Reservoir- Nate presented update on Echo reservoir meeting that was held with Utah State Parks and Recreation. Updates to North beach, South beach and possibility of campground located at the old waste water treatment plant. Open house to be held at Jordelle State Park March 1 from 6-8pm and again in April at a location in Coalville. Utah State Park looking for a partnership and this is opportunity to expand services and program opportunities. Working to improve the trail system and the surfaces of the trail. Nate encouraged board to attend meeting on March 1<sup>st</sup>.

B. Athletic Director Updates

1. Youth basketball- Going well, working on scheduling around state basketball
2. Youth Volleyball- Emily Bond will conduct again this year, working on needed supplies and needs. Set to begin at the first of April.