

Tropic Town Council Meeting

Minutes of the Tropic Town Board Meeting
Held Thursday, July 10, 2021 at 6:00 p.m. in the Tropic Town Heritage Center

PRESENT: Mayor WaLon Brinkerhoff **BOARD MEMBERS:** Lisa Johnson, Gene Anderson, Marie Pollock; Michael Ahlstrom excused. Marie Niemann – Tropic Town Clerk

OTHERS: Kaden Figgins, Nathaniel Steed, Heather Johnson, Codi Richards, Kent Johnson

CALL TO ORDER: Mayor WaLon Brinkerhoff

PRAYER: Gene Anderson

PLEDGE: Lisa Johnson

VISION STATEMENT: Marie Pollock

APPROVAL OF MINTUES: A motion was made by Gene Anderson to approve the minutes of the Tropic Town Board Meeting held Thursday, June 10, 2021. Second by Lisa Johnson. Voting was unanimous with Council persons Lisa, Gene, and Marie voting “aye”. Mayor abstained.

APPROVAL OF 2020-2021 BUDGET PUBLIC HEARING MINTUES: A motion was made by Gene Anderson to approve the 2020-2021 Budget Public Hearing meeting minutes held Thursday, June 30, 2021. Second by Marie Pollock. . Second by Lisa Johnson. Voting was unanimous with Council persons Lisa, Gene, and Marie voting “aye”. Mayor abstained.

APPROVAL OF THE AGENDA: A motion was made by Marie Pollock approve the agenda with the addition of Jr. Livestock Sponsorship. Second by Lisa Johnson. Voting was unanimous with Council persons Lisa, Gene, and Marie voting “aye”. Mayor abstained.

THE COMMUNITY

Garfield Memorial Health Care Foundation: The Annual GMHCF fundraiser will be held August 6, 2021 at Ebenezer’s Barn & Grill; three choices of sponsorships were reviewed. As with previous donations, a dinner table for eight-(8) was proposed - The motion was made by Gene Anderson to sponsor a dinner table at the cost of \$750. Second by Lisa Johnson. Voting was unanimous with Council persons Lisa, Gene, and Marie voting “aye”. Mayor abstained.

Technical Planning Program Agreement: Tropic Town and Bryce Canyon City together submitted a UDOT Planning Grant writing an ordinance focusing on Zoning and Land Use; the approval was given, each municipality receiving \$10,000. During a work meeting with Kaden Figgins, the planning commission sought out Kaden for assistance in creating the ordinance. Kaden expressed interest, reporting Bryce Canyon City contracted with him, not at the Garfield County Planner but using his private consulting business “High Mountain Consulting”; at the cost of the \$10,000 funds received. A project outline was prepared and presented to the Council. Discussion commenced with the Council expressing the need to follow protocol allowing for two-(2) additional proposals to be submitted; following up on the project in August.

UDOT Sidewalk Grant: Bryce Valley Elementary School Principal Pete Peterson applied and received funding providing sidewalk along Highway 12 on the East side from 200 North to 400 North; this along with another UDOT grant which builds on the bike path on the West side of Main street through town to Cannonville, will provide safety for pedestrians and bicycles against motorized traffic.

Garfield County Jr. Livestock: Heather Johnson and daughter was in attendance petitioning for sponsorship supporting Garfield County Jr. Livestock ~ A motion was made by Gene Anderson to approve \$100 for and ad in the Garfield County Fair Book. Second by Lisa Johnson. Voting was unanimous with Council persons Lisa, Gene, and Marie voting “aye”. Mayor abstained.

PLANNING COMMISSION

Trinity & Codie Richards: A building permit application was submitted and reviewed by the planning commission of the construction of a horse barn. The property is zoned Agricultural and the project is a permitted use; setbacks and other requirements were found to be in order and recommended to the Town Council for approval. A motion was made by Gene Anderson to approve a building permit for a horse barn. Second by Marie Pollock - Voting was unanimous with Council persons Lisa, Gene, and Marie voting “aye”. Mayor abstained.

Nathaniel Steed: A proposal for (2) single-family duplex dwelling joined with an awning was reviewed by the planning commission. Property is undeveloped and located at 496 North Bryce Park Drive – in the Bryce Meadows subdivision. Discussion on water/sewer and road access, etc. A motion was made by Gene Anderson to approve a building permit – Second by Marie Pollock - Voting was unanimous with Council persons Lisa, Gene, and Marie voting “aye”. Mayor abstained.

EMPLOYEE REPORT

Marie Niemann: Following up on the cemetery grant with the Utah Division of State History, the preservation and mapping is a matching fund grant; the Tropic Cemetery District will cover this, as well as the software program being looked into. Water billing, meters, etc. are coming along. As directed, I spoke with Jonas regarding water billing software program; there are two that Jonas is familiar with are Casell and Pelorus; Pelorus is Utah based out of Provo – Cannonville & Henrieville towns are using Pelorus. An outline of services was provided; which provides online utility billing, payroll, budgeting, purchasing, etc.

Kent Johnson: With the construction of the lagoon project, the dog kennel was removed; questioning the relocation of the kennel, Kent was directed to put the kennel back together and purchase a tarp to cover the top sheltering the dogs from the heat and rain.

WARRANTS

Due to the recent office personnel changes, the Town’s expenditures and revenue are being processed with Quickbooks Pro Accounting. A motion was made by Marie Pollock to approve the June/July warrants – Second by Lisa Johnson. Voting was unanimous with Council persons Lisa, Gene, and Marie voting “aye”. Mayor abstained.

WATER/SEWER

Sewer lagoon project is essentially completed, with just the fencing to be done; the storage shed has been ordered and expected sometime in October. A walk through with the Mayor and Council was postponed due to the passing of Larry Rose. There is a one-year maintenance contract for any concerns, problems, etc. that may arise.

Regarding the Well, follow up will be made with Brett to research the cost and requirements for utilizing and operating the Well.

ROADS/STREETS

A number of areas are in need of patchwork. Council member Marie Pollock expressed a specific concern by BV Elementary School; these areas will be marked and follow up will be made with Darren Cottam.

PARK/RECREATION

Council member Marie Pollock expressed appreciation to Gene Anderson for the time he and Cathy took in cleaning the kitchen; including organizing and labeling cupboards and supplying dish towel, utensils, cleaning supplies, etc. To address keeping the facility clean and organized after use, it was proposing that signage be placed in the kitchen listing items those using the facility need to do; taking trash to the dumpster, washing utensils, leaving the place clean for the next group/event; providing other signage showing the facility is occupied/rented – giving notice to others in the park and identifying security cameras.

Discussion commenced on a place to store concession equipment during the preservation work of the scout house; until the metal storage shed is available, the town hall is the likely place. The restoration work will be done in phases, beginning with focusing on the logs, landscape and stabilization, etc. Hesitation was expressed regarding the project and its cost of \$100,000. It was purposed that the decision be taken to the residents; to preserve the scout house or to tear it down – can it be placed on the election ballot; Town Clerk Marie Niemann reported it is more of a survey than and legislative decision.

Other Park use and improvements include a second bowery/pavilion, fire pits, and purchasing a portable movie screen to have “Movie in the Park” activities.

HERITAGE CENTER

Council Member Lisa Johnson reported the carpeting is worn out and is in need of replacing. Regarding the bookcases, no one has shown interest; Lisa asked that it be re-advertised lowering the cost to \$200 per bookcase.

TRANSPORTATION/VEHICLES

Addressing the Town vehicles and equipment, Lisa questioned the need for the Dodge truck if it’s not going to be used. Recalling the reasoning behind the purchase of the truck and belly dump, the Council asked for the minutes to be researched; sale and use will be addressed in August.

FIRE DEPARTMENT: No Report

MAYOR’S REPORT: No Report

EXECUTIVE SESSION

A motion was made by Marie Pollock to move to executive session – Second by Lisa Johnson. Voting was unanimous with Council persons Lisa, Gene, and Marie voting “aye”. Mayor abstained.

Mayor Brinkerhoff and Town Council addressed water development projects. The annual increase of \$1.50 will be applied in August.

ADJOURN

A motion was made by Marie Pollock to reconvene Town Board Meeting – Second by Lisa Johnson. Voting was unanimous with Council persons Lisa, Gene, and Marie voting “aye”. Mayor abstained. The motion was made by Gene Anderson to adjourn – Second by Lisa Johnson. Voting was unanimous with Council persons Lisa, Gene, and Marie voting “aye”. Mayor abstained.

Approved this 12th day of August 2021
Marie H Niemann –Tropic Town Clerk