

## **Tropic Town Council Meeting**

Minutes of the Tropic Town Board Meeting  
Held October 9, 2014 at 6:00 p.m. in the Tropic Town Heritage Center

**PRESENT:** Mayor WaLon Brinkerhoff **BOARD MEMBERS:** Shilo Richards, Mike Burbidge, Jason Bybee and Travis LeFevre. Marie Niemann – Tropic Town Clerk & Sydney Syrett – Tropic Town Treasurer.

**OTHERS:** Gaia Greenhalgh, Brett Chynoweth, Dennis Pollock, Jan Stock, Kevin Poe, Travis Holm, Levi Holm

**CALL TO ORDER:** Mayor WaLon Brinkerhoff

**PLEDGE:** Shilo Richards

**PRAYER:** Marie Niemann

**APPROVAL OF MINTUES:** A motion was made by Shilo Richards to approve the minutes of the Tropic Town Board Meeting held September 11, 2014. Second by Jason Bybee. Motion carried.

**APPROVAL OF THE AGENDA:** A motion was made by Shilo Richards to approve the agenda. Second by Travis LeFevre. Motion carried.

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### **THE COMMUNITY**

Tree Trimming: In maintaining power lines throughout Town, Garkane Energy has been removing tree limbs without notification to the Town or to property owners; some trees have been severely damage and wood chips left scattering the road. This same issue was addressed in 2008 by sending a letter to Garkane expressing frustration. A motion was made by Mike Burbidge to send a letter once again addressing this issue; inviting them to attend Town Board meeting to resolve the issue of poor notification and ability to execute a project. Second by Shilo Richards, notification being sent to each member of the Garkane Board ~ Motion carried.

Business License: Kevin Poe applied for a business license “Dark Ranger Telescope Tours, LLC” night sky viewing. The observatory is located on Jim Kennedy’s property – 550 West 550 North. A motion was made by Travis LeFevre to approve the business license ~ Second by Mike Burbidge. Motion carried.

### **FINANCIAL/WARRANTS**

A Report of the monthly warrants was reviewed, along with the following additional items: Tropic Town received a request from Ashly Pollock to host a Pancreatic Cancer Walk; liability issues were a concern. Sydney reported it would be an issue; our policy is not able to extend coverage to an outside party. She will need to purchase a liability special event policy. Mike stated he will personally pay the insurance as a donation.

Garfield Memorial Foundation Dinner donation dinner: A motion was made by Shilo Richard to sponsor a table for \$100 – Second by Mike Burbidge. Motion carried.

Raymond’s Employment: Dental Insurance will be cancelled, cell phone transfer into his name; and funds being allocated monthly to him will be paid out. (Monies were allocated for Raymond and Gaia – both not able to contribute to the retirement fund set up through State Bank as the other employees)

Bundle SCC Connections: Shilo will follow up on what internet connection speed the Town has; discussed bundling services; currently Tropic has a different long-distance carrier.

Travel Brochure: Recalling the discussion from last meeting regarding the high school students creating a Town business brochure; including maps, phone directory, etc. Travis reported it is not currently in their curriculum for them to proceed with the project; possibly in the spring. Funding the project is made with businesses purchasing an advertising space. Council discussed other possibilities including using a private company. After much discussion, the Council agreed for Travis to talk with the school's business department and re-visit the idea in the spring; if the project is not possible will re-visit using a private company.

## **PLANNING COMMISSION**

Bryce Valley Lodging: Levi Holm met with Fire Chief Ron Harris to address the Council's concern regarding emergency access. Council reviewed the updated plan that has been signed off by Mr. Harris; all was found to be in order. A motion was made by Shilo Richards to approve the addition of 2 cabins previously placed on hold – Second by Travis LeFevre. Motion carried.

Council discussed with Travis Holm the possibility of working with Alfred Foster in providing access for both businesses using the one Main Street access; Mr. Holm

Also, discussed other possible options in developing frontage property other than sleeping accommodations, ideas included a sports bar and grille, shopping mall (like Old Bryce Town – small western shops); something for visitors to do at night.

## **CULINARY/SEWER**

Board of Health Sanitary Survey was performed; Brett reported all went well. A copy of the Cross Connection ordinance, along with Authority Statement will need to be sent to the board of health and posted at the Post Office.

Fall maintenance work being done at the sewer lagoon; burning weeds, remove air-raters, etc. A BOD testing will be done as well.

CCCH Water/Sewer Connections: Due for non-payment the water meters at Bryce Meadows subdivision were pulled in March 2013. It is report these lots have been auctioned off as having w/s connections; Sydney asked the Council how to proceed, do they pay for a new connection with impact fees or pay the reconnection fee including balance owed. Input was received from Dennis Pollock, being one who purchased 2 lots, he expressed that a new meter should be purchased when the property is developed. Shilo called to mind that according to Town Code meters are lost after one year due to non-payment. The motion was made by Shilo Richard not restore w/s connections on all lots auctioned in the Bryce Meadows Subdivision; when the time comes that the new property owners begin to build, they will need to purchase a water/sewer connection and pay an impact fee as well ~ Second by Jason Bybee. Motion carried.

Dr. Goode Spring Re-development: Many discussions have been made to Dale Pollock regarding authorization for the Town access the area of Dr. Goode Springs on BC National Park property. Tropic Town does have a right-of-way maintenance agreement with the Park Service to access this area, which may need to be updated. A letter will be written addressing the issue; Shilo will also be following up with a call to the Dale Pollock.

## **ROADS/STREETS**

It was reported that additional gravel is need at the base of the entrance signs; making flush with the cement base and slopping it off. Discussed where to store the excess rock from the construction of the signs; need to keep some for possible future repairs.

Bryce Way: Drainage continues to be a problem, grading is needed on areas along Bryce Way, possibly gravel may need to be hauled in. Comments received on continuing the sidewalk/curb/gutter ~ this will need to wait until spring when the weather is warmer; there is \$13,000 in the safe sidewalk fund.

Vacating Right-of-ways: In August, Les Barker discussed the process and requirements to vacate streets; Marie reported she sent Mr. Barker the information regarding the vacating of 200 North as well as 600 West street; and asked for information needed to vacate remaining streets, but have not heard from him. Marie will follow up again of the previous request.

## **PARKS/RECREATION**

All winterized. Mike updated splash pad repairs, will follow up on items still not completed. A leak was reported at the baseball complex, working on repairing it.

## **FIRE DEPARTMENT**

Waiting for notification from the CIB Board on when to meet with them regarding fire truck funding.

## **EMPLOYEE REPORT**

Since notification of Raymond's retirement Council has discussed a number of issues: whether or not to wait until spring, using Raymond when needed; does the Town hire a full-time or part-time? Brett has expressed there is no need to hire someone until spring, work is slowing down; but if there are jobs that require two people the Council will need to step up and assist or keep Raymond on call to help out. Mayor directed a copy of employee application, job description and notice be emailed again for the Council to review and begin the process of hiring someone.

Gaia reported Tropic is eligible to apply for a CDBG Grant; will need to conduct an income survey; Gaia will follow up.

FYI: Utah Municipal Clerk's conference follow up ~ Marie reported come January TB minutes will be required to be posting to the Utah Public's webpage; sometime in future audio recording will become mandatory. Frustrated with current recording device, Council approved new recording equipment.

Google Calendar: Reviewed use and access.

## **MAYOR'S REPORT**

A number of issues were discussed that have not been followed up with, one being the dog ordinance. Copies of the revised ordinance has been email out, Council questioned the enforcement of it. It was asked that the public hearing be scheduled prior to Town Board in November to received input from the residents; adoption be made in Town Board meeting.

Master Project List: Review and Updated list

## **ADJOURN**

A motion was made by Travis LeFevre to adjourn ~ Second by Jason Bybee. Motion carried.

Approved this 13<sup>th</sup> Day of November 2014  
Marie H. Niemann – Tropic Town Clerk