

Tropic Town Planning Commission Meeting

Minutes of the Tropic Town Planning Commission Meeting
Held November 1, 2018 at 6:00 p.m. in the Tropic Town Heritage Center

PRESENT: Travis LeFevre, Dennis Pollock, Gene Anderson, Ginger Elmer, Damon Brinkerhoff
Town Clerk Marie Niemann

OTHERS: Cassie Chynoweth, Danny & Wendy Brinkerhoff, WaLon Brinkerhoff, Kara Christensen

CALL TO ORDER: Travis LeFevre

MINUTES: A motion was made by Gene Anderson to approve the minutes of October 4, 2018. Second by Ginger Elmer. Motion carried.

AGENDA: A motion was made by Gene Anderson to approve the agenda. Second by Dennis Pollock – Motion carried.

Annette Chynoweth: A business license application for a Vacation Rental was submitted for review. Property is located in GC (General Commercial) zone; the Home was previously owned by Daniel Cloud. The required signatures needed from neighboring property owners, acknowledging the business was incomplete.

Discussion commenced with Mayor Brinkerhoff questioning the requirement of separate business licenses for branch establishments. Owners shouldn't have to pay the full business licensing fee for a second or third business license of the same classification; being the only difference is its location within town. It was reported separate licenses are issued for tax purposes; it's the only way the State can identify the taxes of each business. Commission reported they had discussed branch establishment fees; had looked at \$25 for an additional business license of the classification. Mayor Brinkerhoff asked for the Commission to address amending the ordinance to clarify the fees for branch establishments.

Dennis made the motion to recommend approval to the Town Council contingent that Annette get the additional signatures required. Second by Travis – Motion carried.

Bryce Country Cabins: Building permit application was submitted for the building and relocation of a laundry room and office space for Danny & Wendy Brinkerhoff. The laundry facility is inadequate and an area in their home has been used as the office; would like more separation.

No additional water/sewer connection is needed; will be located in front of their barn along Main Street in General Commercial zone. Paperwork and other required items were found to be in order. A motion was made by Gene Anderson to recommend this project to the Town Council for approval. Second by Dennis Pollock – Motion carried.

Other Items:

Kara Christenson was in attendance to receive clarification on a lot in the Sinking Ship Estates and location of a utility easement.

Adjourn: A motion was made by Gene Anderson to adjourn – Second by Ginger. Motion carried.

Approved this 5th day of December 2018
Marie H Niemann – Tropic Town Clerk