

Home Occupation Business License Application



New

Business license request are required to be reviewed by the Tropic Town Planning Commission and are considered pending until final approval from the Tropic Town Council. Licenses will be mailed within 30 days. Licenses are valid from January - December. Licenses are NON-Transferable and are considered pending until final approval.

Business Owner (s) _____	
Business Address _____	Owners Phone: _____
Mailing Address _____ <small>(If different than above)</small>	City _____ State _____ Zip Code _____
E-mail Address _____	Webpage: _____
Local Agent/Property Manager Name _____	Phone: _____
Residential Address _____	City _____ State _____ Zip Code _____
Mailing Address _____	
Federal Tax ID#: _____	Utah Sales Tax ID#: _____

I, (We) _____, hereby confirm that the above information is correct and true reflection of the applicant and the business; and agree to conduct business in accordance with the provisions of the most recently adopted business license ordinance and any other ordinances or statutes governing operation of said business. I am aware that as owner of the property, that I am solely responsible for all utility charges on the account. I understand that this application may be subject to fines, suspension, revocation or refusal of a Business License Conditional Use Permit and/or License.

Applicant's Signature: _____ Date: _____

Approved this _____ day of _____, 2019

Mayor: _____

Town Clerk: _____

For Office Use Only:

Approved: _____	Denied _____	Date _____
Fee: _____	Received: _____	Authorized By: _____



Town of Tropic
20 North Main
Tropic UT 84776
Telephone: 435-679-8713
Fax: 435-679-8505

**Home Occupation License
Application/Permit**

Applicants Name: _____ Date application submitted: _____

Business Name: _____ Telephone: _____

Physical Address: _____ Email: _____

The Tropic Town Council may allow a Business located within any district in which the particular conditional use is permitted by the Use Regulations of the Zoning Ordinance of Tropic Town. In authorizing any business license, the Town Council shall not authorize a permit unless following conditions are met:

1. The dwelling unit is located in an existing single-family dwelling and requires a building inspection; at the owner's expense; and filed at the Town office.
2. All applications must have signatures of neighbors within three hundred (300) feet from the exterior boundaries of the property involved. Signatures must indicate that neighbors are aware of the home use. (Acknowledgement Documentation - Attached)
3. The use of the dwelling as a Home Occupation shall not change the appearance of the dwelling or property for residential purposes.
4. Provide a copy of Federal Tax ID # and Utah State Sales Tax ID #.

In addition to the denial, suspension, revocation or refusal to renew a license as outlined in 1 through 4, any licensee who shall operate a Home Occupation and/or any person designated by the licensee as the manager or person in charge of daily operation of said facility who shall permit or allow said facility to operate in violation of this permit, shall be guilty of an infraction and shall be punished for each offense by a fine of \$100.

Signatures:

Business Owner/Manager

Mayor

Town Clerk

NOTIFICATION OF RESIDENTIAL BUSINESS LICENSE
HOME OCCUPATION

The following acknowledge _____ is conducting a Home Occupation business, based from the residential address _____, Town of Tropic, Garfield County, Utah. I understand that the business must comply with all ordinances pertaining to the ordinances and regulations of Tropic Town and my acknowledgement does not grant the business applicant the right to violate any portion of the ordinances.

Name	Address	Date	Signature

I do hereby confirm that the above information is correct and true reflection of the applicant, and the business. I agree to conduct business in accordance with the provisions of the most recently adopted Zoning ordinance and any other ordinances or statutes governing operation of said business. I understand that this application may be subject to fines, suspension, revocation or refusal of a Business License.

Applicant's Signature: _____ Date: _____

Approved this _____ day of _____, 20____

Mayor: _____

Attest:

Town Clerk: _____

Dear Business Owner:

Thank you for applying for a business license from the Town of Tropic. Tropic Town Business License Classification and Fee structure is enclosed. Please include your **Federal Tax ID # and Utah Sales Tax ID #**, as well as the last three-(3) confirmations of paid taxes. Just a reminder the following taxes must be charged in relation to services provided within Tropic Town limits.

State Sales Tax	8.10%
Food Sales Tax	3%
Restaurant Tax	9.10%
Transient Room Tax	13.67%

The official tax rates for the Town of Tropic can be found on the Utah Sales Tax Commission website: <http://tax.utah.gov/sales/rates>. Please contact the Sales Tax Commission directly to set up the appropriate tax accounts related to your business. They can be reached at 1-800-662-4335.

All questions related to exempt items or reporting can be directed to Dayne Shakespear at the Tropic Town Office (435) 679-8713, Garfield County Offices (435) 676-1160, or the Utah State Sales Tax Commission 1-800-662-4335.

In addition, those operating a restaurant please include a copy of your Southwest Public Health Inspection permit and food handler permit; all B&B and other lodging facilities providing continental muffins, pastries, milk/juice, coffee, etc. are asked to provide a copy of your food handler permit. Those selling beer/liquor please include a copy of your **State Liquor License**.

Thank you
Tropic Town

Access to the Tropic Town Business License Ordinance #2018-7 is available online www.townoftropicut.gov or at the Town office. If you are no longer operating your business or have any questions, please contact the Tropic Town office at 435-679-8713