

Tropic Town Planning Commission Meeting
Held Thursday, May 2, 2013
Tropic Town Heritage Center at 6:00 p.m.

PRESENT: Dan Cloud, Damon Brinkerhoff and Alfred Foster. Marie Niemann - Secretary

OTHERS:

CALL TO ORDER: Dan Cloud

MINUTES: Minutes from May 2012, June 2012 and September 2012 were prepared; had not been reviewed by commission. Approve next meeting.

Ferrell Brinkerhoff: Representing Mr. Brinkerhoff was Damon Brinkerhoff. The plans presented showed the construction of a two-car garage; but since have been changed to a one-car garage. Setbacks and other codes are in compliance. A motion was made by Alfred Foster to recommend approval to the Town Council for this project – Second by Dan Cloud. Motion carried.

Kelly Neilson: Representing Kelly Neilson was Alfred Foster. A sketch plan showed an attached 70 x 30 hay barn to an existing shed. Setbacks and other requirements were in compliance. A motion was made by Damon Brinkerhoff to recommend approval for this project – Second by Dan Cloud. Motion carried.

It is noted that neither applicant had obtained a building permit packet; Damon and Alfred will follow up with Ferrell and Kelly on the decision made and to obtain a building packet, the charge is \$50.

Other Business: Alfred reported that Lance Foster would like to get a business license for a concession trailer, which would be used on the property of Bryce Canyon Log Cabins until their convenient store is built. Being that it was not official on the agenda no motion can be made. Discussed requirements needed: Business license, health inspection/approval, food handlers, etc.; which is in the process.

Discussed the requirements of a building permit whether it's under \$1,000 or not, whether commercial or residential. Marie reported that according to Town Code, everyone is to come before the planning commission; this requirement was made to avoid talk and questions regarding construction throughout town. If projects are less than \$1,000 applicant will still need a signed approval for the construction from the Town Council.

Marie reported on the changes in the fee schedule; building permit packets are \$50. This fee is to cover the cost of building use and the preparation of the materials. All were content.

ADJOURN

A motion was made by Alfred Foster to adjourn – Second by Damon Brinkerhoff. Motion carried.

Approve this 6 Day of June 2013
Marie H. Niemann – Secretary