

# CONSOLIDATED FEE SCHEDULE

(Amended by Resolution 2019)



Fees are based upon the current International Building Code, International Plumbing Code, International Mechanical Code, International Fire Code, National Electrical Code, and the NFPA Standards. Building permits are issued through the Garfield County Building Department and all construction work for which a building permit has been issued shall be subject to inspections, fees, and other code compliances required by the Garfield County Building Department.

#### Board of Adjustments

- |              |                                   |
|--------------|-----------------------------------|
| 1. Appeals   | \$100 Per Appeal (Non-Refundable) |
| 2. Variances | \$100 (Non-Refundable)            |

### **Planning & Developing: Subdivisions**

#### Minor Subdivision

A minor subdivision is defined as the development of no more than five (5) lots along an existing improved public street where the necessary public improvements have already been installed.

#### Major Subdivision

A major subdivision is defined as any tract or parcel of land, by deed, metes, and bounds description, devise and testacy, lease, map, plat, or other recorded instrument, owned as an undivided tract or parcel of person(s) into two(2) or more lots or other divisions of land, whether for immediate or future sale, and/or building development.

Every developer/builder for either a minor or major subdivision will pay the actual cost for all recording fees. All improvements, as required and outlined in the Tropic Town Subdivision Ordinance shall be the responsibility of the developer/builder. (See Appendix C Subdivision Ordinance)

#### Zoning Change

Any additional cost of processing, including reasonable necessary professional fees\*\*, above \$1,000 will be charged to the applicant. Applicant will furnish Mylar and pay all associated recording costs.

\*\*Professional services may include, but are not limited to Engineering and Legal services. Prior to granting final approval and/or a building permit all professional service fees incurred to date shall be paid in full. The Town will bill the applicant for 100% of the Town's actual professional service costs as said fees are incurred.

### **Chapter 4: Business Licenses (Appendix "A")**

Business licenses are considered pending until final approval by the Tropic Town Council. Licenses are issued on a calendar year basis January – December.

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|--------------------------------------|------------------------------------|
| 1. Home Occupations                  | Issued Annually (January-December) |
| 2. Lodging Accommodations            | Issued Annually (January-December) |
| 3. Dining Establishments             | Issued Annually (January-December) |
| 4. Other Commercially Establishments | Issued Annually (January-December) |

Late Payment & Violations of Business License

A \$10 penalty fee shall be charged for any business license which has not been paid by February 1<sup>st</sup>;

Liquor License:

Class A: Retail\* Sell in original containers to consume off premises - Holders of a Class A license shall maintain records which shall disclose the gross sale of beer during each and every year.

Initial Application*	\$155
Renewal*	
Under \$250,000 *	\$60
\$250,000 - \$500,000*	\$120
Over \$500,000 *	\$240

Class B: Restaurant\* Sell in original containers consume on premises

Initial Application*	\$240	Renewal*	\$150
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Class C: Private Clubs \* Serving both beer and liquor for consumption on premises

Initial Application*	\$550	Renewal*	\$400
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Chapter 5: Recreational

**Park, Pavilion/Kitchen, Heritage Center**

Reservations are required for any use of Town’s facilities; inquire at the Tropic Town Office. A key/code is to be picked up prior to 2:00 p.m. at the closing of the Town office.

A security deposit of \$50 is due at the time the key/code is pickup up, and is refundable; the deposit will not be refunded if the key is lost or if the facilities are found to be in disrepair or damage upon inspection.

**Rental Fees:** Fees and security deposit may be refunded in full if the reservation is canceled within 48 hours of reservation date or due to inclement weather the event is canceled; half ( ½ ) of the fee will be refunded for cancelations made on the appointed day. **Tropic Town reserves the right to refuse rental of any person or entity for any reason with or without cause.**

Park, Pavilion, Kitchen	Heritage Center
\$100 (Without use of grills)	Weddings, Dinners, Family/Class Reunions \$150
\$150 (With the use of grills)	Office Space Monthly Rent \$100
	Monthly Use \$50
	Showers, Birthdays, Small Gatherings, etc. \$25
No charge for local church or school activities ~ however, all rules shall be adhered to; as well as clean-up	No charge for Town, County, Civic Group meetings ~ however, all rules shall be adhered to; as well as clean-up

**Chapter 6: Utility Charges**

**Water/Sewer Monthly Billing Charge:** All connections are subject to monthly water bill rates

<b>Water Monthly Base Rate * \$33.00</b>	<b>Allotment * 0 – 10,000 or any portion thereof</b>	<b>Overage Fee * Per 1,000 or any portion thereof</b>
	10,001 – 25,000	\$2.50
	25,001 – 50,000	\$4.50
	50,001 – 75,000	\$6.50
	75,001- 100,000	\$8.50
	100,001 & Up	\$10.50
<b>Sewer Monthly Base Rate * \$33.00</b>	<b>Base on Water Usage</b>	<b>Overage Fee * Per 1,000</b>
	10,001 – 25,000	\$1.50
	25,001 – 50,000	\$3.50
	50,001 – 75,000	\$5.50
	75,001- 100,000	\$7.50
	100,001 - & Up	\$9.50

**Chapter7: Culinary Water Connection Fees** \* Fee include the delivery, inspection & administrative charges

- 1. Standard ¾" Connection      \$1,000      \* Residential
- 2. 1" inch Connection      \$2,000      \* Commercial
- 3. 1 ½" inch Connection      \$3,000      \* Commercial
- 4. 2" inch Connection      \$4,000      \* Commercial
- 5. 3" inch – 6" Connection      \* Assessed per materials at the time of connection

**Impact Fees:**      Water: \$1,000      \*      Sewer: \$1,000

**Sewer Connection Fee:** Connection Fee \$1,000

- 1. Standard ¾" Connection      \$1,000      \* Residential
- 2. 1" inch Connection      \$2,000      \* Commercial
- 3. 1 ½" inch Connection      \$3,000      \* Commercial
- 4. 2" inch Connection      \$4,000      \* Commercial
- 5. 3" inch – 6" Connection      \* Assessed per materials at the time of connect

**Rental Security Deposit Fee:** The Town requires Long Term Residential Home Rentals to pay a \$100 deposit fee for water and sewer services at the time occupation; the \$100 deposit is refundable at the time tenets leave, minus the amount due on water if not current.

**Late Fees:** Payments are due the last day of the each month; a late charge of 10% will be added. A grace period of ten-(10) days is given before water is discontinued for non-payment.

**Disconnection & Reconnection Service Fee:** A disconnection & Reconnection fee of \$200 will be charged. Before services are restored, the past due and monthly base rate accrued after the disconnection, with interest shall be paid in full.

**Tamper Fee:** It is unlawful for anyone other than the Water Superintendent or other Authorized personnel to turn on or turn off a water meter; a \$200 fine will be charge for tampering with water meters.

**Lodging Additional Impact Fees:** Businesses are charge \$1,000 impact fee per room

**Water Drainage Fee:**

A \$1.00 Water Drainage Maintenance fee will be assessed and collected through the monthly utility bill. These funds are to be used to manage and maintain flooding and other water related issues.

**Road Maintenance Fee:**

A road repair/maintenance fee of \$1.00 will be assessed and collected through the utility bill. These funds are to be use on road repair/maintenance and drainage development of Town roads and right-of-ways.

**Chapter 8: Sewer Lagoon Septic Tank Discharge**

There is **NO** discharging into the Tropic Town Sewer System facility.

**Chapter 9: Payment Options, Returned Checks and Returned Electronic Fund Transfer Fees**

The Town accepts Cash, Personal Check, Cashier's Check, Money Orders as in-house methods of payment. A transaction fee of \$2.00 is charged for utilizing Pay Pal online services.

These fees include/not limited to non-sufficient funds or electronic fund transfers (EFT's) stopped payment checks or canceled accounts where funds were not available.

Returned Check and/or EFT Fee \$25

If an individual's utility payment is returned from the bank on two (2) separate occasions within a 12-month period, the Town will be compelled to make this individual comply with the following procedures:

1. Discontinue water service until payment has been paid with cash, cashier's check, or money order
2. Required to pay shut-off fee
3. Required to pay all fees associated with returned check or EFT

4. Hereinafter, all utility payment will then need to be paid with cashier's check, money order or cash. No personal checks or EFTs will be accepted for a one-year period.

Passed and adopted this 14<sup>th</sup> day of June 2019

/s/ WaLon K Brinkerhoff

Mayor's Signature

/s/ Marie H Niemann

Tropic Town Clerk

**Appendix A \* Tropic Town Business Classification, Application & Fees**

<b>Classification</b>	<b>Fee</b>	<b>Grade * Small, Medium, Large</b>
<b><i>Home Occupation</i></b>		
(*)SB 81	\$0	*
Neighborhood Impact/Employees	\$50	Small
Product Produced/Sold	\$100	Medium
<b><i>Branch Establishment License(s)</i></b>		
Separate Location	\$25	*
<b><i>Lodging Accommodations</i></b>		
Small * 0-5 Rooms	\$50	Small
Medium* 6 – 15 Rooms	\$100	Medium
Large* 16 + Rooms	\$150	Large
<b><i>Restaurants/Concessionaires</i></b>		
Food Trucks/Drink Stands	\$50	Small
Markets/Restaurants	\$150	Large
Gas/Goodie	\$150	Large
<b><i>General Misc.</i></b>		
Recreational	\$50	Small
Misc. Stores/Shopping	\$100	Medium
Professional Services, Banking, etc.	\$150	Large
<b><i>Temporary &amp; Special Events</i></b>		
One Day	\$50	Small
Weekend	\$100	Medium
More than 3 days	\$150	Large
<b><i>Liquor License</i></b>		
Class A	Initial: \$150 Renewal: Based on Gross Receipts ~Under \$250,000           \$60 ~\$250,000 - \$500,000   \$120 ~Over \$500,000           \$240	
Class B	Initial \$240 Renewal \$150	
Private Club	Initial \$550 Renewal \$400	