

Tropic Town  
PO Box 130  
20 North Main \* Tropic UT 84776  
435-679-8713 \* Fax 435-679-8505  
townoftropicut.gov



Mayor WaLon K Brinkerhoff  
Council Members  
Lisa Johnson \* Gene Anderson  
Marie Pollock \* Michael Ahlstrom

Business Owner:

Thank you for applying for a business license from the Town of Tropic.

Garfield County and Tropic Town have enacted additional requirements to receive a business license. Under Tropic Town Business License #2020-4 the follow requirement has been added to hold a Tropic Town Business License:

- 1 ~ Provide twelve-(12) month Utah Sales Tax payment confirmation for applicable sales payment amounts.
- 2 ~ Federal Tax ID # and Utah Sales Tax ID # and proof of Tax Confirmation.

The following is a list of taxes that must be charged related to services provided within Tropic Town limits.

State Sales Tax	8.10%
Food Sales Tax	3%
Restaurant Tax	9.10%
Transient Room Tax	13.67%

The official tax rates for the Town of Tropic can be found on the Utah Sales Tax Commission website: <http://tax.utah.gov/sales/rates>. Please contact the Sales Tax Commission directly to set up the appropriate tax accounts related to your business ~ they can be reached at 1-800-662-4335.

All questions related to exempt items or reporting can be directed to Elaina Purcell at the Tropic Town Office (435) 679-8713, Garfield County Offices (435) 676-1160, or the Utah State Sales Tax Commission.

In addition, those operating a restaurant please include a copy of your Southwest Public Health Inspection permit and food handler permit; all B&B and other lodging facilities providing continental muffins, pastries, milk/juice, coffee, etc. are asked to provide a copy of your food handler permit. Those selling beer/liquor please include a copy of your **State Liquor License**.

Thank you  
Tropic Town

Access to the Tropic Town Business License Ordinance #2018-7 & #2020-4 is available online [www.townoftropicut.gov](http://www.townoftropicut.gov) or at the Town office. If you are no longer operating your business or have any questions, please contact the Tropic Town office at 435-679-8713

Town of Tropic  
20 North Main  
Tropic UT 84776  
Phone (435) 679-8713 FAX (435) 679-8505  
Email: tropic@color-country.net  
Website: townoftropicut.gov



### Business License Application ~

Business Licensing is governed and conducted in accordance with the Town of Tropic  
Business Licensing Ordinance #2018-7 & #2020-4

Fee(s) ~ Based on Classification: Branch \* \$25    **Small \* \$50**    Medium \* \$100    Large \* \$150

Business license request are required to be reviewed by the Tropic Town Planning Commission and are considered pending until final approval from the Tropic Town Council. Licenses will be mailed within 30 days. Licenses are valid from January – December

Business Owner (s) _____						
Business Name _____	Type of Business _____					
Business Address _____	Business Phone: _____					
Mailing Address _____	City _____ State _____ Zip Code _____					
<small>(If different than above)</small>						
E-mail Address _____	Website: _____					
Property Owner's Name _____	Owner's Phone: _____					
<small>(If different than above)</small>						
Property Owner's Address _____	City _____ State _____ Zip Code _____					
Federal Tax ID#: _____	Utah Sales Tax ID#: _____					
*****						
I, (We) _____, hereby agree to conduct business strictly in accordance with the laws and ordinances covering such business and swear under penalty of law that the information herein is true. I am aware that as owner or the property, that I am solely responsible for all utility charges on the account.						
_____	_____					
Date	Signature					
For office Use Only:						
<table style="width: 100%;"><tr><td>Date Approved: _____</td><td>Date Denied _____</td></tr><tr><td>Fee: _____</td><td>Received: _____</td><td>Authorized By: _____</td></tr></table>		Date Approved: _____	Date Denied _____	Fee: _____	Received: _____	Authorized By: _____
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Fee: _____	Received: _____	Authorized By: _____				

Tropic Town Business Classification, Application and Fee Schedule

Businesses located in Tropic Town are grouped by Classification ~ Fees according to Grade.

(\* ) State’s criteria of “Home Occupation” are exempt from a business licensing fee; but are still required to hold a valid Town License and pay taxes.

**Classification:** Home Occupation, Lodging/Accommodations, Restaurants/Concessionaires, Temporary Special Events and General Misc.

**Grades:** Small (S) \* \$50      Medium (M) \* \$100      Large (L) \* \$150

License Applications and Fees *			
Classification	Fee	Grade Small * Medium *Large	
<b><i>Home Occupation</i></b>			
(*)SB 81	\$0	Small	
Neighborhood Impact	\$50	Small	
Product Produced/Sold	\$100	Medium	
<b><i>Branch Establishment License(s)</i></b>			
Separate Location	\$25		
<b><i>Lodging Accommodations</i></b>			
Small * 0-5 Rooms	\$50	Small	
Medium* 6 – 15 Rooms	\$100	Medium	
Large* 16 + Rooms	\$150	Large	
<b><i>Restaurants/Concessionaires</i></b>			
Food Trucks/Drink Stands	\$50	Small	
Misc. Stores/Shopping	\$100	Medium	
Markets/Restaurants	\$150	Large	
Gas/Goodie	\$150	Large	
<b><i>General Misc.</i></b>			
Recreational/ATV/	\$50	Small	
Misc. Stores/Shopping	\$100	Medium	
Professional Services, Banking, etc.	\$150	Large	
<b><i>Temporary &amp; Special Events</i></b>			
One Day	\$50	Small	
Weekend	\$100	Medium	
More than 3 days	\$150	Large	

Conditional Use Permits & Notification of Acknowledgement from neighbors are additional requirements needed for the following Business License: Home Occupation, Bed & Breakfast and Vacation Rentals