

Town of Tropic
20 North Main
Tropic UT 84776
Phone (435) 679-8713 FAX (435) 679-8505
Email: tropic@color-country.net
Website: townoftropicut.gov



Business License Application ~

Business Licensing is governed and conducted in accordance with the Town of Tropic
Business Licensing Ordinance #2018-7

Fee(s) ~ Based on Classification: Branch * \$25 Small * \$50 Medium * \$100 Large * \$150

Business license request are required to be reviewed by the Tropic Town Planning Commission and are considered pending until final approval from the Tropic Town Council. Licenses will be mailed within 30 days. Licenses are valid from January – December

Business Owner (s) _____						
Business Name _____	Type of Business _____					
Business Address _____	Business Phone: _____					
Mailing Address _____	City _____ State _____ Zip Code _____					
<small>(If different than above)</small>						
E-mail Address _____	Website: _____					
Property Owner's Name _____	Owner's Phone: _____					
<small>(If different than above)</small>						
Property Owner's Address _____	City _____ State _____ Zip Code _____					
Federal Tax ID#: _____	Utah Sales Tax ID#: _____					

I, (We) _____, hereby agree to conduct business strictly in accordance with the laws and ordinances covering such business and swear under penalty of law that the information herein is true. I am aware that as owner or the property, that I am solely responsible for all utility charges on the account.						
_____	_____					
Date	Signature					
For office Use Only:						
<table style="width: 100%;"><tr><td>Date Approved: _____</td><td>Date Denied _____</td></tr><tr><td>Fee: _____</td><td>Received: _____</td><td>Authorized By: _____</td></tr></table>		Date Approved: _____	Date Denied _____	Fee: _____	Received: _____	Authorized By: _____
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Tropic Town Business Classification, Application and Fee Schedule

Businesses located in Tropic Town are grouped by Classification ~ Fees according to Grade.

(*) State’s criteria of “Home Occupation” are exempt from a business licensing fee; but are still required to hold a valid Town License and pay taxes.

Classification: Home Occupation, Lodging/Accommodations, Restaurants/Concessionaires, Temporary Special Events and General Misc.

Grades: Small (S) * \$50 Medium (M) * \$100 Large (L) * \$150

License Applications and Fees *			
Classification	Fee	Grade Small * Medium *Large	
<i>Home Occupation</i>			
(*)SB 81	\$0	Small	
Neighborhood Impact	\$50	Small	
Product Produced/Sold	\$100	Medium	
<i>Branch Establishment License(s)</i>			
Separate Location	\$25		
<i>Lodging Accommodations</i>			
Small * 0-5 Rooms	\$50	Small	
Medium* 6 – 15 Rooms	\$100	Medium	
Large* 16 + Rooms	\$150	Large	
<i>Restaurants/Concessionaires</i>			
Food Trucks/Drink Stands	\$50	Small	
	\$100	Medium	
Markets/Restaurants	\$150	Large	
Gas/Goodie	\$150	Large	
<i>General Misc.</i>			
Recreational/ATV/	\$50	Small	
Misc. Stores/Shopping	\$100	Medium	
Professional Services, Banking, etc.	\$150	Large	
<i>Temporary & Special Events</i>			
One Day	\$50	Small	
Weekend	\$100	Medium	
More than 3 days	\$150	Large	

Conditional Use Permits & Notification of Acknowledgement from neighbors are additional requirements needed for the following Business License: Home Occupation, Bed & Breakfast and Vacation Rentals

Dear Business Owner:

Thank you for applying for a business license from the Town of Tropic. Tropic Town Business License Classification and Fee structure is enclosed. Please include your **Federal Tax ID # and Utah Sales Tax ID #**, as well as the last three-(3) confirmations of paid taxes. Just a reminder the following taxes must be charged in relation to services provided within Tropic Town limits.

State Sales Tax	8.10%
Food Sales Tax	3%
Restaurant Tax	9.10%
Transient Room Tax	13.67%

The official tax rates for the Town of Tropic can be found on the Utah Sales Tax Commission website: <http://tax.utah.gov/sales/rates>. Please contact the Sales Tax Commission directly to set up the appropriate tax accounts related to your business. They can be reached at 1-800-662-4335.

All questions related to exempt items or reporting can be directed to Dayne Shakespear at the Tropic Town Office (435) 679-8713, Garfield County Offices (435) 676-1160, or the Utah State Sales Tax Commission 1-800-662-4335.

Thank you

Access to the Tropic Town Business License Ordinance #2018-7 is available online www.townoftropicut.gov or at the Town office. If you are no longer operating your business or have any questions, please contact the Tropic Town office at 435-679-8713