

Town of Tropic

20 North Main
Tropic UT 84776
Phone (435) 679-8713 FAX (435) 679-8505
Email: tropic@color-country.net
Website: townoftropicut.gov



Business License Application ~

New Renewal

Licenses are NON-Transferable and are considered pending until final approval

Business Owner (s) _____

Business Address _____ Business Phone: _____

Mailing Address _____ City _____ State _____ Zip Code _____
(If different than above)

E-mail Address _____ Website: _____

Property Owner's Name _____ Owner's Phone: _____
(If different than above)

Property Owner's Address _____ City _____ State _____ Zip Code _____

Business Name _____ Type of Business _____

Federal Tax ID#: _____ Utah Sales Tax ID#: _____

TOWN LIQUOR/BEER LICENSE ~ (If applicable)

Class A: New License * \$150 Renewal - \$ _____ Based on the Annual Gross receipts
Gross Receipts

Under \$250,000	\$60
\$250,000.00 to \$500,000.00	\$120
Over \$500,000.00	\$240

Class B: Restaurant \$150

TOTAL AMOUNT ENCLOSED \$ _____

PLEASE ENCLOSE A COPY OF YOUR STATE LIQUOR/BEER LICENSE, BOND, AND DRAM SHOP INSURANCE COVERAGE, FOR THOSE IT APPLIES ALONG WITH A REPORT OF YOUR GROSS RECEIPTS.

Business license request are required to be reviewed by the Tropic Town Planning Commission and are considered pending until final approval from the Tropic Town Council. Licenses will be mailed within 30 days. Licenses are valid from January - December. A \$10 penalty will be added if the fee is not paid by February 1st. Businesses operating without a license will be subject to 1-year probation and a \$200 fine.

I, (We) _____, hereby agree to conduct business strictly in accordance with the laws and ordinances covering such business and swear under penalty of law that the information herein is true. I am aware that as owner or the property, that I am solely responsible for all utility charges on the account.

Date

Signature

For Office Use Only:

Fee: _____	Date Received: _____	Authorized by: _____
Processed By: _____	Date Processed: _____	

Tropic Town Business Classification, Application and Fee Schedule

Businesses located in Tropic Town are grouped by Classification ~ Fees according to Grade.

(*) State's criteria of "Home Occupation" are exempt from a business licensing fee; but are still required to hold a valid Town License and pay taxes.

Classification: Home Occupation, Lodging/Accommodations, Restaurants/Concessionaires, Temporary Special Events and General Misc.

Grades: Small (S) * \$50 Medium (M) * \$100 Large (L) * \$150

<i>License Applications and Fees *</i>			
Classification	Fee	Grade	
		Small * Medium *Large	
<i>Home Occupation</i>			
(*)SB 81	\$0	Small	
Neighborhood Impact * Employees	\$50	Small	
Product Produced/Sold	\$100	Medium	
<i>Branch Establishment License(s)</i>			
Each Separate Location	\$25		
<i>Lodging Accommodations</i>			
Small * 0-5 Rooms	\$50	Small	
Medium* 6 – 15 Rooms	\$100	Medium	
Large* 16 + Rooms	\$150	Large	
<i>Restaurants/Concessionaires</i>			
Food Trucks/Drink Stands	\$50	Small	
Markets/Restaurants	\$150	Large	
Gas/Goodie	\$150	Large	
<i>General Misc.</i>			
Recreational/ATV/	\$50	Small	
Misc. Stores/Shopping	\$100	Medium	
Professional Services, Banking, etc.	\$150	Large	
<i>Temporary & Special Events</i>			
One Day	\$50	Small	
Weekend	\$100	Medium	
More than 3 days	\$150	Large	
<i>Liquor License</i>			
	Initial License: \$150		
Class A	Renewal: Based on Gross Receipts		
	~ Under \$250,000	\$60	
	~\$250,000 - \$500,000	\$120	
	~Over \$500,000	\$240	
Class B	Initial License: \$240		
	Renewal: \$150		
Private Club	Initial License: \$550		
	Renewal: \$400		

Dear Business Owner:

Thank you for applying for a business license from the Town of Tropic. The following is a list of taxes that must be charged related to services provided within Tropic Town limits.

Municipal Room Tax	1.00%
Tropic Town Sales Tax	6.95%
Tropic Town Resort Tax	1.00%
Transient Room Tax	4.25% (this applies to ALL nightly rental facilities, i.e. (Motel/Hotel rooms, vacation rentals, bed and breakfasts, cabin rental, etc.)
Restaurant Tax	1.00%

Just as a reminder the official tax rates for the Town of Tropic can be found on the Utah Sales Tax Commission website: <http://tax.utah.gov/sales/rates>. Please contact the Sales Tax Commission directly to set up the appropriate tax accounts related to your business. They can be reached at 1-800-662-4335.

Examples:

If you operate a nightly rental business, please ensure the total tax being charged is 13.20%
(Transient Room Tax 1.00%, Sales 6.95%, Resort 1.00%, Transient Room Tax 4.25%)

If you operate a restaurant your total tax on food should be 8.95%
(Sales 6.95% +Resort 1.00% Tax, Restaurant Tax 1.00%)

Any other business related sales of goods/services should be charging 7.95%, however please keep in mind there are exemptions to these rates. This is just a summary to help clear up confusion on what rates to charge within town limits.

All questions related to exempt items or reporting can be directed towards Cassie Chynoweth @ the Tropic Town Office (435) 679-8713, Garfield County Offices (435) 676-1160, or the Utah State Sales Tax Commission 1-800-662-4335