

Town of Tropic
20 North Main
Tropic UT 84776
Phone (435) 679-8713 FAX (435) 679-8505
Email: tropic@color-country.net
Website: townoftropicut.gov



Business License Application ~

Business Licensing is governed and conducted in accordance with the Town of Tropic
Business Licensing Ordinance #2018-7

Fee(s) ~ Based on Classification: Branch * \$25 Small * \$50 Medium * \$100 Large * \$150

Business license request are required to be reviewed by the Tropic Town Planning Commission and are considered pending until final approval from the Tropic Town Council. Licenses will be mailed within 30 days. Licenses are valid from January – December

Business Owner (s) _____						
Business Name _____	Type of Business _____					
Business Address _____	Business Phone: _____					
Mailing Address _____	City _____ State _____ Zip Code _____					
<small>(If different than above)</small>						
E-mail Address _____	Website: _____					
Property Owner's Name _____	Owner's Phone: _____					
<small>(If different than above)</small>						
Property Owner's Address _____	City _____ State _____ Zip Code _____					
Federal Tax ID#: _____	Utah Sales Tax ID#: _____					

I, (We) _____, hereby agree to conduct business strictly in accordance with the laws and ordinances covering such business and swear under penalty of law that the information herein is true. I am aware that as owner or the property, that I am solely responsible for all utility charges on the account.						
_____	_____					
Date	Signature					
For office Use Only:						
<table style="width: 100%;"><tr><td>Date Approved: _____</td><td>Date Denied _____</td></tr><tr><td>Fee: _____</td><td>Received: _____</td><td>Authorized By: _____</td></tr></table>		Date Approved: _____	Date Denied _____	Fee: _____	Received: _____	Authorized By: _____
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Tropic Town Business Classification, Application and Fee Schedule

Businesses located in Tropic Town are grouped by Classification ~ Fees according to Grade.

(*) State’s criteria of “Home Occupation” are exempt from a business licensing fee; but are still required to hold a valid Town License and pay taxes.

Classification: Home Occupation, Lodging/Accommodations, Restaurants/Concessionaires, Temporary Special Events and General Misc.

Grades: Small (S) * \$50 Medium (M) * \$100 Large (L) * \$150

License Applications and Fees *			
Classification	Fee	Grade Small * Medium *Large	
<i>Home Occupation</i>			
(*)SB 81	\$0	Small	
Neighborhood Impact	\$50	Small	
Product Produced/Sold	\$100	Medium	
<i>Branch Establishment License(s)</i>			
Separate Location	\$25		
<i>Lodging Accommodations</i>			
Small * 0-5 Rooms	\$50	Small	
Medium* 6 – 15 Rooms	\$100	Medium	
Large* 16 + Rooms	\$150	Large	
<i>Restaurants/Concessionaires</i>			
Food Trucks/Drink Stands	\$50	Small	
	\$100	Medium	
Markets/Restaurants	\$150	Large	
Gas/Goodie	\$150	Large	
<i>General Misc.</i>			
Recreational/ATV/	\$50	Small	
Misc. Stores/Shopping	\$100	Medium	
Professional Services, Banking, etc.	\$150	Large	
<i>Temporary & Special Events</i>			
One Day	\$50	Small	
Weekend	\$100	Medium	
More than 3 days	\$150	Large	
<i>Liquor License</i>			
Class A	\$60 * \$120 * \$240		
Class B	\$240/\$150		
Private Club	\$550/\$400		

Dear Business Owner:

Thank you for applying for a business license from the Town of Tropic. The following is a list of taxes that must be charged related to services provided within Tropic Town limits.

Municipal Room Tax	1.00%
Tropic Town Sales Tax	6.95%
Tropic Town Resort Tax	1.00%
Transient Room Tax	4.25% (this applies to ALL nightly rental facilities, i.e. (Motel/Hotel rooms, vacation rentals, bed and breakfasts, cabin rental, etc.)
Restaurant Tax	1.00%

Just as a reminder the official tax rates for the Town of Tropic can be found on the Utah Sales Tax Commission website: <http://tax.utah.gov/sales/rates>. Please contact the Sales Tax Commission directly to set up the appropriate tax accounts related to your business. They can be reached at 1-800-662-4335.

Examples:

If you operate a nightly rental business, please ensure the total tax being charged is 13.20%
(Municipal Room Tax 1.00%, Sales 6.95%, Resort 1.00%, Transient Room Tax 4.25%)

If you operate a restaurant your total tax on food should be 8.95%
(Sales 6.95% +Resort 1.00% Tax, Restaurant Tax 1.00%)

Any other business related sales of goods/services should be charging 7.95%, however please keep in mind there are exemptions to these rates. This is just a summary to help clear up confusion on what rates to charge within town limits.

All questions related to exempt items or reporting can be directed towards Cassie Chynoweth @ the Tropic Town Office (435) 679-8713, Garfield County Offices (435) 676-1160, or the Utah State Sales Tax Commission 1-800-662-4335