

## Tropic Town Council Meeting

Minutes of the Tropic Town Board Meeting  
Held Thursday, August 13, 2020 at 6:00 p.m. in the Tropic Town Heritage Center

**PRESENT:** Mayor WaLon Brinkerhoff **BOARD MEMBERS:** Lisa Johnson, Gene Anderson, Marie Pollock; Michael Ahlstrom was excused. Marie Niemann – Tropic Town Clerk & Elaina Purcell - Town Treasurer.

**OTHERS:** Dennis Pollock, LaRee Bybee, Travis LeFevre, Gordon/Mary Smith, Nathaniel Steed, Annette Chynoweth, and Karleen McInelly.

**CALL TO ORDER:** Mayor WaLon Brinkerhoff

**PRAYER:** Marie Niemann

**PLEDGE:** Travis LeFevre

**VISION STATEMENT:** LaRee Bybee

**APPROVAL OF MINTUES:** A motion was made by Gene Anderson to approve the minutes of the Tropic Town Board Meeting held Thursday, July 9, 2020. Second by Lisa Johnson. Voting was unanimous with Council persons Lisa, Gene and Marie voting “aye”. Mayor abstained.

**APPROVAL OF SPECIAL MEETING MINUTES:** A motion was made by Gene Anderson to approve the minutes of the Water Resolution Special meeting held Tuesday, August 4, 2020. Second by Marie Pollock. . Voting was unanimous with Council persons Lisa, Gene and Marie voting “aye”. Mayor abstained.

**APPROVAL OF THE AGENDA:** A motion was made by Gene Anderson to approve the agenda with the addition of LaRee Bybee and Travis LeFevre. Second by Marie Pollock. Voting was unanimous with Council persons Lisa, Gene and Marie voting “aye”. Mayor abstained.

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### THE COMMUNITY

Clay Wagstaff: Not in attendance

LaRee Bybee: A number of Bryce Valley High School students are participating in a Work Based Learning program; using the workplace as a hands-on career development experience. School Counselor LaRee Bybee asked the Council if the Town would be willing to participate in the program; the student would work 1 hour a day/couple days a week. Mayor Brinkerhoff and Town Council expressed interest giving their support; a list of jobs/tasks will be compiled identifying where their services can be use, i.e.: parks/recreation, office/library/history/museum, assisting Brett and Dayne with projects, etc.

County Business Licensing: Garfield County has amended their business license ordinance requiring 12 month Utah Sales Tax payment confirmation. As requested and in preparation to amend the Town’s business licensing ordinance, Kaden Figgins reviewed the town’s ordinance, identifying differences in the two documents; definitions, violation fees, separate location license requirement, etc. A copy of the ordinance showing the comparisons will be emailed to the Council to address in September.

Also, Falyn discussed the CARES Act Funding; Tropic Town submitted application to receive financial assistance for non-budgeted expenditures related to COVID-19; Council will have Ron Harris review the application for emergency services.

## **PLANNING COMMISSION**

Gordon Smith\* Building Permit: Nathaniel Steed failed to receive an approval from the Town and a building permit from the County for the construction for a porch on the home of Gordon Smith/Mary Hager. Council Member Gene Anderson and Planning Commission member Dennis Pollock reminded Nathaniel of the procedure; pointing out his negligence to follow protocol needed to be corrected. The \$50 review fee was paid and the inspection scheduled. A motion was made by Gene Anderson to approve the building permit – Second by Lisa Johnson. Voting was unanimous with Council persons Lisa, Gene and Marie voting “aye”. Mayor abstained.

Berkley Thompson: The recommendation to approve a business license for B&B was contingent on a passed inspection from the County; all other requirements noted from the 1<sup>st</sup> inspection, signage, parking, smoke detectors, etc. were in order. A copy of the inspection was submitted and found to be in order. A motion was made by Gene Anderson to approve a business license for a Bed & Breakfast – Second by Marie Pollock. Voting was unanimous with Council persons Lisa, Gene and Marie voting “aye”. Mayor abstained.

Travis LeFevre: A business venture was discussed with the planning commission for the construction and sale of storage sheds. Inquiry as to a constructor’s licenses vs. a handyman license was discussed; and what would be best beneficial.

Discussion continued as to what the County building fees are and when a permit is required; the Town’s requirements are more stringent than the County; discussed possible changes to the Town’s building review requirement and fees; all were in agreement that tweaking them to line up with the County would be beneficial. A draft of the changes will be made and sent to the planning commission for review and approval from the Town Council in September. Travis was encourage to move forward; nothing was found that would not be in compliance with his project.

## **EMPLOYEE REPORT**

A work meeting held prior to Town Board meeting provided one on one interviews with the employees; discussed projects, goals or concerns one may have. Nothing further was reported.

## **ANIMAL CONTROL**

Discussion commenced with answering a question regarding kennels and business licenses. Would the operation of breeding and the sale of dogs be considered a home business? In regards to licenses, a kennel is considered as one owning, maintaining or harboring 6 or more dogs over the ages of 6 months; this would require a kennel license.

## **FINANCIAL WARRANTS**

Town Treasurer, Elaina Purcell, gave the Town’s financial report, discussed a number of charges; the Council found all to be in order. A motion was made by Marie Pollock to approve the warrants –Second by Lisa Johnson. Voting was unanimous with Council persons Lisa, Gene and Marie voting “aye”. Mayor abstained.

## **CULINARY/SEWER**

Mayor Brinkerhoff reported on the progress of the sewer lagoon; top soil being removed is starting be delivered to those wanting some. A wet spot was discovered on the new site; possibly a seepage from the old lagoon.

Funding for the water redevelopment project is underway; a public hearing to receive public input will be held during Town Board September 10 at 6 pm to adopt Bonding Resolution.

## **ROADS/STREETS**

Mayor reported some shoulder road damage on 1250 North is caused from a cement truck in the construction of a new home; not much the Town can do in the way of charging for the damage.

## **PARK/RECREATION**

Baseball season is underway; playing fields are being maintained and trees are being trimmed.

## **HERITAGE CENTER**

Elaina reported Dayne was picking up the freezers that will go in the heritage center and park facility; rugs and carpeting for the conference room is also. Gene felt the carpeting project was something the high school student could help Dayne with for the credit in the Work Based Learning program.

## **FIRE DEPARTMENT**

Discussed installation of security cameras at the Town facilities; contact will be made with Ron Harris as to a preference for the fire station. In regards to CommNet Cell tower, an 8x8 cement pad will be poured that will secure the fencing; no tower construction, only equipment upgrades.

## **MAYOR'S REPORT**

Nothing further discussed

## **ADJOURN**

The motion was made by Marie Pollock to adjourn – Second by Lisa Johnson. Voting was unanimous with Council persons Lisa, Gene and Marie voting “aye”. Mayor abstained.

Approved this 10<sup>th</sup> day of September 2020  
Marie H Niemann – Tropic Town Clerk