

# Tropic Town Planning Commission Meeting

## Minutes of the Tropic Town Planning Commission Meeting

Held Tuesday, April 5, 2022 at 6:00 p.m. in the Tropic Town Heritage Center

**PRESENT:** Tracy Johnson, Dennis Pollock, Ginger Elmer, Brandon Baugh, Brook Wiseman  
Town Clerk – Dani Harding

**OTHERS:** Carl & Kay Shakespear, Sherrell Ott, Brandon, Robin Huddleston (via google meets)

**CALL TO ORDER:** and also Pledge of Allegiance: Brook Wiseman

**MINUTES APPROVAL:** Dennis made a motion to approve March minutes, Ginger seconded the motion. Motion carried.

**AGENDA APPROVAL:** Carl Shakespear requested to go last since Kay was running a bit late.

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### Robin Huddleston - Residential Building Permit Approval

Robin emailed her plans and packet to Dani Harding who is the town clerk. Dani brought it to the meeting. As the commission looked over her plans Dennis pointed out and explained that the setbacks on her building plans were incorrect, the setbacks needed to be 25 instead of 8. Brook told her to refer to the R18 Chart on page 3 of the building permit packet. Robin said she would take it to her builder and have the setbacks adjusted. Dennis made a motion to tentatively approve her building permit as long as she changes setbacks and then will present the new plans to the Town Board meeting. Tracy 2nded the motion, motion carried.

### Sherrell Ott- Subdivision

Sherrell and Brandon brought a plot map with new phases of his subdivision. Brandon explained where the sewer line and water lines will be as well as the fire hydrants. Brandon also confirmed that Garkane has all the plans. Sherrell stated that the streets are not in but are in the process. The commission reviewed the plot map Dennis made a motion to approve the addition of phase 2 and 3 as long as all the infrastructure is put in during phase one. Tracy seconded the motion, and motion carried.

### Carl and Kay Shakespear-

Carl and Kay wanted to approve their property as a vacation rental. The commission did not approve because the home is not in a commercial zone. Dennis explained that the home could be a bed and breakfast but not a vacation rental as long as someone was onsite all of the time, such as someone living there as a manager. Kay said that they wouldn't have someone

there all the time. Dennis said that someone would have to be there as an onsite manager . If they change their business to Bed and Breakfast, and have an onsite manager, the business application could then be approved. Dennis made a motion to approve as a Bed and Breakfast, Ginger seconded the motion and the motion carried.

Joe Thompson- Zone change and Water meter change.

Joe was not in the meeting, he called Brook's cell phone during the meeting to discuss the water meter at his property, Brook recommended that he be put on the agenda for next month's meeting.

### **General Discussion**

Applications for all projects coming to the planning meetings as well as applications for commission members.

This is a follow up from the last meeting. Tracy had suggested making applications for committee members to fill out and have on file as well as applications for each project that comes in to be approved. Dani, the town clerk, made up a couple of samples. The board looked over the samples and made suggestions for changes. Brook suggested that we attach the ordinance to the application and have them sign that they have read and will follow the ordinances and requirements. Dani will make the changes and Tracy will follow up with that.

Speed Limit Amendment:

Brook stated that he would like to see the speed limit change to 35 MPH instead of the current 40MPH. Dennis mentioned that we have a lot of tourists crossing the street and would even like to see it down to 30 mph. They discussed having 35, and if that doesn't work then going down to 30. Tracy brought up maybe putting a couple of crosswalks in or maybe even some pedestrian crossing signs. Dennis stated that we would need to call and ask permission to get a crosswalk from the State.

Adjourn

Dennis made a motion to adjourn the meeting. Brook 2nded the motion and the motion carried.

