

## **Tropic Town Council Meeting**

Minutes of the Tropic Town Board Meeting

Held Thursday, November 14, 2019 at 6:00 p.m. in the Tropic Town Heritage Center

**PRESENT:** Mayor WaLon Brinkerhoff **BOARD MEMBERS:** Dennis Pollock, Brook Wiseman, Lisa Johnson and Kelly Shakespear. Marie Niemann – Tropic Town Clerk & Dayne Shakespear – Tropic Town Treasurer.

**OTHERS:** Brett Chynoweth, Doug & Vicki Ahlstrom, Michael Taylor, Karleene McNelly, Annette Chynoweth

**CALL TO ORDER:** Mayor WaLon Brinkerhoff

**PRAYER:** Doug Ahlstrom

**PLEDGE:** Brook Wiseman

**VISION STATEMENT:** Annette Chynoweth

**APPROVAL OF MINTUES:** A motion was made by Dennis Pollock to approve the minutes of the Tropic Town Board Meeting held November 14, 2019. Second by Lisa Johnson. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

**APPROVAL OF THE PUBLIC HEARING MINUTES:** A motion was made by Dennis Pollock to approve the minutes of the Utility Ordinance public hearing held October 17, 2019. Second by Brook Wiseman. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

**APPROVAL OF THE AGENDA:** A motion was made by Kelly Shakespear to approve the agenda. Second by Lisa Johnson. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

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### **THE COMMUNITY PUBLIC COMMENT**

Michael Taylor recently purchased a home on 1250 North and expressed frustration with a vacant lot and its use. Owner Kortney Ahlstrom uses this property for riding and racing motor cycles, ATV’s, etc. Mr. Taylor feels has become a nuisance with excessive speed and noise. Mayor and Council stated speeding is a law enforcement issue, and directed him to contact the sheriff’s office; as far as noise, asked had he contacted Kortney regarding the problem – Michael stated no he had not. Doug and Vicki Ahlstrom were in attendance and are happy to give Mr. Tayler Kortney’s contact information; zoning and permitted/conditional uses were also discussed; Council asked that he follow up with Kortney and see what could be worked out.

Tropic Town 2019 Election Canvass: Under Utah Municipal Code 20A-1-206 the Tropic Town 2019 November Election was cancelled. A motion was made by Dennis Pollock to approve Resolution #R2019-4 cancelling the 2019 Election and declaring the following as elected: Gene Anderson 4-year term and Marie Pollock 2-year term. Second by Lisa Johnson. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained. There is one 4-year term vacancy. As outlined in State Code, the procedure to fill this position will be posted mid-December and appointment made in Town Board meeting January 9, 2020.

## **PLANNING COMMISSION**

Red Ledges Inn: Planning Commission reviewed construction plans for the remodel of the drive through canopy area. The remodel will consist of enclosing the area providing a space for a continental breakfast. Engineering plans were available were all found to be in order. A motion was made by Kelly Shakespear to approve the building permit for Garrett Cottam – Second by Brook Wiseman. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

Tate Elmer: A business license application for a “home-based” carpet cleaning business was reviewed. All was found to be in order. A motion was made by Dennis Pollock to approve a business license for Tate Elmer – Second by Lisa Johnson. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

## **FINANCIAL/WARRANTS**

Warrants were reviewed and all was found to be in order. A motion was made by Dennis Pollock to approve the warrants ~ Second by Lisa Johnson. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

Security System: Council discussed bid quotes that were received to install security cameras at the Heritage Center, Town Park and fire station; it was asked that a few additional bids be sought. A motion was made by Dennis Pollock to table until additional bids are received – Second by Lisa Johnson. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

Truck/Equipment Bids: One bid was received for the GMC Sonoma Truck; \$1,150 was given by Tony Peterson. A motion was made by Brook Wiseman to approve the sale to Tony Peterson – Second by Lisa Johnson. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

Two bids were received for the dump truck; a bid of \$4,001 was received from Brett Chynoweth; a second bid of \$7,501 was received from Landon Holm. A motion was made by Dennis Pollock to approve the sale to Landon Holm with the condition that a certified check or cash be received within seven(7) business days. Second by Brook Wiseman ~ Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

## **CULINARY/SEWER**

Water Bill Adjustments: A leak was discovered at the home of Doug & Vicki Ahlstrom; which has been repaired. A request to adjust the amount of overages was made. A motion was made by Dennis Pollock to adjust their water bill, paying ½ of the overage charge. Second by Lisa Johnson. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

Post Office: Another leak was discovered at the Post Office; Brett believes this leak is under the sidewalk and parking area. Postal worker Beth has expressed frustration with not having cooperation from property owner and the postal service in getting it fixed. Discussion commenced with what the Town can legally do and what they cannot do. There is concern of the possible loss of the post office if the property owner isn't willing to make the repair. Once cooperation is made with the property owner and the postal service, Brett volunteered to take vacation day to make the repair.

## **ROADS/STREETS**

With the very dry conditions the roads above town create much dust when travel on; a request to water down the road to control dust was received from Marsha Holland. Brett reported this was done.

## **PARKS/RECREATION**

Restoration of the scout house continues. Before January, the Council asked that a work meeting be held to discuss the Capital Improvement Projects, making sure the Senior Citizen Center, Recreation Center and Scout House are listed.

## **HERITAGE CENTER**

Continuing to research the cost to construct or install doors to keep the public from accessing the upper level when the conference center is rented for social and family gatherings/activities.

## **FIRE DEPARTMENT**

With the recent tour bus accident, the Towns' Emergency Operation Plan was discussed with Fire Chief Ron Harris. The accident happened on Hwy 12 just south of the Pine's Motel, and though it wasn't within the boundaries of Tropic Town, emergency personnel and services were dispatched. As listed in the EOP, the Heritage Center is a Triage Center; the need for a radio/scanner is central to communicate and activate the EOP and to notify the community of incidents that will affect their work, travels, and the public services. Follow up will be made with Ron Harris for the purchase of radio/scanner and have it programmed.

EMT and Fire Chief Ron Harris received a number of requests for a CPR class, Dayne and Marie expressed interest; follow up will be made on when these classes will be held.

## **ANIMAL CONTROL**

The peacock issue has been resolved.

## **EMPLOYEES**

Dayne Shakespear: A grant writing workshop is scheduled for December 11<sup>th</sup> – 12<sup>th</sup> in St. George, Dayne expressed interest in attending.

Brett Chynoweth: Brett discussed road repairs needed on 1250 North ~ will be keeping an eye on the progression of the crack.

Marie Niemann: A letter was received from Rob and Joanne Brannon regarding their move to Washington DC and their desire to continue with the "Under the Rim Guest House" vacation rental, but also would like to rent their home out as well. A local vacation rental agency "Family Time Vacation Rentals" has been hired to oversee the day-to-day operations; which is located in Parowan. As required, the owner/manager shall be available 24/7 and respond within 15 minutes for the property. Follow up will be made with local manager Lisa Halton advising her of this requirement.

It's the beginning of the Christmas season and the Angel Tree program; working with Clark's Country Market, preparations are underway in getting applications to those families in need. A quilt raffle will be held with money collected being used toward the program; the quilt was made by Chris Tate and Crystal Mortensen.

Approval was given for a Town's Christmas lighting contest with cash prizes to be awarded.

Newly Elected Training: Arrangements are being made with David Church from the Utah League of Cities and Towns to schedule a newly elected training at Ruby's Inn sometime in January; surrounding communities have expressed interest and will be notified when finalized.

## **MAYOR'S REPORT**

### **EXECUTIVE SESSION**

A motion was made by Dennis Pollock to move into an executive session – Second by Brook Wiseman. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

Discussion: The purchase of additional property for the new sewer lagoon.

### **ADJOURN**

A motion was made by Dennis Pollock to reconvene town board and adjourn. Second by Brook Wiseman. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

Approved this 9<sup>th</sup> day of January 2020  
Marie H Niemann – Tropic Town Clerk