

Tropic Town Council Meeting

Minutes of the Tropic Town Board Meeting
Held March 14, 2019 at 6:00 p.m. in the Tropic Town Heritage Center

PRESENT: Mayor WaLon Brinkerhoff **BOARD MEMBERS:** Dennis Pollock, Brook Wiseman, Lisa Johnson and Kelly Shakespear. Marie Niemann – Tropic Town Clerk & Cassie Chynoweth – Treasurer is excused.

OTHERS: Brett Chynoweth, Bob Sudweeks, Crystal Warren, Lynda Niemann, Michael & Jennifer Taylor, Kara Christensen, Joseph Hughes, Karleen McInelly

CALL TO ORDER: Mayor WaLon Brinkerhoff

PRAYER: Marie Niemann

PLEDGE: Karleen McInelly

VISION STATEMENT: Brook Wiseman

APPROVAL OF MINTUES: A motion was made by Dennis Pollock to approve the minutes of the Tropic Town Board Meeting held February 13, 2019. Second by Lisa Johnson. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

APPROVAL OF THE AGENDA: A motion was made by Brook Wiseman to approve the agenda, with the addition of Lynda Niemann. Second by Lisa Johnson. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

THE COMMUNITY

Half-Marathon: A motion was made by Dennis Pollock to Gold sponsor of the ½ Marathon – \$250. Second by Brook Wiseman. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

Enterprise Zone Resolution: An update to the Enterprise Zone Resolution of the Town Council members was made. A motion was made by Dennis Pollock to approve the Resolution – Second by Kelly Shakespear. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

Bryce Pioneer Village Maintenance: Travis LeFevre was in attendance to inform the Council they will be re-shingling BPV. The Stage Stop Station project is coming right along; hoping to be open 1st of June.

Lynda Niemann: In February the Planning Commission reviewed an application for a Home Occupation license and recommended approval to the Council contingent she passed the inspection. Lynda reported the inspection would be done Saturday; but would like approval for the business license. Due to that this item was not posted, it would need to wait until April. After a discussion a work meeting was schedule to review the business license and any other additional issues; the meeting was set for Wednesday, March 20th at Ruby’s Inn at Noon.

PLANNING COMMISSION

Kara Christensen: A building permit application was reviewed in January for a modular home, with an attached garage; Ms. Christensen was able to secure a residential water/sewer connection from Nathaniel Steed. Council discussed the needed utility easement of the water main; Kara agreed to file an easement.

Kara discussed the possibility of adding a few nightly rentals, asking for an easement to access to her home from the backside of her property using the dirt road that is located on Town property. It was explained that this road is not an actual Class C road, just an access the Shakespear family use to get to their property and is not maintained, and could not be used commercially; any road construction/improvement would need to be done at her cost. Understanding this, Kara still would like an easement from the Town to access her property from the backside. A motion was made by Dennis Pollock to approve a building permit for Kara Christensen home and to grant an easement across town property for a private access, not commercial; noting this access is not maintained by the town. Second by Kelly Shakespear - Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

Bullberry Inn B&B: New owners Joseph and Emily Hughes submitted application to renew the business license for the B&B. All was found to be in order. A motion was made by Brook Wiseman to approve the business license – Second by Dennis Pollock. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

Bryce Trails Photography: A business license application was submitted and reviewed by the planning commission and recommended to the Town Council for approval; contingent they received the signature from Moyle and Tracy Johnson. Representing Edgar Erglis, Crystal Warren reported she has made many attempts to contact the Johnsons, but has not been successful. A motion was made by Kelly Shakespear to approve the business license with verification of notification to Johnsons’. Second by Dennis Pollock - Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

A building permit application was reviewed in January for the construction of a chimney on the exterior of an attached room; Crystal reported she spoke with Ron Harris and was told he didn’t need to sign off on fire codes – that would be done by the County Inspection. Construction diagram was available showing the dimensions and location of the structure. A motion was made by Dennis Pollock – Second by ? Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

The Hills ~ Business License: Michael and Jennifer Taylor have purchased the home of Steve & Wendi Hill and submitted a business license application to continue operating the vacation room rental. It was reported Steve renewed the business license in January; there has been no laps in licensing. Continuing, Mr. Taylor asked for approval to rent a second room; reporting there is an area that was not finished for an additional room. The discussion made note that this project is a remodel, not a new construction. A motion was made by Dennis Pollock to approve the business license for Michael and Jennifer Taylor; with the approval for a second room to be used as a STR. Second by Lisa Johnson - Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

FINANCIAL/WARRANTS ~ Cassie was excused * will be reviewed in April

CULINARY/WATER

A water leak at Clark’s Market will be repaired on Monday; the small leak was discovered in December, but due the timing and the size of the leak it was not an emergency. Conditions are now favorable to get it repaired.

Water drainage issues between SCC and the home of Mark & Laurie Orton was discussed. Brett and Kelly will follow up with them and work with them to resolve the problem.

Water Connection: Dennis Pollock reported that a water/sewer connection and building permit was approved for Nathaniel Steed for the home currently under construction in Bryce Meadows; which is not completed. Nathaniel never come in and paid for the connection; this was done before the moratorium.

It was reported a number of people have expressed interest in purchasing it, but the w/s connection is an issue. The decision was made to allow the purchase of a water/sewer connection (\$4,000) and back billing from the date the approval was given.

CIB Application: Brenda Brown made contact with Mayor Brinkerhoff; has not received PH minutes or signature page. Marie reported she believed her and Cassie sent this information; will follow up with Cassie.

Irrigation Meeting: Kelly reported a meeting is being scheduled for April for the Council to meet with the Irrigation Company and Engineers to review and become in compliance the new State irrigation codes; they will also discuss updating the Irrigation Water agreement. The Irrigation presidency reorganized, Danny Brinkerhoff is President with Kelly Shakespear is Vice- President.

ROADS/STREETS

There will be some needed repairs to the roads and the weather warms. Brett reported Spencer Asphalt will be in the area next week; Council directed Brett to follow up with them, reviewing those areas needing repairs.

PARKS/RECREATION

Kelly asked for clarification on the number of gallons used on the baseball field; there are conflicting reports on the amount used monthly or yearly. Follow up will be made with Cassie regarding the metered gallonage.

Dennis Pollock brought to the Council's attention the need to replace some Christmas banners used along Main Street; and proposed the Town invest in purchasing other banners to display for other events; Mule Days, 4th of July, Pioneer Day, etc.

Reed Munson was awarded the bid for the construction project enclosing the office area; as well as maintenance work to the exterior doors. It was reported the latches on the exterior doors were fixed, but one can still access through the conference doors; Cassie will be directed to follow up with Mr. Munson.

Conference Room Rental ~ Alcohol: An inquiry as to the allowance of beer and wine in a public facility was discussed. The Council is hesitant about allowing alcohol to be available or served at functions being held in the Heritage Center. Researching other municipality's policy on the issue indicated they do not allow alcohol to be available in public buildings. The Council in agreeance that alcohol is not allowed at events held in public facilities.

FIRE DEPARTMENT

Discussion continues regarding the development of a BV Fire District; majority of the those involved are in favor; working with the County to get placed on the ballot.

EMPLOYEE REPORT ~ No report

MAYOR'S REPORT ~ No Report

ADJOURN

A motion was made by Brook Wiseman to adjourn – Second by Lisa Johnson. Second by Dennis Pollock - Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

Approved this 11th day of April 2019
Marie H Niemann – Tropic Town Clerk