

Tropic Town Council Meeting

Minutes of the Tropic Town Board Meeting
Held July 10, 2019 at 6:00 p.m. in the Tropic Town Heritage Center

PRESENT: Mayor WaLon Brinkerhoff **BOARD MEMBERS:** Dennis Pollock, Lisa Johnson, Kelly Shakespear; Brook Wiseman was excused. Marie Niemann – Tropic Town Clerk & Dayne Shakespear Town Treasurer.

OTHERS: Cheryl LeFevre, Liam LeFevre, Clay Wagstaff

CALL TO ORDER: Mayor WaLon Brinkerhoff

PRAYER: Dayne Shakespear

PLEDGE: Lisa Johnson

VISION STATEMENT: WaLon Brinkerhoff

APPROVAL OF MINTUES: A motion was made by Dennis Pollock to approve the minutes of the Tropic Town Board Meeting held June 14, 2019. Second by Lisa Johnson. Voting was unanimous with Council persons Dennis, Lisa and Kelly voting “aye”. Mayor abstained.

APPROVAL OF THE BUDGET PUBLIC HEARING: A motion was made by Kelly Shakespear to approve the minutes of the Tropic Town Budget Public Hearing held June 14, 2019. Second by Lisa Johnson. Voting was unanimous with Council persons Dennis, Lisa and Kelly voting “aye”. Mayor abstained.

APPROVAL OF THE AGENDA: A motion was made by Dennis Pollock to approve the agenda with the addition under Financial/Warrants to discuss the purchase of a skid steer, truck, and plow. The motion was second by Lisa Johnson. Voting was unanimous with Council persons Dennis, Lisa and Kelly voting “aye”. Mayor abstained.

THE COMMUNITY

BVHS Student Body: A financial donation request was received to support extra curriculum activities at the High School. Student body President Liam LeFevre explained a “School Spirit” program was started during last school year motivating students’ participation in activities and taking pride in their education. Account funds will be overseen by Principal Brinkerhoff and LaRee Bybee. A motion was to donate \$250 was made by Kelly Shakespear – Dennis Pollock amended the motion to increase the amount to \$300. Second by Lisa Johnson. Voting was unanimous with Council persons Dennis, Lisa and Kelly voting “aye”. Mayor abstained.

PLANNING COMMISSION

Clay Wagstaff: Building permit application was reviewed for a room addition to the art gallery by the planning commission and was found to be in compliance. The room will be used for laundry – The following conditions were outlined: being Commercial, a certified licensed contractor will be required to provide the plumbing and electrical work; the addition will only have plumbing for a washer; no plumbing for toilet, shower/tub, wash basin, etc. A motion was made by Kelly Shakespear to approve a building permit for a room addition with the conditions as noted. Second by Dennis Pollock. Voting was unanimous with Council persons Dennis, Lisa and Kelly voting “aye”. Mayor abstained.

Travis LeFevre: Submitted for the Council’s review and approval was a building permit for the Sinclair Station sign. All was found to be in compliance. A motion was made by Dennis Pollock to approve a building permit for the Sinclair Station sign – Second by Kelly Shakespear. Voting was unanimous with Council persons Dennis, Lisa and Kelly voting “aye”. Mayor abstained.

Scott Linford: Application was reviewed and found to be in compliance for roof mounted solar panels on the family home of Mae Pollock (Echelle Pollock). A motion was made by Dennis Pollock to approve a building permit. Second by Lisa Johnson - Voting was unanimous with Council persons Dennis, Lisa and Kelly voting “aye”. Mayor abstained.

Karleen McNelly: Was not in attendance.

FINANCIAL/WARRANTS

A work meeting was held prior to Town Board meeting to discuss the purchase of a skid-steer, a plow and a truck. Treasurer Dayne Shakespear provided information as to the cost, make of equipment, etc. Mayor and Council will follow up online those discussed; the decision and authorization to purchase will be made in Town Board in August.

Warrants were reviewed and found to be in order. A motion was made by Kelly Shakespear to approve the warrants. Second by Dennis Pollock - Voting was unanimous with Council persons Dennis, Lisa and Kelly voting “aye”. Mayor abstained.

CULINARY/SEWER

Adoption of the Parameters Resolution: Mayor Brinkerhoff read the following pertaining to the adoption of Resolution #R2019-4: “Consideration for and adoption of a Parameters Resolution authorizing the issuance of Parity Wastewater Revenue Bonds of Tropic Town and calling a public hearing to receive input with respect to the issuance of Parity Wastewater Revenue Bonds and any potential impact to the private sector from the construction of the Sewer Lagoon Project to be funded by the Bonds”.

The public hearing is scheduled for August 8, 2019 at 6 pm. A motion was made by Dennis Pollock to adopt Resolution #R2019-4 and to call for a public hearing to issue bonds for the Sewer Lagoon Project. Second by Kelly Shakespear - Voting was unanimous with Council persons Dennis, Lisa and Kelly voting “aye”. Mayor abstained. A work meeting will be scheduled to review design plans for the lagoon with Jones & DeMille.

ROADS/STREETS

A number of repairs are needed ~ Under the Rim Road, Area approaching the fire station; discussed the area of the elementary school.

PARKS/RECREATION

Replacement part for the repair to the splash pad arrived; repair will be made. Comments lead to a discussion regarding weekend access for those renting the park facilities. It was asked that prior to event(s) follow up with access to the kitchen/bathrooms; codes and doors are working properly. Also, follow up with the reservation, verify the responsible person(s) who is over the event.

FIRE DEPARTMENT

N/R

ANIMAL CONTROL

N/R

EMPLOYEE REPORT

N/R

MAYOR'S REPORT

Employee Goals Report/Status: A review of employees' personal goals was evaluated. Mayor and Town Council discussed the progress and completion of employee goals as outlined. A motion was made by Dennis Pollock to approve the completion and progress of the goals obtained by employees, awarding recipients according to achievement and rewards put in place; with an additional \$100 gift card – Second by Lisa Johnson. Voting was unanimous with Council persons Dennis, Lisa and Kelly voting “aye”. Mayor abstained.

ADJOURN

A motion was made by Dennis Pollock to adjourn – Second by Lisa Johnson. Voting was unanimous with Council persons Dennis, Lisa and Kelly voting “aye”. Mayor abstained.

Approved this 8th day of August 2019
Marie H Niemann – Tropic Town Clerk