

Tropic Town Council Meeting

Minutes of the Tropic Town Board Meeting
Held February 13, 2019 at 6:00 p.m. in the Tropic Town Heritage Center

PRESENT: Mayor WaLon Brinkerhoff **BOARD MEMBERS:** Dennis Pollock, Brook Wiseman, Lisa Johnson and Kelly Shakespear. Marie Niemann – Tropic Town Clerk & Cassie Chynoweth – Tropic Town Treasurer.

OTHERS: Brett Chynoweth, Bob Sudweeks, Josiah Brannon

CALL TO ORDER: Mayor WaLon Brinkerhoff

PRAYER: Marie Niemann

PLEDGE: Cassie Chynoweth

VISION STATEMENT: Brett Chynoweth

APPROVAL OF MINTUES: A motion was made by Dennis Pollock to approve the minutes of the Tropic Town Board Meeting held January 10, 2019. Second by Brook Wiseman. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

APPROVAL OF MINTUES: A motion was made by Brook Wiseman to approve the minutes of the Tropic Town Sewer Project & W/S Rate Increase Public Hearing Meeting held February 6, 2019. Second by Lisa Johnson. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

APPROVAL OF THE AGENDA: A motion was made by Kelly Shakespear to approve the agenda. Second by Lisa Johnson – Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

THE COMMUNITY ~ No Report

PLANNING COMMISSION

Josiah Brannon: Planning Commission reviewed a Home business license application for “Josiah Brannon Fitness”. Josiah has completed is certification in Health and Fitness becoming a personal trainer and instructor. Using a number of options for his services, Josiah has online videos, personal fitness instruction, etc. A motion was made by Dennis Pollock to approve a business license. Second by Kelly Shakespear – Voting was unanimous with Council persons Dennis, Brook, Lisa, and Kelly voting “aye”. Mayor Brinkerhoff abstained.

Todd & Lynda Niemann: Planning commission recommended approval for a Home business license for the sale of Home baked goods. Notification was received that they are still working on the paperwork with the health inspector and would not be in attendance. The approval was tabled and rescheduled for March.

Council member Dennis Pollock met with the County Commission to discuss fees charged for the County building inspection services. Questions have been asked why the Town is charged for an inspection of a building permit they issue; the County collects the Building Inspector’s employment through taxes, the fees charged and collected from the applicant.

State law places responsibility on cities/towns for construction project inspections within their municipality. Due to the lack of funding their own building department, smaller communities have arranged or made an agreement contracting out these services; Tropic contracted in 1993 and updated in 1996 with the County for the inspection and code enforcement of construction projects within the Town. Cassie reported beginning in 2020 the County is making changes to how municipalities will be charged; it will be based on population.

Mayor and Town Council still questioned the charge; being that County employees are paid through taxes; and in the inspector's case building permit fees paid by the project owner. Council discussed contracting out the inspection service on a case by case basis. To cover the cost of the County charges, an increase will need to be made to the Town's building permit fee; the concern is how much to increase, one cannot foresee the number building permit applications.

Another item needing to be readdressed is business licensing fees. County business licenses are revoked or are not renewed if taxes are not paid. Mayor Brinkerhoff would like to amend the Town's business license ordinance to include this requirement.

FINANCIAL REPORT

Cassie reviewed the Town financials; with the addition of confirming sponsorship for basketball tournament broadcasting of \$150. A motion was made by Brook Wiseman to approve the financial report as presented. Second by Dennis Pollock – Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor Brinkerhoff abstained.

CULINARY/SEWER

A public hearing was held February 6th providing information to the residents regarding the sewer lagoon expansion project and the need to increase in monthly water and sewer rates. A motion was made by Dennis Pollock to approve the water/sewer rate increase and rate structure; this rate increase will take effect beginning April. Second by Kelly Shakespear – Voting was unanimous with Council persons Dennis, Brook, Lisa, and Kelly voting “aye”. Mayor Brinkerhoff abstained. Notice of the rate change will be sent to all residents.

Grease Traps: Brett reported problems with the clogged sewer line on 200 North that services Rustler's and I.D.K Barbecue restaurants. Rustler's owner Dallas Clark did assist Brett in cleaning the line. It was questioned whether the proper grease traps are installed, are employees educated on the proper use of grease traps, etc. Dennis and Brett will follow up with Dallas on the issue.

Fire Flow Line* Travis LeFevre: Minutes were research to clarify what has been discussed regarding the cost of installation and who is responsible; the Town or developer. It was reported the contractor for the new elementary school paid for their fire flow line. Brett will review with Cassie the cost of the project prior to meeting with Travis.

ROADS/STREETS ~ No Report

HERITAGE CENTER

Bids were received concerning the enclosure of the Town office area; the lowest bid of \$2,000 was submitted from Reed Munson. Council directed Cassie to contact Mr. Munson, awarding him the contract.

PARK/RECREATION ~ No Report

FIRE DEPARTMENT

The creation of a Fire District has been discussed and it has found favor with members of the fire department and the Town Council. Brook will follow up with Ron Harris to meet with the County Commissioners to discuss establishing a fire district for the Bryce Valley area and report back.

ANIMAL CONTROL ~ No Report

EMPLOYEE REPORT ~ No Report

MAYOR'S REPORT

Discuss the incentive program for employees; the goals will be reviewed every 6 month. Reward options for accomplishing the goals were discussed; they included a gift card or cash valued up to \$500 a year.

ADJOURN

A motion was made by Dennis Pollock to adjourn. Second by Brook Wiseman – Voting was unanimous with Council persons Dennis, Brook, Lisa, and Kelly voting “aye”. Mayor Brinkerhoff abstained.

Approved this 14th day of March 2019
Marie H Niemann –Tropic Town Clerk