

Tropic Town Council Meeting

Minutes of the Tropic Town Board Meeting
Held April 11, 2019 at 6:00 p.m. in the Tropic Town Heritage Center

PRESENT: Mayor WaLon Brinkerhoff **BOARD MEMBERS:** Dennis Pollock, Brook Wiseman, Lisa Johnson and Kelly Shakespear. Marie Niemann – Tropic Town Clerk & Cassie Chynoweth – Tropic Town Treasurer.

OTHERS: Brett Chynoweth, Bob Sudweeks, Nathaniel Steed, Levi Holm, Clay Wagstaff, Dayne Shakespear, Annette Chynoweth, Travis LeFevre

CALL TO ORDER: Mayor WaLon Brinkerhoff

PRAYER: Brook Wiseman

PLEDGE: Lisa Johnson

VISION STATEMENT: Cassie Chynoweth

APPROVAL OF MINTUES: A motion was made by Dennis Pollock to approve the minutes of the Tropic Town Board Meeting held March 14, 2019. Second by Lisa Johnson. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

APPROVAL OF THE AGENDA: A motion was made by Dennis Pollock to approve the agenda. Second by Kelly Shakespear. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

THE COMMUNITY/PUBLIC COMMENT

Main Street Benches: No representative was in attendance from business owners’ of Cottages at Bryce Canyon to discuss the rock benches and shrubs adorning Main Street; they are re-landscaping and wanted to continue the theme.

Clay Wagstaff: It had come to the Town Council’s attention that Clay & Rebecca Wagstaff are not in compliance with the Town’s B&B ordinance, violating the number of rooms being rented by advertising and setting up tipis for nightly rental; none of which fall under the B&B code. This is more like “glamping”. The notice asked them to stop the excavation being done on their property, for which tipis would be set on; it also suspended their business license.

Mr. Wagstaff reported they have not rented the tipis; which was corrected by Dennis stating their website is advertising them and has comments posted showing otherwise. After receiving notice, Clay reported they have taken down the advertising of the tipis, asking the Council not to revoke their license. After discussing the issues and information found on the town’s website, Mayor Brinkerhoff reinstated their business license; inviting them to planning commission meeting for further discussion.

PLANNING COMMISSION

Ken Ellgen: A business license application was reviewed for a food truck ~ selling hot dogs. Permission was given from Toni/Lance Foster to use the area previously used by Lance for his “Cowboy Grille” food trailer. Council discussed parking, food handler permits, etc. The item was tabled asking for plot map and parking area; as well as their food handler permits.

Brook Wiseman: A building permit application for a pre-fab workshop was reviewed and recommended to the Council for approval. No water/sewer connection is needed; all was found to be in order. A motion was made by Dennis Pollock to approve a building permit for a workshop. Second by Kelly Shakespear – Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

Brett Chynoweth: A business license application was received for tax purposes on the operation of Brett’s cattle and farming. A motion was made by Brook Wiseman to approve a business license for Brett Chynoweth. Second by Dennis Pollock. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

Dayne Shakespear: A building permit was reviewed for the construction of a home. Water/Sewer connection is in place; all is in compliance. A motion was made by Brook Wiseman to approve a building permit for Dayne and Lindsey Shakespear – Second by Lisa Johnson. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

Follow up letters: A notice was sent to the Garfield County Building Inspector regarding construction projects of Levi Holm and Nathaniel Steed, they too were sent letters. The latest project of an office/laundry for Bryce Valley Lodging is soon to be completed and the Council asked that an occupancy permit not be issued until items needing completion on previous projects had be made; one specifically was the UDOT access on the Southwest corner of Bryce way. Levi reported with the completion on the office/laundry, the road and access project will start this next week.

The concern expressed with Nathaniel addressed building without a permit; namely a porch construction at a residence. Nathaniel reported he had built many porches and has not needed a building permit. Discussion explained the standard practice with the Town has required all building projects to be brought before the planning commission for code review and to determine if a building permit is needed. Follow up will be made with the County Building Department for verification on requiring permits.

Zoning Map Approval: Upon reviewing the new zoning map, Mayor Brinkerhoff and the Town Council identified areas that were not zoned correctly; before adopting, changes will need to made. The decision to approve was tabled and will be reviewed in May.

FINANCIAL/WARRANTS

Approve 2017-2018 Audit ~ Prior to Town Board meeting, Morris Peacock of Hinton Burdick reported findings of the Tropic Town finances. All was in order. The financial warrants were reviewed. A motion was made by Dennis Pollock to approve the warrants and accept the Audit – Second by Brook Wiseman. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

A letter to retain the services of Hinton Burdick was received. Cassie reported it is required that new CPA Auditor be changed every few years. Cassie will follow up with bid notifications for a new auditor.

Elementary School Sidewalk: The construction of the elementary school sidewalk has not completed. Cassie will prepare a notification to send to the other municipalities that gave donations, giving them an update of its progress.

CULINARY/SEWER

Water/Sewer Moratorium: With the water and sewer studies completed, the Council has deliberated and received Counsel and input on the issuance of water/sewer connections. Kelly reported a meeting will be scheduled within the next 2 weeks for the Irrigation Company, Sunrise Engineering, and Town Council to discuss and update the Water agreement.

A motion was made by Dennis Pollock to adopt the Water/Sewer Moratorium – Second by Brook Wiseman. Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

ROADS/STREETS

Patching needed on the Town roadways will be coordinated with the School; Brett will follow up.

PARKS/RECREATION/HERITAGE CENTER

Ideas have been shared regarding summer activities; one specifically is Founder’s Day (May 23, 1892). Lisa is working with office personnel in getting something together.

Along with additional activities, the Council has also discussed banners to advertise these events. Mule days, Founder’s Day, 4th of July, Pioneer days, etc. Dennis has connections with a company out of Cedar City.

ANIMAL CONTROL

A couple of dogs have been caught and detained, with owners coming forth and paying their fines. Garfield County Commission is interested in creating a County-wide Animal Pound.

EMPLOYEE REPORT

No Report

MAYOR’S REPORT

Mule Days will be held May 1st – 4th * A request was asked for the Town to contact the County for assistance in clearing the area for parking.

ADJOURN

A motion as made by Brook to adjourn and move to executive session – Second by Dennis Pollock. Motion carried. . Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting “aye”. Mayor abstained.

Approved this 9th day of May 2019
Marie H Niemann