

## **Tropic Town Council Meeting**

Minutes of the Tropic Town Board Meeting  
Held Thursday, October 11, 2018 at 6:00 p.m. in the Tropic Town Heritage Center

**PRESENT:** Mayor WaLon Brinkerhoff **BOARD MEMBERS:** Dennis Pollock, Brook Wiseman, Lisa Johnson and Kelly Shakespear. Marie Niemann – Tropic Town Clerk & Cassie Chynoweth – Tropic Town Treasurer.

**OTHERS:** Bob Sudweeks, Jared Westhoff, Steve Jackson, Annette Chynoweth, Kara Christensen, Karleen McInelly

**CALL TO ORDER:** Mayor WaLon Brinkerhoff

**PRAYER:** Marie Niemann

**PLEDGE:** Cassie Chynoweth

**VISION STATEMENT:** Brook Wiseman

**APPROVAL OF MINTUES:** A motion was made by Dennis Pollock to approve the minutes of the Tropic Town Board Meeting held September 20, 2018. Second by Kelly Shakespear. Motion carried.

**APPROVAL OF PUBIC HEARING MINUTES:** A motion was made by Brook Wiseman to approve the minutes of the Water Study 2<sup>nd</sup> Public Hearing. Second by Lisa Johnson – Motion carried.

**APPROVAL OF THE AGENDA:** A motion was made by Dennis Pollock to approve the agenda. Second by Lisa Johnson. Motion carried.

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### **THE COMMUNITY**

Jared Westhoff: In 2017, Westech Sewer Treatment system was presented to the Town Council as alternative to the lagoon system. After review of the Sewer Study, Jared Westhoff and Steve Jackson were in attendance to propose and discuss another option, STM Aerotor system. Council reviewed pro's and con's; identifying the lagoon system has less maintenance cost. Appreciation was expressed, with comments made stating options are being narrowed down toward a decision.

### **PLANNING COMMISSION**

Bryce Canyon Inn: Tyson was not able to attend planning commission to address their decision as to the type of facility they wanted the laundry to operate as. The decision of billing the coin operated laundromat as a public laundromat or as a guest laundry was forwarded to the Town Council. Tyson Brinkerhoff was not in attendance, but conveyed to Mayor Brinkerhoff owners didn't care one way or the other. A motion was made by Dennis Pollock to bill the laundromat at Bryce Canyon Inn as a Public Laundry ~ \$100 monthly base rate. Second by Kelly Shakespear – Voting was unanimous with Council members Dennis, Brook, Lisa and Kelly voting "aye". Mayor abstained.

### **FINANCIAL/WARRANTS**

A review of warrants was provided by Cassie ~ All was found to be in order. A motion was made by Dennis Pollock to approve the warrants as reported. Second by Lisa Johnson – Voting was unanimous with Council persons Dennis, Brook, Lisa and Kelly voting "aye". Mayor abstained.

## **CULINARY/SEWER**

Master Meter ~ Stone Canyon Inn: Riley Roberts was contacted to arrange installation of a Master Meter for water billing. Having unanswered questions, Mr. Roberts contacted Mayor Brinkerhoff expressing he was unaware of this. Mayor Brinkerhoff questioned why the office had contacted Riley without the Council's consent. It was reported the installation of the Master Meter is on the project list and not wanting to interrupt the conducting of their business, Brett had asked Marie to make contact with Riley. Mayor Brinkerhoff reported no decision had been made regarding the meter; asking that Cassie draft a letter address the situation, explaining their water billing and why ~ being it was a request by previous owner Mike Burbidge.

Water Billing: Addressing delinquent water accounts, Council discussed protocol stating that services are to be shut off and a \$200 charge for reconnection for those who have not paid their bill; and should be paid in full with no carry over. Residents should make payment arrangements prior to notification of shut off. Cassie was directed to send notification of policy to delinquent water customers.

## **ROADS/STREETS**

Council expressed concern with the use of heavy construction equipment on the town streets this winter; traveling on the shoulder and edges of asphalt breaking off. It was also reported Mate Baugh is second questioning the sidewalk being constructed in front of his home. Kelly will follow up with Mr. Baugh.

Trash Bins: Problems have been expressed to the Mayor and Council concerning construction materials, furniture, hazardous materials, and other non-household goods being placed in the County dumpsters. Notification to the community addressing the issue will be prepared in a newsletter; other items to be included are: Delinquent water bills, Town limb pit & County landfill ~ including hours of operation, use of county trash bins.

## **PARKS/RECREATION**

Preparing to winterize the town park facility and baseball complex; last scheduled use is Tuesday. Brook reported Garkane Energy has the State contract to provide propane at a cheaper price. Cassie will follow up with Garkane and get a proposal.

## **HERITAGE CENTER**

Discussion and update on bids received for the enclosure of the town office and door replacement/lock replacement. Mayor Brinkerhoff reported changes will be coming to the Town Museum; the Herman Pollock fossil and arrowhead collection will be removed. Comments made addressed other possible artifacts could be sought for replacement ~ include in newsletter.

## **FIRE DEPARTMENT**

No Report

## **ANIMAL CONTROL**

No Report

## **EMPLOYEE REPORT**

Bob Sudweeks passed lagoon system certification; will need to retest the treatment system portion.

**MAYOR’S REPORT**

Follow up items: Master Project list was reviewed and updated.

**EXECUTIVE SESSION**

Town Council Member Brook Wiseman made a MOTION to go into Executive Session to discuss personnel issues ~ Seconded by Council Member Lisa Johnson. MOTION carried.

Voting: Yes ~ Dennis Pollock, Brook Wiseman, Lisa Johnson, Kelly Shakespear  
No ~ None

**AFFIDAVIT REGARDING CLOSED MEETING**

STATE OF UTAH            )  
                                      :SS  
COUNTY OF GARFIELD )

The undersigned, as presiding officer of the Tropic Town Council of Tropic Town Garfield County, State of Utah, after being duly sworn, hereby states, swears and affirms as follows:

1. That on the 11<sup>th</sup> day of October, 2018 during a regular meeting of the Board of Tropic Town Garfield County, State of Utah, the board, upon the affirmative vote of two-thirds or more of the member present at the meeting for which notice was given pursuant to Section 52-4-6, voted to close the meeting to discuss the character, professional competence, or physical or mental health of an individual under Subsection 52-4-5 (1)(a)(I), Utah Code Annotated and pending litigation.
2. That a quorum was present.
3. That I do hereby affirm that the sole purpose for closing the meeting was to discuss the character, professional competence, or physical or mental health of an individual and pending litigation.

DATED this 11<sup>th</sup> day of October, 2018

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Mayor

SUBSCRIBED and SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

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NOTARY PUBLIC

Council Member Brook Wiseman made a MOTION to return to regular Town Board meeting and adjourn. Seconded by Council Member Dennis Pollock ~ Motion carried.

Approved this 8<sup>th</sup> day of November 2018  
Marie H Niemann – Tropic Town Clerk