

## **Tropic Town Council Meeting**

Minutes of the Tropic Town Board Meeting  
Held February 8, 2018 at 6:00 p.m. in the Tropic Town Heritage Center

**PRESENT:** Mayor WaLon Brinkerhoff **BOARD MEMBERS:** Dennis Pollock, Brook Wiseman Lisa Johnson and Kelly Shakespear. Marie Niemann – Tropic Town Clerk & Sydney Syrett – Tropic Town Treasurer.

**OTHERS:** Brett Chynoweth, Bob Sudweeks, Carson DeMille, Patricia Shakespear, Steve Lewis, Ron Harris, Annette Chynoweth, Travis LeFevre,

**CALL TO ORDER:** Mayor WaLon Brinkerhoff

**PRAYER:** Ron Harris

**PLEDGE:** Annette Chynoweth

**APPROVAL OF MINTUES:** A motion was made by Dennis Pollock to approve the minutes of the Tropic Town Board Meeting held January 18, 2018. Second by Lisa Johnson. Motion carried.

**APPROVAL OF MINTUES:** A motion was made by Dennis Pollock to approve the Election Vacancy Public Hearing minutes held January 18, 2018. Second by Lisa Johnson. Motion Carried.

**APPROVAL OF MINTUES:** A motion was made by Dennis Pollock to approve the minutes of the Sewer Study Report meeting held January 18, 2018. Second by Kelly Shakespear. Motion carried.

**APPROVAL OF THE AGENDA:** A motion was made by Brook Wiseman to approve the agenda. Second by Lisa Johnson. Motion carried.

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### **THE COMMUNITY**

Tyson Brinkerhoff: Renew Liquor License to include wine ~ There was no representation for the request.

### **PLANNING COMMISSION**

Jeanee Shakespeare: Business License ~ Application was received for a second B&B. A home located next to the Canyon Livery Bed & Breakfast has been used as a long-term rental, but was converted to a vacation rental/cottage in 2017. Reviewed zoning, B&B requirements, separate business license, etc. A motion was made by Dennis to approve the business license – Second by Kelly Shakespear. Motion carried.

Annette Chynoweth: An item of discussed in planning commission focused on community & economic growth development, beautification, etc. Annette expressed interest in organizing a committee to hold a “Dream Meeting”; receiving input from residents on their vision for Tropic, its future growth and development.

The committee proposed a Residential Survey done, asking for the community’s input giving direction for growth; items would include lodging, restaurants, residential growth, recreational activities, etc. Information gathered would be used to create a Master plan for Tropic and how to work towards achieving the goals. Tropic should regulated growth, not growth regulate Tropic; regulate growth through the general plan not through zoning.

## **FINANCIAL/WARRANTS**

A report of the Town's financial activity was reviewed ~ Sydney questioned billing from Hughes Waste Haulers; being billed monthly and not when needed. Contact will be made to clarify the billing changes. A sponsorship request for the boys & girls basketball radio tournament ad was received ~ \$75 each = \$150. A motion was made by Dennis Pollock to approve the request and the warrants. Second by Kelly Shakespear – Motion carried.

## **WATER/SEWER**

Jackson Engineering is working with Jared Westhoff in building an RV Park on 20.5 acres north of Town. Results of the Wastewater Study completed by Jones and DeMille confirmed the lagoons are leaking and are over capacity; options and recommendations have been reported with the financial cost of each. Implementation of fixing the problem will take several years; which has delayed the RV Park from moving forward. The option of an onsite wastewater treatment and disposal system was presented to the State Division of Drinking Water; the State responded stating that if there is a sanitary sewer collection system available, an onsite treatment system would not be acceptable.

Steve Jackson reported to the Council that an onsite treatment plant be a temporary solution and DWQ would consider the request if the Town was willing to approve. Outline of the proposal was discussed; with the Council being asked for their willingness to approve. Mr. Jackson was encouraged not to move forward with any additional planning or development if it was costing them more money to do so, the Town cannot guarantee w/s connections and project approval; the Council reported that the Town's water study still needs to be reviewed. The Council reported the Town's water resource is another issue; the findings in water study report will be available soon. It has been reported the Town is using 185 gpm of the 200 gpm allotted, this does not include the 50 plus connections that are not in use, which would, if activated would place the Town over the allotted amount; accessing additional water will also need to be resolved.

Council scheduled a public hearing for Thursday, February 22 following the zoning public hearing to report the sewer lagoon issues to the community. Council asked Carson to email information to Marie for posting.

Dennis Pollock express the need to amend the w/s ordinance to allow a 6" & 8" inch master connection.

## **ROADS/STREETS**

There are discrepancies in the road improvement project charges; a request for an additional \$17,000 was submitted. Brook and Travis do not agree with the additional charges, i.e. project management; identified items that were not in line with the bid: project was not completed on time, patching, sweeping, flush coat, rushing the project, tasks and jobs performed by the Town workers, redoing of jobs that were not done correctly, etc.; things Larry had to go back and do is not the Town's responsibility. The Engineers are responsible for budgeting and keeping the project on tasks, which was clearly not done. The Council denied the request. Travis and Brook contact Karl & Daren to discuss the issues; additional cost should be paid be Daren, Larry and Karl.

## **PARKS/RECREATION**

No Report

## **FIRE DEPARTMENT**

On Saturday, February 10<sup>th</sup> the fire department will be burning down the structures on Jean Seiler's property located at 40 South 200 West; across from the scout house.

Fire Chief Ron Harris would like to use funds from the Verizon cell tower to remodel the fire station; building 2 additional bays, interior remodel; option of new building/relocate. Discussion commenced on repairs need at the Town maintenance shop; roof leaks, doorway structure repairs, etc.

Decision was made to make the needed interior upgrades ~ carpeting, water heater, etc. revisit project of additional bays next year. Roofing and other repairs at the maintenance yard will be looked into.

## **ANIMAL CONTROL**

No Report

## **EMPLOYEE REPORT**

## **MAYOR'S REPORT**

Mayor Brinkerhoff and Town Council formally presented Travis LeFevre with a plaque thanking him for his four-(4) years of serving on the Town Council. Jason was not able to attend, but was acknowledged as well.

## **ADJOURN**

A motion was made by Lisa Johnson to adjourn – Second by Dennis Pollock. Motion carried.

Approved this 8<sup>th</sup> day of March 2018  
Marie H Niemann – Tropic Town Clerk