

Tropic Town Council Meeting

Minutes of the Tropic Town Board Meeting
Held April 12, 2018 at 6:00 p.m. in the Tropic Town Heritage Center

PRESENT: Mayor WaLon Brinkerhoff was excused **BOARD MEMBERS:** Dennis Pollock, Brook Wiseman Lisa Johnson and Kelly Shakespear. Marie Niemann – Tropic Town Clerk & Cassie Chynoweth – Tropic Town Treasurer.

OTHERS: Bob Sudweeks, Gary Bybee, Annette Chynoweth, Wyatt Mecham, Levi Holm, Toni Foster, and Tyson Brinkerhoff.

CALL TO ORDER: Dennis Pollock

PRAYER: Brook Wiseman

PLEDGE: Annette Chynoweth

APPROVAL OF MINTUES: A motion was made by Lisa Johnson to approve the minutes of the Tropic Town Board Meeting & Audit Meeting held March 8, 2018. Second by Kelly Shakespear. Motion carried.

APPROVAL OF WATER STUDY MINUTES: A motion was made by Brook Wiseman to approve the water study meeting minutes. Second by Lisa Johnson – Motion carried.

APPROVAL OF THE AGENDA: A motion was made by Kelly Shakespear to approve the agenda. Second by Lisa Johnson. Motion carried.

THE COMMUNITY

Eagle Scout Project: A number of Eagle Scout projects were reviewed at town board meeting in March; available funding was a concern. Brook addressed concerns that have been expressed on funding and use of other sources other than Tropic Town. Projects are done to benefit their area; no specific cost is required, cost and labor depends on the type of project. A motion was made by Lisa Johnson to approve funding for the Eagle Scout projects. Second by Kelly Shakespear – Motion carried.

Garfield County Fair: An invitation has been extended residents and communities of Garfield County to help plan and put on the Garfield County Fair. A signup list filling volunteer positions was reviewed; specifically for local artists, photographers, crafters and quilters to help build the Arts and Craft, Fine Arts, and Photography Division at the fair. The 1st fair meeting will be held Wednesday April 18 at Ruby's Inn.

Scout Holm: Not Available

PLANNING COMMISSION

Gary Bybee: Changes to a project previously approved were have been made; a new application was submitted for three-(3) one-room cottages. Zoning, setbacks, etc. were found incompliance; with access to a residential water/sewer connection, which is equivalent to 3 motel rooms. A motion was made by Kelly Shakespear to approve a building permit. Second by Brook Wiseman – Motion carried.

Sergio Vasqueze: Not available

Annette Chynoweth: Building permit for a porch addition to Bryce Canyon Family Guest House #2; was received; plans have been reviewed and found to be in order. A motion was made by Lisa Johnson to approve this project. Second by Brook Wiseman – Motion carried.

Toni Foster: Building permit for a storage shed was received; the shed will replace the employee trailer that was there. Depending on price, it will be a prebuilt shed or Conex box. It was verified that there is no water/sewer access; setbacks from other structures were identified. A motion was made by Kelly Shakespear to approve the project. Second by Brook Wiseman– motion carried.

Wyatt Mecham: A building permit application for a residential home was reviewed. Plot plan showing setbacks, construction, etc. was found to be in order. Water/Sewer connection was purchased from Hunter Mecham for this project. A motion was made by Brook Wiseman to approve. Second by Kelly Shakespear – Motion carried.

Levi Holm: Building permit application was resubmitted for a laundry/office facility. Two-(2) water/sewer connections have been purchased from Charles Adair, which they would use for this project. It was reported the billing of the two-(2) connections purchased were put in Nathaniel Steed and the other in Levi Holm. The Commission also asked for an approval from UDOT regarding access on the southwest corner. A letter was presented from UDOT stated all access will need to be coordinated with the Town.

Brook asked why he would need two, being that one residential connection = 3 motel room; Gary was approved for 3 cottages using 1 residential meter. Also, two connections Travis arranged to use for the car wash facility at his gas/goodie will not be utilized; change of plans removed the car wash. Council felt that two residential connections was not needed for each of these three projects; but commercial billing will be in place, with the exception of Travis' one connection remaining residential. A motion was made by Kelly Shakespear to approve a building permit for the office and laundry facility, noting it is not to be used as a public laundry facility, or used for other owned businesses laundry. Also included in the motion is one connection of Travis's to remain residential until further use/notice. Second by Brook Wiseman – Motion carried.

Bryce Canyon Inn: Tyson Brinkerhoff expressed interest in relocating an installed residential w/s connection. Dennis reported the Council has not made a decision as to allowing this; it has been recommended by David Church, ULCT Attorney that it can be done, but does not recommend it. The connection would be moved from property recently purchased for the relocation of 6 rooms to commercial property within the Parry Subdivision.

A discussion commenced with Tyson asking what is needed to bring it to code; Dennis reviewed the items needing attention. The once one-owner property is now owned by multiple owners; it would seem that in order for any development, all property owners will need to be onboard. Council directed contact be made with Les Barker and David Church in regards to the altering the plat or any portion of the subdivision. Tyson asked if the Town still had a copy of the plot plan; suggesting that each property owner receive a copy to address concerns and collectively bring it into compliance.

FINANCIAL/WARRANTS

Review of the warrants was given; all was found to be in order. A motion was made by Kelly Shakespear to approve the warrants. Second by Lisa Johnson – Motion carried.

A final decision whether to pay the additional \$17,000 or not needed to be made. It was agreed that the project itself was a success, with some areas being questioned. After further discussion to be done with the project, a motion was made by Kelly Shakespear to pay the balanced owed – Second by Lis Johnson. Voting in favor: Kelly Shakespear, Lisa Johnson, and Dennis Pollock - Not in favor: Brook Wiseman. Mayor was not in attendance. Motion carried.

CULINARY/SEWER

Cassie attended a meeting in Panguitch with CIB to review the Capital Improvement Projects; sewer lagoon is listed as a priority for Tropic Town. As mentioned before, the discussion of a possible co-op with Cannonville, creating a sewer district was mentioned. Dennis feels there would be more funds available for a sewer district project than for an individual sewer lagoon given. Council questioned the effort taken to acquire land; has Pete, Monte, Lester or others been approached to discuss the possibility of them selling property for the project.

Travis LeFevre: A 4" water line is required for fire protection sprinkler system in the gas & goodie project; will contact Brett to go over the installation.

Cassie will be attending a CIB grant writing workshop will be held Wednesday April 18 in St. George.

ROADS/STREETS

Kelly expressed the need to have better "curb appeal" at the town's maintenance yard; would like to remove debris and other items not in use; installing a security fence and gate(s). Brook suggested the Town have separate budgets, one for Roads/Streets and one for Equipment/Maintenance.

Discussion on the inspection/repairs needed for the belly-dump and trailer cleared up some misunderstandings that had occurred. Itemized list was provided, with a total cost of \$819.00.

Bryce Valley Elementary School Sidewalk: Funding for the construction of the sidewalk was reviewed; total square footage is 500 ft. x 4 ft. The County Commission has committed to \$5,000; the LDS Church will pay for the construction of the area along side of the Seminary building. Remaining balance needed to fund the project is \$2,500; could be less with in-house work. A motion was made by Brook to approve \$2,500 for the project, checking with Bryce Canyon City and surrounding communities as well. Second by Kelly – Motion carried.

PARKS/RECREATION

Cassie received a call from Laurie Talbot, Panguitch City Manager regarding preservation funding available to restore historical sites. Kelly would like to have Cassie look into this; focusing on the scout house and barn.

Brook received a call from Daren asking about cracking sealing the Heritage Center parking lot. Council felt this was not a priority; hold off on this, there will be projects done throughout the area come summer that the town can get in contact with.

FIRE DEPARTMENT

Search and rescue was called out to assist in the removal of cattle that had gotten wedged in a canyon. There was \$3,000 equipment damage. Brook felt that Tropic should be reimbursed for the fuel and cost of equipment damage.

ANIMAL CONTROL

No Report

EMPLOYEE REPORT

Bob expressed the need for facemask to use while mowing and other maintenance tasks; Dennis and Kelly asked for safety equipment to be made available. Bob also reported the rest-plate on the skid-steer is in need of repair, as well as blades. Bob will follow up with R&R Welding in Panguitch.

MAYOR'S REPORT

Mayor Brinkerhoff has asked that an ongoing "project to do list" be created, projects that need to be attended to in downtime; such as cleaning the wash, care of Main Street, etc.

ADJOURN

A motion was made by Brook Wiseman to adjourn. Second by Kelly Shakespear – Motion carried.

Approved this 10th day of May 2018
Marie H Niemann – Tropic Town Clerk