

Tropic Town Council Meeting

Minutes of the Tropic Town Board Meeting
Held October 12, 2017 at 6:00 p.m. in the Tropic Town Heritage Center

PRESENT: Mayor WaLon Brinkerhoff **BOARD MEMBERS:** Jason Bybee, Travis LeFevre, Dennis Pollock and Brook Wiseman. Marie Niemann – Tropic Town Clerk & Sydney Syrett – Tropic Town Treasurer.

OTHERS: Bob Sudweeks, Lowell & Kathy Mecham, Bode & Echelle Pollock, Steve Lewis, Steve Hill, and Shiloh Syrett

CALL TO ORDER: Mayor WaLon Brinkerhoff

PRAYER: April Roberts (Public Hearing)

PLEDGE: Kerry Alvey (Public Hearing)

APPROVAL OF MINTUES: A motion was made by Dennis Pollock to approve the minutes of the Tropic Town Board Meeting held September 21, 2017. Second by Travis LeFevre. Motion carried.

APPROVAL OF THE AGENDA: A motion was made by Jason Bybee to approve the agenda. Second by Brook Wiseman. Motion carried.

THE COMMUNITY

Veteran's Memorial: Lowell Mecham related a conversation he had with a former resident regarding the Lion's club veteran's memorial located on the town park; it has deteriorated and not maintained. It was understood by the Council that the Lion's club was going to construct a memorial in Cannonville using the plaques from this one. It was reported a letter was sent to Clint Pierson asking for the removal of the memorial; offering the Town's assistance to help relocate; no response back was received. Mayor Brinkerhoff will follow up with the Lion's Club and Clint Pierson.

PLANNING COMMISSION

Bode & Echelle Pollock: Inquiries were made at planning commission regarding the renting of a single room; Dennis reported the commission explained the current standing of vacation rentals and reviewed the option of a B&B. Reviewed the requirements of a B&B; specifically living and being on site 24/7 when the room is rented. A copy of the B&B ordinance was acquired and Bode reviewed the requirements with the Town Council; building inspection, neighbors signatures, signage, etc. and asked even though it is an existing structure do these requirements apply; Dennis responded with yes. Discussed food preparation/service options; will need to contact Southwest Public Health department to meet their conditions and food handler's permit. The application for the business license will be placed on November's agenda.

Travis LeFevre: Building permit was reviewed for the use of a Conex Box at the new development; all was found to be in order. A motion was made by Dennis Pollock to approve the Conex Box; Second by Jason Bybee. Travis abstained. Motion carried.

Other PC items: Additional members are needed to serve on the commission, board of adjustments, etc. Discussed w/s studies, general plan and other items needed to be completed.

FINANCIAL/WARRANTS

Sydney reported on the conversations the office has been experiencing with Lynn LeFevre regarding the w/s connection for the single-wide trailer located next to Bryce Point B&B; Lamar and Ethel LeFevre would like to forfeit this connection. It was conveyed to Lynn that a written request to surrender the meter with Lamar's signature was needed; Lynn was going to send the required statement; so for the record Lamar & Ethel LeFevre has asked for the town to disconnect the w/s connection and services the single-wide trailer. Brett has turn the turned off.

A review of the warrants was present. A motion was made by Dennis Pollock to approve the warrants as reported. Second by Brook Wiseman. Motion carried.

CULINARY/SEWER

Dennis reported still awaiting the results of the water and sewer studies. An email sent from the State asking for the Town's water system conservation pricing. New State law requires the Town provide customer billing notices, include water usage in the bill and have a water rate structure by incorporating block units of water used; the state isn't regulating price but having an increase structure. Tropic is in compliance except with the increasing block unit structure; once the Town receives the report from the w/s studies, revisions to the rate structure be looked into.

Lance & Sarah Syrett reported to Mayor Brinkerhoff of a water leak. It is a standard practice that if the owner has fixed the problem in a timely manner, the owners water bill overage is cut in half ~ follow up with this next billing. It was also reported the cement meter barrel is broken by Matt Lagasse property; Brett has followed up with this.

Dennis reported reviewing the shutoff list and would like to proposed that the total amount due, not just the past due be collected; thereby avoiding their names being placed on the shutoff list again. It was questioned whether that would be legal; can't charge someone prior to the due date. When collecting delinquent water bills, the office will collect the past due and encourage paying the total due; to avoid being on the shutoff list again.

Brett reported on the results of the sanitary survey from the Division of Drinking Water; galvanized pipe coming out of the lower tank is an 8-inches above the ground, needs to be a 24-inches. Brett has talked with R&R Welding and Scholzen's to get in compliance.

ROADS/STREETS

Road project is completed; Looks Awesome! Some residents questioned the work done on the gravel roads ~ 1250 North, 950 North, 250 West and 550 North; didn't think they were double chip sealed. Brett took offense to this, and guaranteed they were double chipped; Travis supported Brett and verified the work done. Mayor Brinkerhoff and Council acknowledge Brett and Bob with the great work they did on the road project ~ they went above and beyond working extremely hard. Dennis also thanked Brett for work done on the fencing in Stewart cove; he worked on Town time and on his own personal time. Brett thanked the BLM and the Town for their involvement; it benefitted him and surrounding property owners.

There are just a few drainage issues needing to follow up on; Carl and Darren are looking into it. A request was asked for gravel to be placed on a section at the end of 400 North; allowing a turn-around area.

Discussed funding, Town will need to hold back funds until after walk through. Sydney reported there are discrepancies in the budgets, Darren shows under budget; Sydneys' show the Town is over budget. County has approved \$29,500 additional funds if needed ~ Mayor will follow up.

Brett asked about the work he and Bob did; wasn't this work supposed to be covered in the bid? A work meeting needs to be schedule to review budgets, materials, labor, cuts, etc. Continuing, need to submit new calculation of total mileage of paved road; will increase B&C Road funds. Also, Tropic Town will bill for those who requested additional culverts.

Also discussed was winter plowing, adjusting the blades so that the roads are not torn up; will need to fix the sand disperse mechanism on the truck as well. Residents who assist will need to raise the blades leaving some snow on the roadways.

Echelle reported a number of Main Street lights were out; Brett reported timers needed resetting after the power outage. It was also reported a number of street lights throughout town were called in to the Town, it was noted that Garkane Energy is responsible for lighting; need to identify which street light(s) so they can be fixed.

PARKS/RECREATION

Heritage Center ~ Carpets need cleaning; will arrange to have them cleaned. No contractors have shown interest is work needed – enclosing the office area, painting, sheetrock work. Brook asked that another bid notice be published in the newspaper. There have been issues with the outside lighting on the Heritage Center not working; Brett and Bod will look into it.

Veteran's Memorial statue will be done in November. Brook would like the Town to look into new playground equipment at the Town Park. According to inspection, some are unsafe and need removed and or replaced.

FIRE DEPARTMENT

No Report

ANIMAL CONTROL

There have been complaints on a couple dogs owned by Denny Leslie; the dogs cornered to people and didn't retreat until shot at. Council asked Bob to be aware of these dogs.

EMPLOYEE REPORT

Mayor inquired about the election ballot and it being published in the newspaper; Marie reported she hasn't received the sample ballot and contacted Carr Printing regarding the delay.

Brett reported he would be off Monday – selling his cows.

Mayor Brinkerhoff again thanked Brett and Bob for the great work done on the road project. Sydney was asked to suggest Brett and Bob wear yellow reflected vest when working on roads; couple people reported almost hitting Bob. Council asked that the purchase of safety vest be looked into.

MAYOR'S REPORT

ADJOURN

A motion was made by Travis LeFevre to adjourn – Second by Jason Bybee. Motion carried.

Approved this 9th day of November 2017
Marie H Niemann – Tropic Town Clerk