

Tropic Town Council Meeting

Minutes of the Tropic Town Board Meeting
Held April 14, 2016 at 6:00 p.m. in the Tropic Town Heritage Center

PRESENT: Mayor WaLon Brinkerhoff **BOARD MEMBERS:** Jason Bybee, Travis LeFevre, Dennis Pollock and Brook Wiseman. Marie Niemann – Tropic Town Clerk & Sydney Syrett – Tropic Town Treasurer.

OTHERS: Gaia Greenhalgh, Bob Sudweeks, Brett Chynoweth, Paul Krauth, Sheriff Perkins, Katie Parkin, Levi Holm, Jim England, Phoebe Wiseman, Braden Syrett, Brady Syrett, John Holland, Tate Leech, Dixie Burbidge

CALL TO ORDER: Mayor WaLon Brinkerhoff

PRAYER: Jim England

PLEDGE: Dennis Pollock

APPROVAL OF MINTUES: Two corrections were made – \$700 daily penalty cost regarding spring development project and Brett will follow up with Travis regarding road inventory. A motion was made by Dennis Pollock to approve the minutes of the Tropic Town Board Meeting held March 10, 2016 with the noted corrections. Second by Brook Wiseman - Motion carried.

APPROVAL OF THE AGENDA: A motion was made by Dennis Pollock to approve the agenda with the addition of Sheriff Perkins and John Holland. Second by Brook Wiseman. Motion carried.

THE COMMUNITY

Braden Syrett ~Eagle Scout Project: Placing a 5' x 8' Utah State Flag on T-Hill next to the United States Flag was brought before the Council for approval and support. Timeline for this project – completed May 7, 2016; Cost \$909.00. A motion was made by Dennis Pollock to approve the funds for this project – Second by Jason Bybee. Motion carried.

Phoebe Wiseman: Report on the progress of the Veteran's memorial "12 Months ~ 12 Eagles" project. Information packet is available at the Town office and other local businesses outlining the project, the cost, funding, timeline, etc. The engraved brick funding forms will also be available for those making a \$100 donation.

Tate Leech: Eagle Scout Project: Re-install kiosk at the Heritage Center. The Town's historical informational kiosk was taken down providing the area for the veteran's memorial. Currently the Town has two-(2) kiosks that need to be relocated. Comments and suggestion were made and after much discussion the idea of having the informational kiosk located along Main Street, possibly by Foster's and the Holm's businesses. Hoping to have the project completed in 2 weeks. A motion was made by Dennis Pollock to approve. Second by Jason Bybee – Motion carried.

Scenic Byway 12: John Holland gave the 2015 Annual Report of the Scenic Byway 12 activities. Town Representative is Lowell Mecham; has been asked to serve again on this committee. In August 2015 committee expressed concerns regarding towns and counties ability to provide adequate services to the growing visitors; Committee is resolved to meet with local governments to identify project/plans. Tourism Oriented Directional Signage (TODS); this program provides those businesses not located on Scenic Byway 12 (Main Street) a means to direct visitors to their places of business using off-premised signage; use of signage Mid 2016.

Funds are being applied for, for an 8 mile bike path from Tropic to Cannonville (Kodachrome State Park). Full report is available at the Town office.

Sheriff Perkins: Responding to a letter received from Mayor Brinkerhoff and Town Council on a dog incident in the Town's park, Sheriff Perkins was present to give an account of the event, as requested. Expressing irritation, Sheriff Perkins inquired where the Council received their information, it was totally inaccurate. The situation was the dog was guarding a dead deer; the child approached and was bitten by the dog on the face. A deputy was called and did respond, the victim was contacted, the dog's owner was contacted, the child's parents and grandparents were contacted. Regarding testing, Sheriff Perkins reported on what the procedure is for testing rabies; the head of the dog on a bucket of ice is sent off for testing – it's no small task; pictures were taken, the child's skin was bruised but not broken, which does not fall under the rabies category.

Discussed comments regarding a dog pound, citations, traps, record request procedures, etc. Sheriff Perkins stated that when responding to a dog issue, 1st time it's a verbal warning, 2nd time citation and/or impoundment and fines, etc. Mayor Brinkerhoff reported the Town did not have a dog pound at the time of the incident, but does now; new dog ordinance is in place and hoping residents will be more responsible for their dogs. Sheriff Perkins expressed law enforcement is available and to make a call to assist. Mayor Brinkerhoff assigned Jason Bybee over the Animal Control.

PLANNING COMMISSION

Levi Holm: Over the past few months revisions were reviewed but not approved for Bryce Valley Lodging commercial development. Changes to the number of cabins increased by two – making 12 additional cabins; Levi reported they have removed the two additional cabins previously been proposed. Discussed the sidewalk needing to be put back in, new impact fees paid. Travis will follow up with Levi regarding the sidewalk and appearance of the landscape matching Main Street. A motion was made by Jason Bybee to approve the original plan as outlined and discussed previously in PC and TB meetings. Second by Travis LeFevre – Motion carried.

Katie Parkin: Recently purchased a home is having a 20 x 26 x 5 prefab barn built; it was 4-6 weeks out, but Katie received a call wanting to come Saturday. Katie spoke with Dennis Pollock and was asked to come to town board; setbacks were in compliance – 26 feet from the house; the property has also been fenced. A motion was made by Dennis Pollock to approve the project ~ as not to hold up the project due to paper work; but will be attending planning commission meeting in May as required. Second by Travis LeFevre – Motion carried.

FINANCIAL WARRANTS

Warrant Report – A motion was made by Jason to approve the warrants as read – Second by Travis LeFevre. Motion carried.

Misc. Items: Sydney reported Lillis Francisco will be sending statement forfeiting her water connection on property located at 91 North 100 West. There is an increase in the employee health insurance to continue with the same plan – A motion was made by Dennis to approve the increase Second by Brook Wiseman. Motion carried. A public hearing will be held prior to Town Board at 5 pm in May to amend the 2015-2016's budget and approve the 2016-2017's budget.

CULINARY/SEWER

Discussed Spring Creek's water development project – trash, roots, etc. prolonging the installation of the collection lines. Executive session will be held after TB meeting to discuss further issues.

Dixie Burbidge: Expressing her feelings to the Mayor and Council, Dixie recalled the events of Easter weekend that caused much anxiety not only for her business, but for the entire community and households. Her total loss from this misfortune was \$16,000. Discussion commenced with Mayor Brinkerhoff and Council acknowledging the lack of miscommunication to notify the community when the water supply was interrupted; and where totally unaware that there was a problem come Monday morning after spending the weekend with Brett & Bob fixing the problem. Brett explained what is required for the pumps located at Burbidge's to supply water; knowing what was required wasn't happening, Brett turned the pumps off before they burned up. (It was noted that Mike and Dixie were out of town) Dixie state there is no hard feelings, and is grateful for the Town's effort and the work done to restore water.

A number of things were learned after this incident: better communication on everyone's part; the top tank doesn't fill until the bottom tank is full – making note that neither tank nor the line had been drained before; therefore lesson learned. Mayor and Council apologize and expressed support to work with Dixie and the community; and would be meeting with Larry Rose to discuss the issue and the reason for the situation was due to his workers not opening the line before leaving work.

Paul Krauth: Progress update on sewer lagoon cleaning ~ 1st Cell almost dried out by July, could possible begin using it in August. Discussed discharging contents in the Paria River; this would be a 2-year process to get the necessary permit through the State and costly. The other alternative is to release it onto the neighboring fields using a land application permit; there is some sample testing required. The previous land use permit has been rescinded ~ expiration date 2021; if the Town decides to use it.

ROADS/STREETS

Discussed funding road projects ~ before applying for a grant, Brett and Travis will follow up with Rosenberg and review the drainage plan and study. They will also be following up with cleaning out the wash.

Issues with the approach on 550 North, Parry subdivision along Main Street, etc. ~ contact UDOT to asphalt when they do their road projects this season. Inventory road signs – repair, replace, etc.

PARK/RECREATION

Brook reported he has spoken with Nathaniel Steed regarding flooring for the conference center; need bids from other contractors or flooring companies. Discussed the alarm system ~ remove from the interior doors; leave the motion sensors in place. Also, comments made to enclose the office area; Brook will contact Jones Paint and Glass or Imperial Glass for options, cost, etc. Also, the desk counter has come loose and needs to be reattached; Jeff Brinkerhoff or Layne LeFevre could possible held with this repair.

Regarding the baseball field upkeep, LaMar Feltner asked about the Town purchasing a weed sprayer/lawn fertilizer that could be pulled behind an ATV. Mayor Brinkerhoff reported that Bryce Canyon City was looking into buying this equipment; let's hold off and follow up with Mayor Shiloh Syrett.

Beginning preparation for the 4th of July Celebration ~ gathering information on past celebrations – committees, program, food, etc. Much has been expressed from the community on recognizing the Veteran's; follow up with Max Stewart to help plan this portion on the festivities.

Inquiries are being made to use the Town Park and facilities; Brett reported the water is on ready for the season. A few sprinkler heads are broken off at the Heritage Center along the sidewalk; need to repair before irrigation water is turned on. Also discussed fencing at the Heritage Center – funds are available from museum grant money - follow up with Kelly Shakespear on this and the scout house project.

FIRE DEPARTMENT

No Report

EMPLOYEE REPORT

Addressing water supply issues, Brett suggested installing alarms at the tanks notifying them when a malfunction occurs. Discussed ways to notify residents when issues affecting the community arise: reverse 911 system, emails, text, Facebook, etc.

Discussed procedures regarding dogs running loose or causing problems; Travis felt the Town should start with focusing on the problem dogs, not those loose in their yards. Comment made regarding a notice that was sent over Facebook from a resident warning dog owners to keep their pet contained, if found within their sheep the dog would be coming home. Jason expressed the need to use and follow the dog ordinance, the Town has invested in purchasing animal control equipment, need to begin using it. Once the word is out that citations, impounding, and fines are given residents will be more responsible.

Mayor Brinkerhoff suggested that as a warning, Bob could make contact with the owner of dog running at large, reminding them of the ordinance being implemented – citations will be issued if needed. It was noted that Bob has already put this into practice; has made a courtesy contact with those pet owners whose dog is running at large and leaving a copy of the dog ordinance with them.

Discussed placing an alarm on the water tank – programming it to send out notification when there is a malfunction; Brett will get a cost of the program. Option of using the Well when situations arise; Brett reported that if the Well's status is active, sampling is done once a year – cost is about \$5,000; whether it was used or not. The Well is currently inactive; a complete drinking water analysis is required when changing the status from inactive to active – cost is about \$1,500 - \$2,000.

MAYOR'S REPORT

Regarding the vacation rental issue that was discussed in the combined meeting of the planning commission and town council, Mayor Brinkerhoff suggested that the issue be placed on the PC agenda to discuss the ideas and thoughts received; then give their recommendation to the Council. It was further mentioned that once information is collected, a public meeting will be held to receive and address concerns and view points from the community.

EXECUTIVE SESSION

A motion was made by Dennis Pollock to move into an Executive Session – Second by Brook Wiseman.
Motion carried

ADJOURN

A motion was made by Travis LeFevre to move from Executive Session back into Town Board and to adjourn – Second by Jason Bybee – Motion carried.

Approved this 12th day of May 2016
Marie H Niemann – Tropic Town Clerk