

## **Retreat Committee**

**The Retreat Committee** is responsible to plan and complete two (2) YVQG Retreats yearly. Retreats are an opportunity for YVQG members to meet as a group for several days of sewing, learning, and socializing through sharing meals and quilting activities. Retreat time is generally spent working on individual projects, talking, sleeping, eating, and exploring outside. All participants need to bring lots of projects, sewing supplies, personal items, snacks, and the necessary items for preparing and serving their assigned meal. Retreats are open to all YVQG members on a first come first serve basis with a maximum of 16.

The Retreat Committee includes the Chairperson and at least two (2) YVQG member volunteers.

The Committee is responsible for securing the location and setting a date for the retreats, generally at least one year in advance. Most recently our YVQG retreats have been at Camp Dudley on Clear Lake. The preferred dates are Wednesday morning through Sunday afternoon, beginning the 2<sup>nd</sup> Wednesdays of March and October. Dates and locations may change, subject to venue availability.

The Committee sets the cost in cooperation with the venue and collects the money from retreat participants. The cost is based on the rental fee for the lodge or facility and any additional retreat related costs. Meals, snacks and beverages are provided by the participants, with each attendee expected to share the cost of their assigned meal. When the fee is received, offer a receipt, recording the name and amount collected; at first opportunity deliver monies to the Treasurer. Get a receipt from the Treasurer to assure monies will be credited to the Retreat budget line.

The Committee will circulate the sign-up sheet for attendance and meals. Breakfast and dinner meals are prepared and served for the group by 2-3 participants working together. The cooks clean up after their meal and everyone cleans before leaving the lodge or venue.

Prior to the retreat, the previous (retreat) Lotto Block winner is to write up a list of materials needed for the project. The Committee will distribute the list of materials needed to those who wish to participate.

At the conclusion of the retreat, attendees meet to discuss successes or changes needed. A volunteer is appointed to bring table decorations to the next retreat. The new Lotto Block winner is asked to bring a Block to the next retreat.

This Committee is budget neutral (I/O). Payments by Retreat participants cover all costs. No YVQG monies are used for Retreats, however the Treasurer does keep a record of income/expense.

The chair will keep a wait list of interested non members. Friends of YVQG are welcome to the Retreat, when space is available. If there is space available, the wait list friends are to be contacted to confirm they have been moved to the sign up sheet.

Thank you for accepting the Retreat Committee Chair.