

Job Posting

Animal Shelter Technician

Tremonton/Garland Police Department

102 S Tremont St.

Tremonton, UT 84337

(435) 257-9500

Job Title: Animal Shelter Technician
Department: Police
Status: Part Time
Wage: \$13.54 per hour
Close Date: Open until filled

Position Summary:

Under the supervision of a Patrol Sergeant, performs routine and technical services relating to the maintenance, upkeep, and improvements of the shelter; health, welfare, care and wellbeing of animals at the shelter; responds to citizen complaints.

Required Knowledge, Skills, and Abilities:

- Knowledge of: Accepted animal control practices and procedures related to apprehension, containment, and related functions; Animal handling methods; Public relations principles, methods, practices, and procedures; Personal computer and various applications for work processing.
- Skilled in: Record keeping and report writing; use of specialized animal control equipment; Basic interpersonal communication.
- Ability to: Deal effectively with stress related to public safety employment and animal control; Be firm and courteous with the public; Develop effective working relationships with supervisors, fellow employees, and the public; Follow written and verbal instructions; operate a two-way radio.

Physical Demands:

Tasks require a variety of physical activities periodically involving muscular strain related to walking, standing, stooping, sitting, pulling, reaching, and controlling large or small animals; Essential functions utilize abilities in talking, hearing, and seeing; Mental application utilizes memory for details, verbal instructions, emotional stability, discriminating thinking, and creative problem solving.

Work Environment:

Functions of the position generally performed in a controlled environment but subject to all seasonal and weather extremes; Elements of the job pose various degrees of hazard uncertainty common to animal control and animal impoundment.

Qualifications:

Minimum qualifications include:

- Graduation from high school or GED
- One (1) year of general work experience preferably in a field related to above duties
- Valid Utah driver's license
- Ability to successfully pass the pre-employment drug screening, physical, and criminal background check

Application Instructions:

Qualified applicants must complete a Tremonton City employment application, available online at www.tremontoncity.org. Return completed application to Linsey Nessen, HR Director, at 102 S. Tremont St., Tremonton, Utah 84337 or by email at lnessen@tremontoncity.com. Contact Chief Fertig at (435) 257-9553 for questions.