



# THE PLANTER'S PALETTE

28 W 571 Roosevelt Rd. Winfield, IL 60190 (630) 293-1040

## APPLICATION FOR EMPLOYMENT

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, handicap or veteran status.

### PERSONAL

Last Name		First	Middle	Date
Street Address				Home Telephone ( )
City, State, Zip				Business/Cell Telephone ( )
Have you ever applied for employment with us? Yes No If yes: Month and Year _____ Location _____				
Position Desired				Email address
Apart from absence for religious observance, are you available for full-time work? Yes No If not, what hours can you work? _____				Will you work overtime if asked? Yes No
Are you legally eligible for employment in the United States?				When will you be available to begin work?
Other special training or skills (languages, machine operation, etc.)				

### EDUCATION

School	Name and Location of School	Course of Study	No. of Years Completed	Did you Graduate?	Degree or Diploma
Graduate				Yes No	
College				Yes No	
Business/Trade/ Technical				Yes No	
High School				Yes No	

### Membership in Professional or Civic Organizations (Exclude those which may disclose your race, color, religion or national origin.)


<b>EMPLOYMENT</b>	Please give accurate, complete full-time and part-time employment record. Start with your present or most recent employer.
-------------------	--

<b>1</b>	Company Name	Telephone (    )
	Address	Employed - (State month and year)
	Name of Supervisor	From _____ To _____
	State Job Title and Describe Your Work _____	Weekly pay Start _____ Last _____
		Reason for Leaving

<b>2</b>	Company Name	Telephone (    )
	Address	Employed - (State month and year)
	Name of Supervisor	From _____ To _____
	State Job Title and Describe Your Work _____	Weekly pay Start _____ Last _____
		Reason for Leaving

<b>3</b>	Company Name	Telephone (    )
	Address	Employed - (State month and year)
	Name of Supervisor	From _____ To _____
	State Job Title and Describe Your Work _____	Weekly pay Start _____ Last _____
		Reason for Leaving

<b>MILITARY</b>	Did you serve in the U.S. Armed Forces?    Yes    No	If "Yes," in what Branch?
Describe any training received relevant to the position for which you are applying. _____		

We may contact the employers listed above unless you indicate those you do not want us to contact.	<b>DO NOT CONTACT</b>
	Employer Number(s) _____ Reason _____

<b>S I G N A T U R E</b>	The information provided in this Application for Employment is true, correct and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal.
	In the event that I agree to accept a position with the company, I and the company agree that employment relationship between the company and the employee is an at will relationship and that the employment relationship and compensation can be terminated, with or without cause, and with or without notice at any time, at the option of either the company or myself.
	If you decide to engage an investigative consumer reporting agency to report on my credit and personal history I authorize you to do so. If a report is obtained you must provide, at my request, the name of the agency so I may obtain from them the nature and substance of the information contained in the report.
_____	_____
Date	Signature

**The Planter's Palette – Staff Availability - 2018**

Name: \_\_\_\_\_ Specific date you can start: \_\_\_\_\_

Number of days/hours you prefer to work per week: April – June \_\_\_\_\_  
 Rest of season \_\_\_\_\_

Please indicate the days and hours you **ARE** available to work. Remember, you may be scheduled and expected to work all or a part of the hours given so be as accurate as you can. **Generally, preference will be given to those who can work the most hours and can give us at least one weekend day.**

Here's an example:

Month/Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
March	all day	unavailable	9-2	unavailable	12-6	available in Apr- May only	all day

Now it's your turn. Complete and return with your application.

Month/Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
March							
April							
May							
June							
July							
August							
September							
October							
November							
December							

Comments: \_\_\_\_\_