**Oakley City Now Hiring Part Time City Planner**

**Qualifications:**

* Bachelor’s degree in an accredited college or university, or certification is preferred

**Job Responsibilities:**

* Aide in all aspects of city planning including:
	+ Zoning and enforcement of city codes
	+ Preparing Planning Commission agendas
	+ Staff reports for Planning Commission and City Council
	+ Assist Planning Commission, City Council and City Staff
	+ Work with Developers on all land use applications such as subdivisions, annexations, and commercial development
	+ Approve all building permits, sign permits and business licenses as per city code
	+ Write enforcement letters, approve special events, assist Office Staff as needed and other duties as assigned

**Salary**

* Based on an average of 20 hours per week
* Salary will be negotiable based on experience

**To Apply:**

* Submit a formal Resume to konni@oakleycity.com or woolstenhulmewade@gmail.com
* Phone Konni Thompson at 435-783-5734
* Mail: at Oakley City P.O. Box 129 Oakley Utah 84055

**Applications will be accepted until 4:00 PM on April 15, 2019**