



# Oakley City Facility Rental Agreement

Oakley City  
960 West Center St. P.O. Box 129  
Oakley, Utah 84055

Rental Fee Paid \$ \_\_\_\_\_  
Deposit Fee Paid \$ \_\_\_\_\_  
Check # \_\_\_\_\_ or Cash \_\_\_\_\_

Application for use by: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Contact person: \_\_\_\_\_ Phone # \_\_\_\_\_

Date requested: \_\_\_\_\_ Purpose of use: \_\_\_\_\_

Facility (Circle): Cattlemen’s Hall\*\*City Hall\*\*Arena\*\*Pavillion@Rec. Complex\*\*  
Softball fields\*\*Football/Soccer Fields\*\*Red Bard

Facilities may be rented from 6:00 AM to 12:00 AM (Any exception to this must be approved by the Mayor). The Renter must be at least 21 years of age, and understand that the City is not responsible for any lost or stolen items and City meetings will take precedence over any and all reservations. The Renter must also understand that the City will be held free and harmless from any and all liability claims that may occur during the use of the facility as a result of the activities of the applicant and guests. Rental fees and deposits shall be made in accordance with the current adopted Fee & Rate Resolution. Fees are charged per day.

For evening and weekend events the key to the facility must be picked up at the City Office Monday thru Friday between the hours of 8:00 AM and 4:30 PM prior to the date of rental. The key must be returned to the City Office prior to any refund of deposit. Keys may also be dropped in the payment box on the east side of the City Hall building as soon as you are done the night of rental.

The Renter is responsible for restoring all furniture and equipment to its original location. **The Renter is responsible for sweeping; mopping and the general clean up of the facility rented. When renting the Arenas the Renter is responsible for putting away barrels, poles and any equipment they move out of place. The Renter is also responsible for cleaning up all manure and make sure all lights are OFF when they leave. Also, No Horses are allowed in or around the Concession areas, there are not exceptions to that rule.** The Renter is responsible for disposing of all garbage, dumpsters are on the east end of the City building; if using the Complex or the Pavilion there are several garbage cans around. Please pick up any garbage that you see if you need a bigger dumpster then there is one behind the Arena. PLEASE clean up after yourselves.

The Renter is responsible for any and all damages that may be caused during the use of the Facility. PLEASE be honest and inform the City when damages have occurred so that we can

repair them in a timely manner.

Renters shall respect the rights of adjacent property owners and shall conduct themselves and their guests in a manner that does not create a nuisance to surrounding property owners. Those renters who violate this may be asked to vacate the property by the Oakley City staff and forfeit all or part of their deposit.

Oakley City reserves the right to refuse future service to renters who violate the rules of the rental agreement in any manner. NOTE: ANY COMPLAINTS RECEIVED WILL BE TAKEN INTO SERIOUS CONSIDERATION.

Renters the City is very reasonable on their rental fees, so please leave the building or the facility that you use cleaner than you found them so that the fees can remain the same. If you see something that needs to be fixed or you damage something please notify the office staff so that we can keep the facilities in good condition.

**I have read** the City Facility Rental Agreement and agree to abide by the conditions set forth. I understand that if any of my guests or I violate any of the conditions set forth in this agreement, I may be subject to losing the privilege of renting this facility in the future.

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Signature of Applicant

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Date