

**Monterey Peninsula Quilters Guild
Board Meeting Minutes**

Tuesday, October 27, 5:55 -7:05 p.m.
Solarium Room, Monterey Public Library

	Chair Nora Deans	Quorum	Submitted by Bonnie Tomsheck
X	President Nora Deans	X	Activities Allison Barrett
X	1 st Vice President Judi Brown		Communications Tina Magill/Claudia Sammis
	2 nd Vice President - open		Community Outreach - open
X	Secretary Bonnie Tomsheck	X	Membership Noreen Nance
X	Treasurer Colleen Johnson	X	Program - Tiana Duart acting
X	Workshops Tiana Duart	X	Quilt Show Rita Jacques

Agenda Item:	Discussion	Action:
I. <u>Minutes</u>	Bonnie Tomsheck	Noreen made a motion to approve minutes, Judi seconded
II. <u>Reports & Communications</u>		
President	Nora Deans	Finalized gift basket theme as red, white and black. Discussed opening for programs position. Tiana can fill in until we find a replacement, however not permanently. Nora to present a more detailed job descriptions for programs, community outreach and 2nd Vice President at the next guild meeting and ask for volunteers. Board photos for website - Claudia will take pictures at the next guild meeting Discussed 2016 - 2017 Raffle Quilt Budget. The budget had been cut from \$750 - \$700. However, the cost of quilting is increasing. Agreed that it should be a standard practice to get quilting quotes from any guild members that are professional quilters. Nora will talk to the committee.
1 st Vice President	Judi Brown	Judi has not received any grant requests. Rita will talk to the Youth Arts Collective and Judi will send out an e-blast. Noreen will talk to Marge Jamieson at Cedar Street Times to see about publishing a small article.
2 nd Vice President		
Secretary	Bonnie Tomsheck	Bonnie will reserve the meeting room at the library for meetings in December - May.
Treasurer	Colleen Johnson	Reviewed 2013/2014 audit summary. Noreen moved to accept and Judi seconded. Determined that the value of the items in the storage facilities was under \$10,000. Colleen will add this to our existing insurance. Rita will get a copy of the list of storage facility inventory to Colleen and Judi.
III. <u>Reports/ Liaisons</u>		

Activities:	Allison Barret	2015/2016 Raffle Quilt marketing update. Allison will ask Gail if we can hang the quilt at Back Porch Fabrics during Empty Spools. Claudia will take the quilt to Pajaro Valley in January. Nora will ask Claudia to check and see if we can hang it at the Pajaro Valley quilt show. Allison will see if can hang it at Family Threads.
Communication:		<p>Request for Action: MPQG presence on social media. Judi made a motion to pass and Tianna seconded the request for Kathrin Brown to create and maintain a Quilt Guild presence on Instagram and Facebook. The guild account will contain things like workshops, speeches, show & tell, friendship groups and block of the month.</p> <p>Determine on how to obtain information needed to finalize the request for action of charging for mailing the newsletter. Tabled until next meeting.</p>
Community Outreach:		
Membership:	Noreen Nance	<p>Membership brochures at the printer. We dropped membership by 48 people.</p> <p>Discuss newsletter email issues and develop a plan for action. Noreen will discuss with Alex and Tina to see if we can determine the problem. Noreen will ask at next guild meeting to see how many members do not receive guild newsletter emails.</p> <p>Noreen will have membership cards available at the next meeting.</p>
Program:	Tiana Duart	Update on Programs for 2015-2016. All programs are in place for the next year.
Board Appointed: Quilt Show Chair	Rita Jacques	<p>Rita is still working on recruiting someone to manage hanging and dismantling.</p> <p>Rita will talk to Pam Reed to get feedback on last year's preview party. Board will review feedback at the next board meeting and determine if we need any changes in the preview party.</p> <p>This year we can use part but not all of the yoga studio</p>
IV. Consent Items		
V. Old Business		
VI. New Business		
VII. Advance Planning		Rescheduled November meeting to December 1 due to a conflict with the holidays.
VIII. Adjourn		Judi voted and Tianna seconded that we adjourn the meeting. Meeting adjourned at 7:05 p.m.