Long Arm 101 - Certification Class for Rental

Student:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Class:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Training Checklist:

Identify the main parts of the machine and where they are located:

* On/Off switch
* Bobbin/Needle
* Thread guides and stand
* Table, Wheels and Tracks
* Handle bars

Loading the quilt:

* Backing
* Batting
* Quilt Top

Machine Operation:

* Proper threading of needle
* How to properly fill a bobbin
* Proper threading of the bobbin
* Bringing bobbin thread to top and tie off
* Using the Menus
* Setting the speed in Manual
* Setting the stitches-per-inch in Stitch Regulated
* Light settings
* Stopping and starting a pattern

Troubleshooting:

* Thread Jams/breakage
* Tension issues

Upon completion of our Long Arm certification class you should be able to operate our machine without constant assistance from our staff. When you require constant assistance during machine rental there is an additional $15 per hour charge that will be added to the base rental rate. If you experience technical difficulties please don’t hesitate to request assistance from our staff.

Skills reviewed by staff member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_