

PROVIDENCE CITY

Zoning Checklist

Please provide the following information as part of your application. The information listed below is required to properly review and process your request. An incomplete application or lack of the required information will delay acceptance and/or processing of your application. Incomplete applications may be returned until the required information is submitted. There is a non-refundable application fee of \$50 for zoning requests.

Applicant, please note! Your application may be reviewed at the counter on a preliminary basis; however, it must still be reviewed by staff before it is accepted for processing. You will be contacted by staff if the application is not complete.

Applicant Check	ZONING CHECKLIST	Staff Check
	Application	
	\$50 filing fee	
	One 11x17 Site Plan which includes lot dimensions	
	All buildings (existing and new) with dimensions and setbacks	
	Driveway cuts 35' (see Providence City Spec Drawings C-5 and C-5B)	
	Utilities – water, sewer and power	
	Storm Water Notice of Intent (NOI) Permit	
	County Plat Map (County Recorder’s Office: 179 N. Main, Logan)	
	Storm Water Pollution Prevention Plan. (SWPPP)	

***Any application for a new home or new commercial needs to have an inspection with Public Work’s Director before clearance is passed. Inspections may be required for all other applications at the City’s discretion.**

Applicant may need to provide a site plan that has been prepared by either an engineer or a surveyor if the zoning inspector sees fit.