



**Providence City Celebration  
September 29, 2018  
Zollinger Park**

**VENDOR BOOTH APPLICATION**

Business/Organization Name:	
Tax ID # or SSN:	
Address:	
City, State, and Zip:	
Contact Person:	
Contact Person Phone No:	
Description or Items for Sale:	

Booths are 10' x 10' space. (We do not provide the booth, only the space.)

No Charge – Non-Providence Vendor - no power / Providence Vendor – no power

\$10 – Non Providence Vendor with power/Providence Vendor with Power

Electricity \_\_\_\_\_ Yes \_\_\_\_\_ No \*Please bring your own extension cords.

- Set up is on Saturday September 29; starting at 8:30 AM. Booths need to be set up by 9:30 AM before people start showing up.
- **Collecting, reporting, and paying Utah sales tax is your responsibility.**
- Any necessary insurance is your responsibility.
- Providence City is not responsible for theft or damage to property.

As a vendor, I agree to only sell the merchandise listed in this application. I understand that failure to comply with these rules will result in ejection from the celebration.

*I have read the above and accepted the terms stated.*

Please sign name: \_\_\_\_\_ Date: \_\_\_\_\_

Printed name: \_\_\_\_\_

**Deadline for application and payment is September 25, 2018.**

Please send completed form to: Providence City, 164 N Gateway Drive, Providence Utah 84332.



The Celebrate Providence Committee is excited to invite you to participate as a vendor at the Providence City celebration on September 29. We anticipate a great turnout and look forward to your booth being a great success! In order to secure your booth space, please review the following information and return your completed application to the Providence City Office by September 25.

Craft, food and game booths are all encouraged to attend. Vendors may participate on Saturday, September 25 from 10 a.m. until 3 p.m. All booth areas will be marked before the event and a committee member will be present all day to assist with assignments and questions.

## Rules and Conditions

1. All equipment and supplies need to be in place by 9:30 a.m. on Saturday and removed by 2:00 p.m. that evening. Vendors are required to supply all tables, tents and extension cords that may be needed.
2. Vendors should plan to stay the entire day. Vehicle access will be provided into the vendor area to set up and remove booths. No vehicles will be allowed to travel within the park between 10:00 a.m and 2:00 p.m.
3. Vendors are required to clean up trash and garbage around their booth area before leaving on Saturday.
4. All exhibits should be confined to the space provided. No outside sales will be permitted.
5. Drugs, alcohol and any product implied to be a weapon may not be sold. This includes fireworks and children's toys.
6. No individual profits will be collected by Providence City or Celebrate Providence committees.
7. Vendors are responsible for the supervision of their booth. Providence City shall not be liable for any damage, injury or loss that may occur during Celebrate Providence.
8. Dogs and other animals are not allowed in Providence parks at any time.
9. Application/booth fees may be refunded on a case by case basis before September 21. No fees will be refunded in the case of inclement weather during the celebration.
10. All concessionaires are required to have a food handler's permit. This must be presented to the designated committee member before you will be allowed to sell any products.
11. Vendors must comply with the Utah Sales Tax regulation. You will receive a temporary sales tax number from Providence City on the day of the event.

Signature \_\_\_\_\_

Date \_\_\_\_\_